

Calumet County 4-H Leaders Council Board

Consent Agenda for Non-Action Items

For: January 19, 2016

Time: 7:00 p.m.

Item	Responsible person or committee	Discussion	Action
<u>Consent Agenda Approval</u>			
Minutes		Minutes from November, 2015	
<u>Announcements and Committee/Task Force Reports</u>			
Silent Auction	Sarah Gebhart, Dean Gebhart, Nicole Hickinbotham.	Letters went out in December requesting donations from local businesses. All baskets and donations are due at the Extension office January 19 th or can be brought to the dance on the 23 rd . Ticket stubs unsold tickets, and money is due to the Extension office on January 19 th . A DJ has been booked.	
Calumet County 4-H's Social media Presence:	Andrea Braatz	At a recent Annual Volunteer Training session, several volunteers expressed interest in an Instagram account and a YouTube channel for Calumet County 4-H. Follow us on Instagram [@calumet4h] and YouTube [Calumet County 4-H]. We are also still on Facebook – [Calumet County 4-H]. Like our page!	
Teen Leaders:	Andrea Braatz and Nicole Moehn	Teen Leaders rang bells for the Salvation Army at Save-A-Lot in Chilton in December. Following the bell ringing, everyone met at the president's house for pizza and games. Teen Leaders are currently preparing decorations for the dance.	
Spelling Bee	Todd Roehrig, Janet McCord, Nicole Hickinbotham, Deborah Bures	The 4-H Spelling bee is scheduled for Tuesday, February 22. Registration will go out in the February newsletter. Anyone interested in helping should contact a committee member for details on planning meetings.	
Pizza Party Winner	Andrea Braatz	This year clubs were challenged to recruit new members for the chance to win a pizza party. Chilton Tip Top is the winner of the pizza party. The breakdown of new members by club was: Chilton Tip Top – 11 Sunset Lake – 10	

Item	Responsible person or committee	Discussion	Action
		Darboy Ever Alert – 5 Calumet Cliffhangers, New Horizons, and Woodville Stars – 4 each Friendly Valley – 3 Sherwood Wide Awake – 2 Working Woodchucks - 1	
Semi-Annual Audit	Brian Lisowe	The semi-annual Leaders Council Audit was held on January 6 th . Attendance included Brian Lisowe, Michael McCord, Elizabeth Moehn, Debbi Calaway, and Andrea Braatz. Michael, Elizabeth, and Debbi completed the audit. There are currently three highlighted items on the financial tracking sheet which still need to be confirmed: the check number for the ice-cream party for DEA and two cash deposits made on 8/18 need to be confirmed in the UW Extension receipt book. Ledger items are confirmed through November 16 2015, all withdrawals are confirmed through 1-4 2016, and all deposits are confirmed through 12/31/2015.	
Enrollment for 2015-2016 Year	Andrea Braatz	The total enrollment for the 2014-2015 year was 378 youth enrolled in the community club program and 170 adult volunteers. As of January 6 th , there were 306 youth enrolled in the community club program and 152 enrolled adult volunteers. These numbers will likely increase by the end of month as several re-enrollments are coming in late, but currently enrollment is down from last year.	

Calumet County 4-H Leaders Council
December 31, 2015

Checking at State Bank of Chilton:

Beginning Ledger Balance 11/16/2015 **\$19,317.20**

Account	Beg. Bal, 07/01/15	End Bal, 12/31/15	Net
Checking	\$3,410.98	\$14,549.53	\$11,138.55
Money Mrkt	\$42,401.55	\$42,455.01	\$53.46
90 Day Golden	\$17,045.11	\$17,066.59	\$21.48
Total of Accounts	\$62,857.64	\$74,071.13	\$11,213.49

Total November Deposits 0.00

Total December Deposits 1330.00

Donations 130.00

American Spirit 700.00

Citizen Washington Focus 100.00

Passthrough 400.00

\$19,317.20 Beginning Balance 11/16/2015

\$1,330.00 Deposits

\$0.00 From Money Market

\$6,097.67 Withdrawals/Checks Written

\$0.00 To Money Market

\$14,549.53 Ending Balance 12/31/2015

Total Deposits/Credits 1330.00

Checks Total
(See Listing Below)

Money Market

\$42,436.99 Beginning Balance 11/16/15

\$0.00 Deposits

9.01 Income from November

9.01 Income from December

\$0.00 Withdrawals

\$42,455.01 Money Market Balance 10/16/15

Transfer from Money Market **\$0.00**

Total of Checks/Withdrawals 6,097.67

Ending Ledger Balance 12/31/15 **14,549.53**

Bank Balance 12/31/15 **\$19,630.33**

90 Day Golden

Balance

Interest Income

\$17,066.59 Due Date

\$21.48

Less Outstanding Checks **5,080.80**

03/01/16

Deposit in Transit

Recon'd Balance 12/31/15 **14549.53**

Outstanding Checks:

Amount

Zachary Lemke	7115	25.00
Friendly Valley 4-H	7230	3.30
Grace Van Dehy	7233	20.00
Spencer Van Dehy	7239	10.00
Brandon Biese	7509	25.00
Zachary Lemke	7512	25.00
Ameila DeLaTorre	7539	35.00
Nyah DeLaTorre	7540	25.00
Megan Holzschuh	7549	20.00
Busy Beavers 4-H Club	7585	7.50
Pine Creek 4-H Club	7586	5.00
Farm & Home 4-H Club	7587	5.00
Darboy Ever Alert	7593	40.00
Dept.of Gaming	7599	25.00
American Spirit	7600	4800.00
Connie Leonhard	7603	10.00

Total Outstanding Checks 5080.80

Checklist 11/16/15 thru 12/31/15

Bella's Custom Design	7592	196.00	Recognition Awards Banquet
Darboy Ever Alert	7593	40.00	Ice Cream Party
Chilton Eagles Club	7594	128.00	Recognition Awards Banquet (Chicken)
A & T Industries	7595	428.19	Recognition Awards Banquet (Club Discs)
WI Dept. Of Justice	7596	21.00	Background Checks
Debbi & Brooke Calaway	7597	100.00	Fall Forum
Sarah Thiel	7598	56.48	Recognition Awards Banquet
Dept.of Gaming	7599	25.00	Raffle License
American Spirit	7600	4800.00	American Spirit Trip
WI Dept. Of Justice	7601	21.00	Background Checks
Sunset Lake 4-H Club	7602	400.00	Miscellaneous Expense
Connie Leonhard	7603	10.00	Miscellaneous Expense (Non-stock Corporation Stock Annual Report)
Total of Checks		6097.67	Check 7594 Reissued (\$128.00)

Calumet County 4-H Leaders Council Inc.
2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual
INCOME									
Fees									
State Dues, Insurance & Literature				60.00		60.00	1,600.00	(1,540.00)	1,392.00
Camp									
Summer Camp Fees						-	9,850.00	(9,850.00)	4,050.00
Adventure Camp Fees	902.50	20.00				922.50	2,720.00	(1,797.50)	825.00
Camp Training Support						-	150.00	(150.00)	36.00
Winter Leadership						-	250.00	(250.00)	35.00
State Fair									
State Fair - Dairy Expenses			50.00			50.00	65.00	(15.00)	65.00
Recognitions									
Wall of Honor						-	-	-	250.00
Fund Raising/Donations									
Fair Foodstand			22,588.21	40.00		22,628.21	22,000.00	628.21	21,603.97
Silent Auction						-	2,500.00	(2,500.00)	3,043.00
Dance Ticket Sales						-	1,800.00	(1,800.00)	1,697.00
Foods Auction			6,389.75			6,389.75	3,500.00	2,889.75	4,695.50
Cookbooks			15.00			15.00	-	15.00	40.00
Donation from Golf Outing						-	-	-	-
Donations (Includes Cks Donated Back)					130.00	130.00	2,500.00	(2,370.00)	3,225.92
Trips									
National 4-H Congress/Conf.						-	700.00	(700.00)	473.00
American Spirit					700.00	700.00	2,700.00	(2,000.00)	1,800.00
Citizenship Washington Focus					100.00	100.00	2,475.00	(2,375.00)	-
Space Camp						-	900.00	(900.00)	900.00
State Youth Conference Income						-	2,890.00	(2,890.00)	2,367.00
Project Areas									
Archery Project						-	250.00	(250.00)	120.00
Air Rifle						-	-	-	-
Shotgun						-	80.00	(80.00)	-
.22 Rifle						-	-	-	-
Robotics						-	120.00	(120.00)	120.00
County Activities									
Area Animal Science				191.00		191.00	200.00	(9.00)	172.00
Festival of Fun (Project Day)						-	200.00	(200.00)	200.00
Misc. Yard Signs						-	-	-	6.00
Clover Bud Day	15.00			40.00		55.00	-	55.00	65.00
Miscellaneous									
Miscellaneous Income						-	-	-	21.00
District Funds- Winter Ldrship Camp						-	-	-	2,330.93
Cheri Sattler Memorial Scholarship Fund			3,975.00						
4-H International						-	-	-	-
Interest Income-Money Market	9.00	9.00	8.72	8.72	18.02	53.46	100.00	(46.54)	106.59
Interest Income - CD/Golden Passbk			21.48			21.48	100.00	(78.52)	84.94
Strong 4-H, Strong Communities (Pioneer Grant)	2,123.00					2,123.00	2,123.00	-	
Passthrough Funds					400.00				
TOTAL INCOME	3,049.50	29.00	33,048.16	339.72	1,348.02	37,814.40	59,773.00	(21,958.60)	49,724.85
EXPENSES									
General Expenses									
Insurance						-	840.00	840.00	567.00
Volunteer Background checks		14.00	14.00		42.00	70.00	420.00	350.00	245.00
Wisconsin 4-H Foundation Dues						-	600.00	600.00	549.00
Miscellaneous Expense		99.83			10.00	109.83	100.00	(9.83)	54.56
Literature Fees						-	400.00	400.00	398.00
4-H Promotion						-	400.00	400.00	223.31
Leadership									
Fall Forum					100.00	100.00	500.00	400.00	200.00
Shooting Sports Leaders Training						-	140.00	140.00	-
Youth Leaders Council						-	100.00	100.00	-
Leaders Around the Lake						-	-	-	-
Camp									
Summer Camp		25.00				25.00	11,050.00	11,025.00	5,019.03
Adventure Camp		1,477.60				1,477.60	3,200.00	1,722.40	2,358.06
Camp Training Support						-	200.00	200.00	109.97
Campership Fund						-	500.00	500.00	-
Winter Leadership Camp						-	460.00	460.00	70.00
County Fair									
Fair Association Donation			1,500.00			1,500.00	1,500.00	-	1,500.00
State Fair									
State Fair Dairy Expenses						-	65.00	65.00	-
State Fair - Participants		125.00				125.00	375.00	250.00	225.00
State Fair - Exhibits Transportation		50.00				50.00	100.00	50.00	100.00
Recognitions									
Graduation Expenses		62.30				62.30	200.00	137.70	85.48
Wall of Honor		66.00				66.00	75.00	9.00	66.00

Budget Comments

400 members @ \$4.00/member (\$1.50 state, \$1.50 insur, \$1 lit)

40 campers @ \$140/per camper, 25 campers @ \$170/per camper
16 campers @ \$170/per camper

6 Youth paying half costs @ \$70 each; 1 leader @ half @ \$40

Herdsmanship & Edu Display = State Fair Expenses

\$5 a piece
Support Camperships, Exhchange chaperones, & Shooting Sports
\$2000 for sausage & \$500 misc.

1 youth @ 700
3 youth @ \$900/person
3 youth @ \$825/person
2 persons @ \$450/person
7 youth @ \$160/person; 7 youth/210 + \$300 seminars

25 members @ \$10

8 members @ \$10

12 members @ \$10

10 registratons @ \$10, 12 lunches @ \$8

Required fundraising by 4-H International participants

400 members & 160 leaders *\$1.50 * 1 horse

60 @ \$7 each

400 members @ \$1.50/member

400 members @ \$1.00/member

10 @ 50

2 @ \$70

\$100 registration per youth

not held in 2015

65 campers @ \$170/camper

16 campers @ \$200/camper

staff training

50% of 4-Her Camp fee for 4-H Members Eligible for Free & Reduced Lunch

6 youth paying est @ \$70/youth + 1 @ \$40

Should = State Fair Dairy income

15 participants @ \$25/participant

\$100 to/from for exhibits

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual
Volunteer Leaders Social						-	100.00	100.00	123.05
Recognition Awards & Banquet		802.43			808.67	1,611.10	2,000.00	388.90	1,907.82
Ribbons						-	75.00	75.00	71.50
Secretary & Reporter Books				21.00		21.00	50.00	29.00	33.00
Fund Raising									
Fair Foodstand		2,000.00	9,746.60			11,746.60	12,000.00	253.40	12,198.73
Fair Foodstand Insurance						-	250.00	250.00	239.00
Foodstand Maintenance						-	-	-	-
Dance & Silent Auction						-	1,500.00	1,500.00	1,166.66
Raffle License					25.00	25.00	25.00	-	25.00
Foods Auction - Decorated Cakes		100.00	2,762.50	40.00		2,902.50	800.00	(2,102.50)	1,756.25
Trips									
American Spirit					4,800.00	4,800.00	3,300.00	(1,500.00)	2,200.00
Citizen Washington Focus						-	3,675.00	3,675.00	-
Exchange Trips						-	1,500.00	1,500.00	1,700.00
Space Camp						-	1,100.00	1,100.00	1,100.00
State 4-H Youth Conf						-	4,000.00	4,000.00	3,190.00
State Teams (drama, show case, photo)						-	300.00	300.00	120.00
National 4-H Congress						-	900.00	900.00	873.00
National 4-H Contest						-	200.00	200.00	-
State Competition Events				25.00		25.00	40.00	15.00	-
Projects Areas									
Horse Project						-	-	-	-
Archery Project						-	250.00	250.00	26.25
Shotgun						-	80.00	80.00	-
Rifle (.22 & Air)						-	200.00	200.00	-
Robotics						-	120.00	120.00	34.95
County Activities									
Area Animal Science Days						-	175.00	175.00	191.00
Festival of Fun (Project Day)						-	200.00	200.00	-
Clover Bud Day Camp						-	-	-	-
Community Service - 101 Hours					40.00	40.00	50.00	10.00	-
Demonstration Contest						-	150.00	150.00	79.85
Officer Training						-	25.00	25.00	-
New Family Orientation						-	200.00	200.00	-
Review Day		35.00				35.00	50.00	15.00	35.00
Speaking Contest						-	150.00	150.00	60.00
Spelling Bee						-	-	-	-
Theme Contest						-	10.00	10.00	10.00
Window Displays				28.00		28.00	30.00	2.00	25.00
Expansion & Review Meetings						-	50.00	50.00	-
WI 4-H Centennial						-	-	-	661.15
Summer Intern									
Salary & Hiring						-	5,000.00	5,000.00	4,016.58
Supplies		314.12	23.94			338.06	500.00	161.94	129.28
Mileage		67.35	47.21			114.56	500.00	385.44	247.59
Other									
4-H International						-	-	-	-
District Funds- Winter Ldrship Camp						-	-	-	2,330.93
Cheri Sattler Memorial Scholarship Fund									
AED Unit						-	500.00	500.00	1,649.99
Strong 4-H, Strong Communities (Pioneer Grant)		264.55	442.95	152.45		859.95		(859.95)	
Passthrough Funds					400.00				
Bank Charges									
Bank Charges (Checks)				68.41		68.41	100.00	31.59	-
TOTAL EXPENSES	-	5,503.18	14,537.20	334.86	6,225.67	26,200.91	61,280.00	35,179.09	47,971.99

Budget Comments

Speaking, Demonstration, Review Day, Posters, etc.

3 youth @ \$1100/person
 3 youth @1225/person
 13 youth / 2 adults @ \$100/person (budget request form received) Further board discussion before distribution
 2 youth @ \$550/person
 14 youth @ \$260 + \$300 seminars + \$50 parking
 \$100 /youth; requires special funding request
 1 youth @ \$900

State Event Registration

Special Request Required

(Budget request form received)

10 registrations @ \$10, 12 lunches @ \$6
 Project Day only (no Festival of Fun)?

new for 2015-2016 budget year
 3 judges, plus medals

1 judge, plus trophies if needed
 3 judges, plus medals
 not held in 2015

\$1000 from 2014 + \$4610 for 2015
 Possible fundraising

scholarship + fundraising

NET PROFIT (LOSS) **3,049.50** **(5,474.18)** **18,510.96** **4.86** **(4,877.65)** **11,613.49** **(1,507.00)** **(13,120.49)** **1,752.86** \$1600 Capital expenditure + 50% of intern cost

- Notes:
- International Events - \$400
 - Citizenship Washington Focus - \$400 (3 person)
 - National Participation - \$200
 - National Congress/Conference - \$400
 - American Spirit - \$200 (2 persons)
 - State Youth Conference - \$100 (12 persons)
 - Space Camp Participation - \$100 (2 persons)
 - Camp Scholarship - \$30/person based on 72 persons

Calumet County 4-H Leader's Council Board of Directors

Tuesday, October 20, 2015 – 7:00 pm, Room #017

Leaders Council Board Minutes

Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickinbotham	Absent
Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Present
Todd Roehrig	Absent
Jodi Schwarz	Present
Melody Thiel	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges</p> <p>Approval of the Consent Agenda (includes Secretary's and Treasurer's Reports)</p> <p>Approval of the Agenda</p>	<p>MOTION 151001: Moved and seconded to approve the consent agenda</p> <p>Motion passed</p> <p>MOTION 151002: Moved and seconded to approve the Action Agenda as amended</p> <p>Motion passed</p>
<p>Business</p> <p>1. <u>County Level Programs</u></p> <p>a. Fall Trip Interviews – Monday, Nov. 17th 5:30-7:00pm. 2-3 board members are needed as interviewers. Becky and Debbi have volunteered to help.</p>	
<p>Business</p> <p>2. <u>Raising & Managing 4-H Funds</u></p> <p>a. Leaders Council Financial Audit – Quarterly? Should the audit be done quarterly or annually? Michael McCord recommended that it be done quarterly but it has not been done this way. The Treasurer has recommended that it be done semi-annually instead because there are busy and quiet months. The semi-annual audit could be done in January.</p> <p>b. Festival of Fun Budget Discussion focused on the ideas of the committee for setting the budget, how to charge for the day and for providing lunch to the presenters. There is \$200 budgeted for this event. We need to think about scholarships for larger families for future years.</p> <p>c. Money for secretary and reporter book awards: everyone who submits a secretary or reporter book gets \$3. There were 7 books submitted, for \$21.</p>	<p>MOTION 151003: Moved and seconded to do an audit in January and July of each year.</p> <p>Motion passed</p> <p>MOTION 151004: Moved and seconded to provide \$3 per secretary and reporter book for a total of \$21.</p>

<p>d. Budget for Recognition Night: We need a check written for the Eagles Club for the chicken. We will need two hundred pieces.</p>	<p>Motion passed</p> <p>MOTION 151005: Moved and seconded to authorize the Treasurer to write a check paying for 200 pieces of chicken for recognition night.</p> <p>Motion passed</p>
<p>Business</p> <p>3. <u>County Level Recognition</u></p> <p>a. Leadership Award Selections: Discussion of the leadership awards. The Board considered all those that were nominated and voted.</p> <p>b. Friend of 4-H: R&J Trucking (Ralph Brill)</p> <p>c. Volunteer of the Year: Sharon Steinfest</p> <p>d. Special Leadership Awards: Vince Moehn, Jody Schwarz, Deb Bures and Dean/Sarah Gebhart</p> <p>e. Community Servant Award: Chilton Tip Top</p> <p>f. Lifetime Volunteer Award: Byron Hacker</p>	
<p>Business</p> <p>4. <u>Marketing & Promoting 4-H programs</u></p> <p>a. Theme Contest -Vote on submissions: There were 4 submissions. 1) "The Only 'App' You Need: 4-H"; 2) "Exploring Cultures Through 4-H"; 3) "4-H is YOUth" and 4) "4-H Grows"</p> <p>The Board voted and determined that the 4-H theme will be "4-H is YOUth" which was submitted by Working Woodchucks</p>	
<p>Business</p> <p>5. <u>Organizational Planning – 20 min.</u></p> <p>a. 4-H Leaders Council Committees: Discussion focused on the existence or non-existence of committees. We have had several committees but there have been no committee reports submitted recently to the Board. It may be a good thing to establish some committees as well as job descriptions for the committees. Decision was made to put out inquiries to members through the newsletter to gauge interest in serving on committees.</p>	
<p>Communications</p> <p>Thank you card was received from Project Linus thanking 4-H youth for making blankets.</p>	
<p>Adjournment</p> <p>Next Meeting: November 17, 2015</p> <p>Fall trip interviews will be on this date from 6 to 7.</p>	<p>MOTION 151006: Moved and seconded to adjourn</p>

Calumet County 4-H Leaders Council Board

Consent Agenda for Non-Action Items

For: February 16, 2016

Time: 7:00 p.m.

Item	Responsible person or committee	Discussion	Action
<u>Consent Agenda Approval</u>			
Minutes		Minutes from January, 2016	
<u>Announcements and Committee/Task Force Reports</u>			
4-H Speaking Contest	Jody Schwarz, Andrea Braatz	The speaking contest will be held Tuesday, February 23. As of February 9 th , there were 13 members registered for the event. Jody has volunteered to serve as a liaison for the event and has recruited 2 judges for the event. Thank you Jody!	
4-H Demonstration Contest	Jody Schwarz, Andrea Braatz	The demonstration contest will be held Tuesday, April 26. Jody has volunteered to serve as a liaison for the event and has recruited 1 judge for the event. She is working on recruiting a second judge. Thank you Jody!	
Teen Leaders:	Nicole Moehn, Andrea Braatz	Teen Leaders decorated the hall for the dance on January 23. During the dance they sold glow necklaces and bracelets. Proceeds from the sale will go to a charity organization to be determined at the February meeting.	
4-H Youth Conference, Key Award, and Camp Counselor Interviews	Andrea Braatz	Interviews will be held Tuesday, March 1. Jody and Nichole H have volunteered as interviewers for the Key Awards under the guidance of Janet. Byron Hacker will take the lead on interviews for the Youth Conference. As of February 9 th , there were 3 applicants for the Youth Conference, 1 potential applicant for the Key Award (recommendation form received but no application yet), and 4 potential camp counselor applicants (2 complete applications received and two recommendation forms with no application yet). The application deadline is February 12. We have 1 adult volunteer, and will need additional adult volunteers. We may need additional counselors depending on the number of counselors recruited by Outagamie County. The counselor opportunity has been shared with the Chilton Youth Club.	
Festival of Fun	Debbi Calaway, Vince Moehn, Nicole Moehn	This year's Festival of Fun offers 15 different sessions for youth to choose from. There are 57 youth registered for the event which will take place on	

Item	Responsible person or committee	Discussion	Action
4-H Summer Assistant	Andrea Braatz	<p>The county has not yet indicated when the position will be open for recruitment. The internship will take place August 1, 2016 through May 31, 2017. We do have approval to advertise via social media rather than through local newspapers which will save on advertising costs.</p> <p><u>Position description:</u> 4-H Leadership Development Assistant</p> <p>Summary Under the general direction of the 4-H Youth Development Educator, this position is designed to support 4-H youth development leadership development opportunities from August 1, 2016 through May 31, 2017. The 4-H Leadership Development Assistant will increase his/her knowledge of youth development programs, leadership development, community partnerships, volunteer development, marketing, UW-Extension services, and 4-H Youth Development Educator responsibilities. This position provides valuable pre-professional experience for educational and community-based careers. Performs related duties as required.</p> <p>Essential Duties and Responsibilities <i>include the following.</i> <i>Other duties may be assigned.</i></p> <p>Assist in the design, implementation, and evaluation of youth development programs that benefit the 4-H program and Calumet County youth, including, but not limited to:</p> <p>Provide mastery opportunities for youth through volunteer project leadership development</p> <p>Promote/market the 4-H program, within the organization and throughout the community.</p> <p>Work with Calumet County 4-H clubs to develop and implement member retention efforts.</p> <p>Coordinate volunteer recruitment and training efforts to enhance opportunities for Calumet County youth.</p> <p>Work with the 4-H Educators in Calumet and Manitowoc Counties to develop online club officer training modules to enhance leadership development opportunities for youth in Calumet County.</p> <p>Organize and lead workshops in personal and professional areas of</p>	

Item	Responsible person or committee	Discussion	Action
		<p>interest.</p> <p>Document the impact of the position through written reports and presentations to the 4-H Leaders Council Board of Directors.</p> <p>It is unlikely an employee will perform all the duties listed on a regular basis, nor is the list exhaustive in the sense it covers all the duties an employee may be required to perform. The examples are merely indicative, not restrictive.</p> <p>Supervisory Responsibilities</p> <p>This job has no supervisory responsibilities.</p> <p>Qualifications <i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <p>Education and/or Experience</p> <p>Two years or more of college in a related program; successful leadership experience in 4-H and/or the community; 4-H experience desirable; or equivalent combination of education and experience.</p>	

Calumet County 4-H Leader's Council Board of Directors

Tuesday, February 16, 2016 – 7:00 pm, Room #017

Leaders Council Board Minutes

Andrea Braatz	Present
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Present

Nicole Hickenbotham	Present
Brian Lisowe	Present
Janet McCord	Absent
Vince Moehn	Present

Nicole Moehn	Present
Todd Roehrig	Absent
Jodi Schwarz	Present
Melody Thiel	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges</p> <p>Approval of the Consent Agenda (includes Secretary's and Treasurer's Reports)</p> <p>Approval of the Agenda:</p> <p>Treasurer's Report: No discussion.</p>	<p>MOTION 160201: Moved and seconded to approve the consent agenda</p> <p>Motion passed</p> <p>MOTION 160202: Moved and seconded to approve the Action Agenda as amended</p> <p>Motion passed</p> <p>MOTION 160203: Moved and seconded to approve the treasurer's report.</p> <p>Motion passed</p>
<p>Business</p> <p>1. <u>Organizational Planning</u></p> <p>a. 2016-2017 Budget Committee. The committee will meet on March 15 at 5:00 pm before the next Board meeting.</p> <p>b. Board Member recruitment: The Board discussed ideas for how to recruit new Board members.</p> <p>i. Position descriptions.</p> <p>ii. Potential candidates</p> <p>iii. Bylaws: Recommendations of bylaw review group: The recommendations were presented. Andrea will add a couple of things for recommendation at the April meeting.</p>	
<p>Business</p> <p>2 <u>County Level Programs</u></p> <p>a. Trips Selection Policy: Nicole and Becky are reviewing this.</p> <p>b. Festival of Fun: The following people volunteered to help: Aaron Bures, Jerry Bures, Janet McCord (8 to 10 registration), Jacob Fischer, Rachel Fischer, Melody Thiel, and Nicole Moehn</p> <p>c. Hall of Fame: Andrea sent paperwork to clubs. These are due back by May 1</p> <p>d. Key Awards. Deborah Bures and Nicole Moehn are doing the interviews.</p>	<p>MOTION 160204: Moved and seconded to spend up to \$100 for Festival of Fun</p> <p>Motion passed</p>

<p>Business</p> <p>3 <u>Raising & Managing 4-H Funds</u></p> <p>a.</p>	
<p>Business</p> <p>4. <u>Marketing & Promoting 4-H programs:</u></p> <p>a. Member retention survey: Survey to be sent out in March for those not enrolled in 4-H this year</p> <p>b. Idea Model: Vince presented this model and will bring changes based on discussion to March meeting</p> <p>c. Camp promotion: Various ideas were discussed regarding promotion of camp.</p> <p>d. Need adult volunteers to help with camp</p>	
<p>Communications</p> <p>UWEX Restructuring: Calumet, Outagamie, Waupaca and Winnebago counties will be combined into a single region with a single youth education extension agent starting at the end of 2016 to early 2017</p>	
<p>Adjournment</p> <p>Next Meeting: Tuesday, March 15, 2016 at 7 p.m.</p> <p>FUTURE MEETINGS:</p> <p>Tuesday, April 19, 2016 – Annual Leaders Council</p> <p>Tuesday, June 15, 2016 - Board</p> <p>Tuesday, July 19, 2016 - Board</p> <p>Tuesday, August 16, 2016 - Board</p> <p>Tuesday, September 20, 2016 – Semi-Annual Leaders Council</p>	<p>MOTION 160205: Moved and seconded to adjourn.</p> <p>Motion passed.</p>

Minutes taken by Debi Calaway

Respectfully edited and submitted by Janet McCord, Secretary

Calumet County 4-H Leaders Council Board

Consent Agenda for Non-Action Items

For: March 15, 2016

Time: 7:00 p.m.

Item	Responsible person or committee	Discussion	Action
<u>Consent Agenda Approval</u>			
Minutes		Minutes from February, 2016	
<u>Announcements and Committee/Task Force Reports</u>			
4-H Speaking Contest	Jody Schwarz, Andrea Braatz	The speaking contest was held Tuesday, February 23. There were 25 participants.	
4-H Demonstration Contest	Jody Schwarz, Andrea Braatz	The demonstration contest will be held Tuesday, April 26. One judge has confirmed for the event. A second judge has been asked, but will not be able to confirm until mid-March. As of March 4 th there were 10 youth signed up for the event.	
Teen Leaders:	Nicole Moehn, Andrea Braatz	Teen Leaders selected a service learning project to work on at their next meeting. They will be decorating donation cans and placing them at local businesses to raise money for Wisconsin Military Kids Camps. Teen leaders also decided they would like teambuilding and icebreaker activities at future meetings.	
4-H Youth Conference, Key Award, and Camp Counselor Interviews	Andrea Braatz	Interviews were Tuesday, March 1. Eight youth interviewed for the 4-H and Youth Conference, five youth interviewed for the key award, and nine Calumet County youth and one Outagamie County youth interviewed for camp youth staff positions.	
4-H Summer Camp	Andrea Braatz	Currently, there are 7 adult volunteers between Outagamie and Calumet Counties. We are projecting a need for 10-12 volunteers. There are 17 youth staff members. Adult volunteers are invited to join youth staff at the counselor training weekend at Upham Woods April 2-3. This would be a great opportunity to explore Upham Woods and see what the camp has to offer. Pre-registration is required. Contact Andrea if interested.	
Festival of Fun	Debbi Calaway, Vince Moehn, Nicole Moehn	Of the 57 youth who participated in the Festival of Fun on Saturday February 27 th , 15 were not 4-H members. The leadership provided by volunteers made the event a success. Please share any feedback you may have or feedback you have heard from others regarding the length of the day, sessions offered, etc.	
Board Member Position	Andrea Braatz	Board member position descriptions are available online at	

Item	Responsible person or committee	Discussion	Action
Descriptions		https://counties.uwex.edu/calumet/files/2010/10/2016-Board-Member-Position-Descriptions.pdf . As of March 4 th , 2 nominations have been received for new board members.	

**Calumet County 4-H Leaders Council
2/29/2015**

**Checking at State Bank of Chilton:
Beginning Ledger Balance 1/31/2016**

\$21,964.18

Account	Beg. Bal, 07/01/15	End Bal, 2/29/16	Net
Checking	\$3,410.98	\$21,511.50	\$18,100.52
Money Mrkt	\$42,401.55	\$42,472.46	\$70.91
90 Day Golden	\$17,045.11	\$17,066.59	\$21.48
Total of Accounts	\$62,857.64	\$81,050.55	\$18,192.91

Total February Deposits 542.00

Dance Ticket Sales 170.00
Donations 2.00
Festival of Fun 345.00
Clover Bud Day 25.00

\$14,549.53 Beginning Balance 1/31/2016
\$542.00 Deposits
\$0.00 From Money Market
\$994.68 Withdrawals/Checks Written
\$0.00 To Money Market
\$21,511.50 Ending Balance 2/29/2016

Total Deposits/Credits 542.00

Checks Total
(See Listing Below)

Money Market

\$43,463.44 Beginning Balance 1/31/16
\$0.00 Deposits
9.02 Income from February
\$0.00 Withdrawals
\$42,472.46 Money Market Balance 2/29/16

Transfer from Money Market **\$0.00**

Total of Checks/Withdrawals 994.68

Ending Ledger Balance 2/29/16 21,511.50

90 Day Golden

<u>Balance</u>	<u>Due Date</u>	<u>Interest Income</u>
\$17,066.59	03/01/16	\$21.48

Bank Balance 2/29/16 **\$22,145.30**

Less Outstanding Checks **633.80**

Deposit in Transit

Recon'd Balance 2/29/16 **21511.50**

Outstanding Checks:

Amount

Zachary Lemke 7115	25.00
Friendly Valley 4-H 7230	3.30
Grace Van Dehy 7233	20.00
Spencer Van Dehy 7239	10.00
Brandon Biese 7509	25.00
Zachary Lemke 7512	25.00
Ameila DeLaTorre 7539	35.00
Nyah DeLaTorre 7540	25.00
Megan Holzschuh 7549	20.00
Busy Beavers 4-H Club 7585	7.50
Darboy Ever Alert 7593	40.00
Chilton Tip-Top 4-H Club 7611	40.00
Claire Schnell 7615	20.00
Natalie Schnell 7616	10.00
Sherry Garcia 7618	10.00
Brady Boettcher 7619	10.00
Bob Nagel 7621	10.00
Steve/Sue Reuter 7622	5.00
Meleah Galmer 7626	5.00
Hope Klessig 7627	5.00
Chilton Tip-Top 4-H Club 7628	63.30
Sunset Lake 4-H Club 7629	28.80

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	January	February	March	April	May	June	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual	Budget Comments
INCOME																
Fees																
State Dues, Insurance & Literature				60.00								60.00	1,600.00	(1,540.00)	1,392.00	400 members @ \$4.00/member (\$1.50 state, \$1.50 insur, \$1 lit)
Camp																
Summer Camp Fees												-	9,850.00	(9,850.00)	4,050.00	40 campers @ \$140/per camper, 25 campers @ \$170/per camper
Adventure Camp Fees	902.50	20.00										922.50	2,720.00	(1,797.50)	825.00	16 campers @ \$170/per camper
Camp Training Support												-	150.00	(150.00)	36.00	
Winter Leadership						35.00						35.00	250.00	(215.00)	35.00	6 Youth paying half costs @ \$70 each; 1 leader @ half @ \$40
State Fair																
State Fair - Dairy Expenses			50.00									50.00	65.00	(15.00)	65.00	Herdsmanship & Edu Display = State Fair Expenses
Recognitions												-	-	-	250.00	
Wall of Honor												-	-	-	-	
Fund Raising/Donations																
Fair Foodstand			22,588.21	40.00								22,628.21	22,000.00	628.21	21,603.97	
Silent Auction						4,002.00						4,002.00	2,500.00	1,502.00	3,043.00	
Dance Ticket Sales						1,615.00	170.00					1,785.00	1,800.00	(15.00)	1,697.00	
Foods Auction			6,389.75									6,389.75	3,500.00	2,889.75	4,695.50	
Cookbooks			15.00			25.00						40.00	-	40.00	40.00	\$5 a piece
Donation from Golf Outing												-	-	-	-	Support Camperships, Exhchange chaperones, & Shooting Sports
Donations (Includes Cks Donated Back)					130.00	2,600.00	2.00					2,732.00	2,500.00	232.00	3,225.92	\$2000 for sausage & \$500 misc.
Trips																
National 4-H Congress/Conf.												-	700.00	(700.00)	473.00	1 youth @ 700
American Spirit					700.00	500.00						1,200.00	2,700.00	(1,500.00)	1,800.00	3 youth @ \$900/person
Citizenship Washington Focus					100.00							100.00	2,475.00	(2,375.00)	-	3 youth @ \$825/person
Space Camp												-	900.00	(900.00)	900.00	2 persons @ \$450/person
State Youth Conference Income												-	2,890.00	(2,890.00)	2,367.00	7 youth @ \$160/person; 7 youth/210 + \$300 seminars
Project Areas																
Archery Project												-	250.00	(250.00)	120.00	25 members @ \$10
Air Rifle												-	-	-	-	
Shotgun												-	80.00	(80.00)	-	8 members @ \$10
.22 Rifle												-	-	-	-	
Robotics						30.00						30.00	120.00	(90.00)	120.00	12 members @ \$10
County Activities																
Area Animal Science				191.00								191.00	200.00	(9.00)	172.00	10 registratons @ \$10, 12 lunches @ \$8
Festival of Fun (Project Day)						170.00	345.00					515.00	200.00	315.00	200.00	
Misc. Yard Signs												-	-	-	6.00	
Clover Bud Day	15.00			40.00		10.00	25.00					90.00	-	90.00	65.00	
Miscellaneous												-	-	-	-	
Miscellaneous Income												-	-	-	21.00	
District Funds- Winter Ldrship Camp												-	-	-	2,330.93	
Cheri Sattler Memorial Scholarship Fund			3,975.00									-	-	-	-	
4-H International												-	-	-	-	Required fundraising by 4-H International participants
Interest Income-Money Market	9.00	9.00	8.72	8.72	18.02	8.43	9.02					70.91	100.00	(29.09)	106.59	
Interest Income - CD/Golden Passbk			21.48									21.48	100.00	(78.52)	84.94	
Strong 4-H, Strong Communities (Pioneer Grant)	2,123.00											2,123.00	2,123.00	-	-	
Passthrough Funds					400.00							-	-	-	-	
TOTAL INCOME	3,049.50	29.00	33,048.16	339.72	1,348.02	8,995.43	551.02	-	-	-	-	47,360.85	59,773.00	(12,412.15)	49,724.85	
EXPENSES																
General Expenses																
Insurance						535.00						535.00	840.00	305.00	567.00	400 members & 160 leaders *\$1.50 * 1 horse
Volunteer Background checks		14.00	14.00		42.00	14.00						84.00	420.00	336.00	245.00	60 @ \$7 each
Wisconsin 4-H Foundation Dues												-	600.00	600.00	549.00	400 members @ \$1.50/member
Miscellaneous Expense		99.83			10.00							109.83	100.00	(9.83)	54.56	
Literature Fees						364.00						364.00	400.00	36.00	398.00	400 members @ \$1.00/member
4-H Promotion							40.00					40.00	400.00	360.00	223.31	
Leadership																
Fall Forum					100.00							100.00	500.00	400.00	200.00	10 @ 50
Shooting Sports Leaders Training												-	140.00	140.00	-	2 @ \$70
Youth Leaders Council												-	100.00	100.00	-	\$100 registration per youth
Leaders Around the Lake												-	-	-	-	not held in 2015
Camp																
Summer Camp		25.00										25.00	11,050.00	11,025.00	5,019.03	65 campers @ \$170/camper
Adventure Camp		1,477.60										1,477.60	3,200.00	1,722.40	2,358.06	16 campers @ \$200/camper
Camp Training Support												-	200.00	200.00	109.97	staff training
Campership Fund												-	500.00	500.00	-	50% of 4-Her Camp fee for 4-H Members Eligible for Free & Reduced Lunch
Winter Leadership Camp						70.00						70.00	460.00	390.00	70.00	6 youth paying est @ \$70/youth + 1 @ \$40
County Fair																
Fair Association Donation			1,500.00									1,500.00	1,500.00	-	1,500.00	
State Fair																
State Fair Dairy Expenses												-	65.00	65.00	-	Should = State Fair Dairy income
State Fair - Participants		125.00										125.00	375.00	250.00	225.00	15 participants @ \$25/participant
State Fair - Exhibits Transportation		50.00										50.00	100.00	50.00	100.00	\$100 to/from for exhibits
Recognitions																
Graduation Expenses		62.30										62.30	200.00	137.70	85.48	
Wall of Honor		66.00										66.00	75.00	9.00	66.00	
Volunteer Leaders Social												-	100.00	100.00	123.05	
Recognition Awards & Banquet		802.43			808.67							1,611.10	2,000.00	388.90	1,907.82	
Ribbons												-	75.00	75.00	71.50	Speaking, Demonstration, Review Day, Posters, etc.

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	January	February	March	April	May	June	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual	Budget Comments
Secretary & Reporter Books				21.00								21.00	50.00	29.00	33.00	
Fund Raising																
Fair Foodstand		2,000.00	9,746.60									11,746.60	12,000.00	253.40	12,198.73	
Fair Foodstand Insurance												-	250.00	250.00	239.00	
Foodstand Maintenance												-	-	-	-	
Dance & Silent Auction						500.00	848.09					1,348.09	1,500.00	151.91	1,166.66	
Raffle License					25.00							25.00	25.00	-	25.00	
Foods Auction - Decorated Cakes		100.00	2,762.50	40.00								2,902.50	800.00	(2,102.50)	1,756.25	
Trips																
American Spirit					4,800.00							4,800.00	3,300.00	(1,500.00)	2,200.00	3 youth @ \$1100/person
Citizen Washington Focus												-	3,675.00	3,675.00	-	3 youth @1225/person
Exchange Trips												-	1,500.00	1,500.00	1,700.00	13 youth / 2 adults @ \$100/person (budget request form received) Further board discussion before distribution
Space Camp												-	1,100.00	1,100.00	1,100.00	2 youth @ \$550/person
State 4-H Youth Conf												-	4,000.00	4,000.00	3,190.00	14 youth @ \$260 + \$300 seminars + \$50 parking
State Teams (drama, show case, photo)												-	300.00	300.00	120.00	\$100 /youth; requires special funding request
National 4-H Congress												-	900.00	900.00	873.00	1 youth @ \$900
National 4-H Contest												-	200.00	200.00	-	
State Competition Events				25.00		10.00						35.00	40.00	5.00	-	State Event Registration
Projects Areas																
Horse Project												-	-	-	-	Special Request Required
Archery Project												-	250.00	250.00	26.25	
Shotgun												-	80.00	80.00	-	
Rifle (.22 & Air)												-	200.00	200.00	-	(Budget request form received)
Robotics												-	120.00	120.00	34.95	
County Activities																
Area Animal Science Days												-	175.00	175.00	191.00	10 registrations @ \$10, 12 lunches @ \$6
Festival of Fun (Project Day)												-	200.00	200.00	-	Project Day only (no Festival of Fun)?
Clover Bud Day Camp							36.10					36.10	-	(36.10)	-	
Community Service - 101 Hours					40.00							40.00	50.00	10.00	-	new for 2015-2016 budget year
Demonstration Contest						26.45						26.45	150.00	123.55	79.85	3 judges, plus medals
Officer Training												-	25.00	25.00	-	
New Family Orientation												-	200.00	200.00	-	
Review Day		35.00										35.00	50.00	15.00	35.00	1 judge, plus trophies if needed
Speaking Contest						52.90	60.00					112.90	150.00	37.10	60.00	3 judges, plus medals
Spelling Bee												-	-	-	-	not held in 2015
Theme Contest												-	10.00	10.00	10.00	
Window Displays				28.00								28.00	30.00	2.00	25.00	
Expansion & Review Meetings												-	50.00	50.00	-	
WI 4-H Centennial												-	-	-	661.15	
Summer Intern																
Salary & Hiring												-	5,000.00	5,000.00	4,016.58	\$1000 from 2014 + \$4610 for 2015
Supplies		314.12	23.94									338.06	500.00	161.94	129.28	Possible fundraising
Mileage		67.35	47.21									114.56	500.00	385.44	247.59	
Other																
4-H International												-	-	-	-	scholarship + fundraising
District Funds- Winter Ldrship Camp												-	-	-	2,330.93	
Cheri Sattler Memorial Scholarship Fund												-	-	-	-	
AED Unit												-	500.00	500.00	1,649.99	
Strong 4-H, Strong Communities (Pioneer Grant)		264.55	442.95	152.45			10.49					870.44		(870.44)		
Passthrough Funds					400.00											
Bank Charges																
Bank Charges (Checks)				68.41								68.41	100.00	31.59	-	
TOTAL EXPENSES	-	5,503.18	14,537.20	334.86	6,225.67	1,572.35	994.68	-	-	-	-	28,767.94	61,280.00	32,612.06	47,971.99	
NET PROFIT (LOSS)	3,049.50	(5,474.18)	18,510.96	4.86	(4,877.65)	7,423.08	(443.66)	-	-	-	-	18,592.91	(1,507.00)	(20,099.91)	1,752.86	\$1600 Capital expenditure + 50% of intern cost

Notes:
 International Events - \$400
 Citizenship Washington Focus - \$400 (3 person)
 National Participation - \$200
 National Congress/Conference - \$400
 American Spirit - \$200 (2 persons)
 State Youth Conference - \$100 (12 persons)
 Space Camp Participation - \$100 (2 persons)
 Camp Scholarship - \$30/person based on 72 persons

Calumet County 4-H Leader's Council Board of Directors
 Tuesday, March 15, 2016 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Andrea Braatz	Present
Deborah Bures	Absent
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickinbotham	Present

Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Present
Todd Roehrig	Absent

Jodi Schwarz	Absent
Melody Thiel	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges</p> <p>Approval of the Consent Agenda (includes Secretary's and Treasurer's Reports)</p> <p>Approval of the Agenda:</p> <p>Treasurer's Report: Brian informed Board of the account balances. There were no questions.</p>	<p>MOTION 160301: Moved and seconded to approve the consent agenda</p> <p>Motion passed</p> <p>MOTION 160302: Moved and seconded to approve the Action Agenda as amended</p> <p>Motion passed</p> <p>MOTION 160303: Moved and seconded to approve the treasurer's report.</p> <p>Motion passed</p>
<p>Business</p> <p>1. <u>Organizational Planning</u></p> <p>a. Board Member Recruitment</p> <ul style="list-style-type: none"> - Current nominations: There are 3 nominations. We would like to have a ballot. - Have additional candidates been identified? - What will the voting process be at the April meeting? <p>b. Annual meeting agenda items: Discussed items for the April 19 agenda</p> <p>c. Approval of bylaws by the board: The suggested changes will be brought forward to the full Council in April.</p> <p>d. Semi-Annual Meeting Date Currently Tuesday, September 20, 2016: The Market Animal committee has their end-of-year wrap-up meeting. The Semi-Annual meeting will be on September 21 instead.</p>	
<p>Business</p> <p>2. <u>County Level Programs</u></p> <p>a. Trips Selection Policy: Discussion to clarify the trip selection policy.</p> <p>b. Spelling bee update</p>	
<p>Business</p> <p>3. <u>Raising & Managing 4-H Funds</u></p> <p>a. Budget Committee Recommendation for 2016-2017 budget: We may have a \$3,800 shortfall and may have to dip into savings. Other elements include salary for the intern, all of which must be in the budget even though the County may pay half. The sky is not falling because we have reserves. The Board is recommending the budget as drafted.</p> <p>b. Budget request: From the 4-H Exchange for \$100 per youth participant and chaperone, for 11 people for \$1,100. The Board requests a more formal budget itemizing expected expenditures.</p> <p>c. Market animal sausage auction: Andrea will follow up and gather information.</p> <p>d. 4-H Foundation auction: The Foundation is asking for a donation of items that are bigger ticket items like weekend trips, fire pits, and golf outings that can be auctioned as part of the auctioneer competition. The Board discussed options but time is short and no Board member volunteered to find an item.</p>	

<p>Business</p> <p>1. <u>Marketing & Promoting 4-H programs:</u></p> <p>a. Implementation of 4-H Ideas at Work: This will be presented at the April Council meeting.</p> <p>b. Membership with Volunteer Center of East Central Wisconsin: There is a fee for this service. The center can post volunteer opportunities. Volunteers would have to be trained by 4-H. The fee is \$295. This could be split 3 ways with other counties.</p>	<p>MOTION 160304: Moved and seconded to approve \$20 as a prize for 4-H Ideas at Work.</p> <p>Motion passed</p> <p>MOTION 160304: Moved and seconded to approve \$98.33 as Calumet County's portion of service with the Volunteer Center of East Central Wisconsin</p> <p>Motion passed</p>
<p>Communications</p>	
<p>Adjournment</p> <p>FUTURE MEETINGS: Tuesday, April 19, 2016 – Annual Leaders Council Tuesday, June 15, 2016 - Board Tuesday, July 19, 2016 - Board Tuesday, August 16, 2016 - Board Wednesday, September 21, 2016 – Semi-Annual Leaders Council</p>	<p>MOTION 160306: Moved and seconded to adjourn.</p> <p>Motion passed.</p>

Respectfully submitted by Janet McCord, Secretary

Calumet County 4-H Leader's Council Annual Meeting MINUTES

April 19, 2016 – 7:00 pm, Room #025

2015-2016 4-H Leaders Council Goals:

- 1.) To double the number of campers at 4-H Camp -76 campers
- 2.) To bring back the Festival of Fun and the Spelling Bee



Leaders Council Board Members Attendance	
Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickinbotham	Present
Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Present
Todd Roehrig	
Jodi Schwarz	Present
Melody Thiel	Present

31 Representatives (leaders and youth) from the following clubs were present:

- Chilton Tip Top
- Darboy Ever Alert
- Sunset Lake
- Working Woodchucks
- Woodville Stars
- Farm and Home
- 4 Resource Leaders were present as well

	ACTIONS
<ol style="list-style-type: none"> 1. Call to Order/Pledges – Vince 2. Approval of the Agenda – Vince 3. Secretary’s Report - Janet 4. Treasurer’s Report - Brian 	<p>MOTION 160401: Moved and seconded to approve the agenda with corrections.</p> <p>Motion passed</p> <p>MOTION 160402: Moved and seconded to approve the minutes from September 17, 2015</p> <p>Motion passed</p> <p>MOTION 160403: Moved and seconded to approve the treasurer’s report.</p> <p>Motion passed</p>

<p>4-H Leaders Council Board of Directors Report – Vince</p> <ol style="list-style-type: none"> a. 2015-2016 Goals: see top of page. Some actions taken to increase attendance for camp (double) were to increase promotional efforts. Another goal was to bring back Festival of Fun and the Spelling Bee. Both were brought back with 9 youth participating in the Spelling Bee and 57 attending F of F. b. 2015-2016 Decisions and Activities of the Board: The decisions and activities of the board were reviewed. Information is available on the 4-H webpage. c. 4-H trips: Youth participation on the trips is available on the website in the PowerPoint slides. 	
<p>Business</p>	
<ol style="list-style-type: none"> 1. <u>Marketing & Promoting 4-H programs</u> <ol style="list-style-type: none"> a. 4-H Ideas at Work (Vince): This program provides a way for clubs and members to be more involved through communicating ideas and suggestions to the Leaders Council Board. This offers clubs and individuals a new way to communicate ideas. More to come. 	
<ol style="list-style-type: none"> 2. <u>County Level Programs</u> <ol style="list-style-type: none"> a. Summer Camp: Camp registration is open now. b. Trips Selection Policy: This year the Board clarified the policy such that all youth must participate in an interview on one of two scheduled interview dates. For those who absolutely cannot attend either of the scheduled times, a phone interview can be considered on a case by case basis. c. Volunteers needed for 4-H Committees: We always need volunteers to serve on committees. These committees do much of the work of 4-H. A sign-up sheet for those interested in committee work was circulated. 	
<ol style="list-style-type: none"> 3. <u>Raising & Managing 4-H Funds</u> <ol style="list-style-type: none"> a. Budget Committee Recommendation for 2016-2017 budget: 	<p>MOTION 160404: Moved and seconded to approve the 2016-2017 budget.</p> <p>Motion passed.</p>
<ol style="list-style-type: none"> 4. <u>Organizational Planning</u> <ol style="list-style-type: none"> a. Board Recommendation for Bylaw Changes (Debbi and Jody): Debbi explained the process for the bylaw changes. b. Elections for Two Youth Director Positions (1 Year Term: July 2016 – June 2017): There are several nominations including Matthew Moehn, Melody Thiel, Catherine Suha, Will Brietzke and Brooke Calaway Matthew, William, and Melody were elected as Youth Members. c. Elections for Three Adult Director Positions (3 Year Term: July 2016 – June 2019): Nominations were for Troy Jansen, Kamie Nushart, Chris Eibs and Dean Gebhart. Kamie, Dean and Troy were elected as Adult Members. 	<p>MOTION 160405: Moved and seconded to approve the bylaw changes as presented.</p> <p>Motion passed.</p> <p>(The motions passed at the Leaders Council meeting are null and void because the Council was not notified there were going to be bylaws changes 10 days before the meeting.)</p> <p>MOTION 160406: Moved and seconded to destroy the ballots.</p> <p>Motion passed.</p>

<p>5. <u>Recognition</u></p> <ul style="list-style-type: none"> a. Outgoing 4-H Leaders Board Members: Debbi Calaway, Nicole Moehn, Vince Moehn, Todd Roehrig and Melody Thiel are rotating off the board but Melody was re-elected for a second term. b. 4-H Key Awardees: Winners of the Key Award were William Brietzke and Nicole Moehn, and receive scholarship from the Cheri Sattler Memorial Fund. c. New 4-H Volunteers: The names of new 2015-2016 4-H Volunteer Leaders were listed. d. Hall of Fame Nominations: Cheri Sattler was nominated for the Hall of Fame. More nominations are welcome. 	
<p>6. <u>Group and Committee Reports</u></p> <ul style="list-style-type: none"> a. 4-H Dance and Silent Auction: We had a good turnout for the silent auction. There were many cash donations, J & E Construction donated \$1,000. There were many kids at the dance. \$4,002 was raised. It was requested that J & E Construction be considered for the Friend of 4-H award. b. 4-H Food Stand: Some equipment needs repairs and the Food Stand will need a new coordinator for 2017 Fair. A new volunteer can work with her this year and then take over next year. c. 4-H Awards and Recognition: Work is being done to schedule the recognition event now that the Packers schedule is out. d. 4-H Teen Leaders: There is a fund raiser for Operation Military Kids, putting out donation cans at businesses. e. 4-H Exchange Program: We are going to Ohio for the Exchange in 2017, and hosting in 2016. Nine youth and two adults. f. Spelling Bee: Nine youth and four adult volunteers attended. They spelled words and won prizes. g. Festival of Fun: There were a large number of interesting activities for the Festival of Fun. 	
<p>7. <u>Educator Report</u></p> <ul style="list-style-type: none"> a. Summer Officer Training Date: June 16, 6:30 to 8 b. UW Extension Building Leadership Workshop: May 3 and 17 are the leadership workshops offered for all 4-H volunteers and youth. Anyone in 4-H can come, for free. c. Volunteer Center Membership: We are linking up with the Volunteer Center to improve our volunteers working with 4-H. The \$300 fee will be split with two other counties. This service will be available for clubs as well. This will be good for short-term volunteers. 	

<p>d. Project Leaders Training Opportunity coming up on May 10, how to get youth to come to meetings, make meetings age appropriate. Please RSVP by May 1.</p> <p>e. Club Survey Follow Up/Meeting Visits: Andrea has visited most of the clubs to ascertain priorities for clubs. There were a number of priorities that emerged. Andrea can come to your club to visit. Contact her to schedule this.</p> <p>f. Wisconsin Military Kids Campaign: This is a project of the Teen Leaders, and this has been in the newsletter. It's a statewide program.</p> <p>g. 4-H Assistant Position: The intern will no longer be just for the summer, approximately August 1 through May 3, and the development assistant will work with clubs and volunteers to identify needs and implement. It will be posted soon. It has been approved by 3 of 4 approval steps. Watch for more information.</p> <p>h. 4-H Member Retention Survey: The survey was sent to those who did not re-enroll. Most enrolled because they knew someone who was a member. Snacks are great and so is Fair. It's fun to get ribbons, earn money at fair and have games at meetings. Top reasons to leave included that friends were not involved, meetings are boring, other activities, did what they set out to learn at 4-H, lost interest, meetings were too late at night and Robert's Rules are confusing.</p>	
Adjournment	Adjourned at 8:00 p.m.

Leaders Council Board Meeting (immediately following Council Meeting)

Budget Request for 4-H Interstate Exchange (removed from Council agenda for Board Consideration after the Council meeting):

MOTION 160407: Moved and seconded to approve \$100 per youth and adult for a total of \$1,100 for Exchange Hosting Ohio in 2016.

Motion passed.

The Exchange Committee is requested to invite other 4-H members to socialize.
<http://calumet.uwex.edu/4-h-youth-development/4-h-leaders-council/>

<p><u>Leaders Council Meeting Dates for 2016</u> Tuesday, June 15, 2016 – Board Meeting Tuesday, July 19, 2016 – Board Meeting Tuesday, August 16, 2016 – Board Meeting Tuesday, September 20, 2016 – Semi-Annual Leaders Council Meeting</p>



Calumet County 4-H Leader's Council Board of Directors MINUTES

June 15, 2016 – 7:00 pm, Room #017

2015-2016 4-H Leaders Council Goals:

- 1.) To double the number of campers at 4-H Camp –76 campers
- 2.) To bring back the Festival of Fun and the Spelling Bee

Andrea Braatz Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Connie Leonhard Leonhard.Connie@co.calumet.wi.us	
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Absent
Nicole Hickenbotham	Present
Brian Lisowe	Absent
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Present
Todd Roehrig	Present
Jodi Schwarz	Absent
Melody Thiel	Present
GUESTS	
Will Brietzke	Present
Matt Moehn	Present
Brooke Calaway	Present
Dean Gebhart	Present
Kami Nushart	Absent
Troy Jansen	Absent

- Call to Order/Pledges – Vince**
- Approval of Consent Agenda - Vince**
- Approval of the Agenda – Vince**
- Treasurer’s Report – Brian**

MOTION 160701: Moved and seconded to approve the consent agenda
Motion passed

MOTION 160702: Moved and seconded to approve the Action Agenda as amended
Motion passed

A lively discussion focused on the list of outstanding checks. It seems there are checks to youth from 2015 County Fair that have not been cashed and there are a number of clubs that have not cashed checks. It was discussed to possibly list the names of individuals and clubs in the newsletter reminding them they have outstanding checks but nothing was finalized and the Board moved on to the business of the evening.

MOTION 160703: Moved and seconded to approve the treasurer’s report.
Motion passed

Business

1. Planning & Promoting 4-H Programs
 - a. Ceremony for 4-H Graduates

There are two key awards this year for 4-H. It is unknown who are graduating and which high school graduates are continuing another year in 4-H. A date should be identified. July 26 is identified as the date for the ceremony for graduates and key awards, starting at 5:30. There can be no change in the date and time, so says Todd. Papa Dons has been identified as a new location for the graduation. Graduating youth do not pay but their parents do. Nicole will call and arrange it.

2. Raising & Managing 4-H Funds

- a. Cheri Sattler Scholarship Funds Dispersal Logistics: Discussed the Cheri Sattler 4-H Memorial Scholarship for 4-H Key Award winners beginning in 2016. The form was examined. Unofficial transcripts can be used to prove the winners are enrolled and going to school.

MOTION 160704: Moved and seconded allowing Scholarship winners to take a single year off after graduating from high school and then attending college. Motion passed.

- b. Identify an Audit Committee to review the 4-H Leaders Council financials in July: Deb Calaway will take the lead with Brian Lisowe to conduct the audit. Deborah Bures also volunteered. Janet is checking to see if Michael McCord will do it, and Deb will work on a date with all.
- c. Fair Foods Auction Logistics: We need individuals to organize. Todd will ask Al Gregory to serve as auctioneer, but Al cannot do it. Dean will contact Ken to see if he can do it. Todd, Janet, Dean, Nicole and maybe others. We need a host club for the auction, and that club writes a check and takes the money to deposit.
- d. Review Request for Special Funding: A youth applied for special funding. The request was approved.

3. Organizational Planning

- a. Welcome and introduction of new members: new board members who attended introduced themselves.
- b. Outgoing board member recognition: outgoing board members were recognized with a card and gift card.
- c. 2016-2017 Board Officers: It was discovered that so few members will be able to attend the 19th that we need to change the meeting to the following week. The 25th and the 27th were identified as options. Some board members will be individually called and Andrea will do a doodle poll tonight or tomorrow morning.
- d. Revisit proposed by-law amendments: The motions passed at the Leaders Council meeting are null and void because the Council was not notified there were going to be bylaws changes 10 days before the meeting.
 - Number of youth on the board (3 youth elected for 2 positions): A decision must be made regarding who of the 3 youth elected will serve on the Board and who will not, or how to resolve this issue. Melody Thiel agreed to be a non-voting member of the Board until this matter is resolved at the September Leaders Council Meeting.
 - Proposed change giving the board the power to make changes without notifying full council.
 - Attendance policy/expectations for board members: Discussion has determined that such a policy is not enforceable.

- e. 4-H Ideas at Work –need to form a committee: We might not need a committee but someone to collect the data and bring it to the meetings. The concept is that clubs and individuals can make suggestions on how to improve 4-H, and there would be a form that individuals and clubs can use. Vince volunteered to take this on. A suggestion was made to have the forms at the Fair.
- f. Draft of 2016-2017 Calendar: The proposed dates were discussed and suggestions made to shift certain dates.
- g. 4-H Assistant Position- quality candidates needed! Application deadline came and passed and there were no viable candidates.
- h. Youth Trip Application: Awards Committee discussed combining all trip interviews every October instead of separate interviews for different trips. This is more efficient. One question is, will youth think ahead far enough to participate in the trips. Lots of other counties do annual trip interviews instead of twice a year. There is a danger that families will not pay attention to the new rules. Those who miss the deadlines in the first year could use a special funding request. Lots and lots of reminders will be used.

MOTION 160705: Moved and seconded to condense all trip and award interviews to the fall. Motion passed with one “nay” vote.

Adjournment MOTION 160706: moved and seconded to adjourn. Meeting was adjourned at 8:48 p.m.

Next Meeting: Board of Directors Meeting – Tuesday July 19, 7:00 pm – Courthouse

Meeting Dates for 2015-2016

Tuesday, ~~July 19~~, 2016 - Board

Tuesday, August 16, 2016 - Board

Wednesday, September 21, 2016 – Semi-Annual
Leaders Council



Calumet County 4-H Leader's Council Board of Directors Agenda

July 27, 2016 – 7:00 pm, Room #017

2015-2016 4-H Leaders Council Goals:

- 1.) To double the number of campers at 4-H Camp –76 campers
- 2.) To bring back the Festival of Fun and the Spelling Bee

Andrea Braatz Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present	
Connie Leonhard Leonhard.Conn@co.calumet.wi.us		
Nicole Hickenbotham	Present	PRESIDENT
Becky Fischer	Present	VICE PRESIDENT
Jody Schwarz	Present	SECRETARY
Brian Lisowe	Present	TREASURER
Deborah Bures	Present	
Brian Lisowe	Present	
Janet McCord	Present	
Will Brietzke	Absent	
Matt Moehn	Present	
Dean Gebhart	Present	
Kami Nushart	Present	
Troy Jansen	Present	
GUESTS		
Melody Thiel	Present	
Crystal Thiel	Present	
Debbi Calaway	Present	

Call to Order/Pledges – Brian

Approval of Minutes – Brian MOTION: 160701: Moved and seconded to approve the minutes from June 2016. Motion carried

Approval of the Agenda – Brian: MOTION 160702: Moved and seconded to approve the agenda with changes. Motion carried

Treasurer's Report – Brian: MOTION 160703: Moved and seconded to approve the treasurer's report. Motion carried

Business

1. Organizational Planning

- a. Election of New Board Officers
 - i. **President: Two candidates, Troy and Nicole. Nicole was elected by paper ballot.**
 - ii. **Vice-President: Two candidates, Troy and Becky. Becky was elected by paper ballot.**
 - iii. **iii. Secretary: MOTION 160704: Moved and seconded to cast a unanimous ballot to elect Jody Schwarz as Secretary. Motion carried**
 - iv. **iv. Treasurer: MOTION 160705: Moved and seconded to cast a unanimous ballot to elect Brian Lisowe as Treasurer. Motion carried.**

MOTION 160706: Moved and seconded to destroy all paper ballots from the election. Motion carried.

- b. Board Orientation – Andrea went through the binder for new Board members. Board members are requested to familiarize themselves with all contents. If members are unable to make it to a meeting, please call Andrea or Connie to let them know. Andrea will email out updates for continuing board members.
- c. 2016-2017 4-H Leaders Council Meeting Schedule. Discussion focused on what day of the week is best to meet. Tuesday is a big high school sports evening, but some Board members cannot make it on Wednesday night. Tuesday seems to be the best night for Board members. Meetings for the year will be as follows:

Tuesday, August 16, 2016

Wednesday, September 21, (Semi-Annual Leaders Council Meeting)

Wednesday, October 19,

Tuesday, November 15

December no meeting

Tuesday, January 17

Tuesday, February 21

Tuesday, March 21

Tuesday, April 18 (Annual Leaders Council Meeting)

May no meeting

Tuesday, June 6

Tuesday, July 18

Tuesday, August 15

Tuesday, September 19

2. County Level Programs

- a. 2016 4-H Summer Camp Feedback (Nicole, Janet, Will, Matt, Andrea): We had a lively discussion and debriefing of camp. We will put together a survey to send out to youth and their parents. Board members should think about survey questions.
- b. 2017 4-H Summer Camp: No decision. Sending a survey out to campers and parents.

3. Raising and Managing 4-H Funds

- a. 4-H Foods Auction
 - i. Need to identify a new Host club - Working Woodchucks are not eligible this year. Deborah Bures offered Sunset Lake as the host club.
 - ii. Auctioneer: Dean talked to Kendell and he is not available. We need an auctioneer for the baked goods. Dean will take the lead on locating an auctioneer.
- b. 4-H Food Stand: Insurance company from the Fair Board did an inspection, and fans are needed in a hood above the grill. Tammy is looking into the cost, and this will require full Council approval.

MOTION 160707: Moved and seconded to give Tammy authority to spend above \$500 for needed upgrades to get us up to code. Motion carries.

There is an issue with the ice cream machine as well. Discussions are being had with repair people in Kiel. If it cannot be fixed, one may need to be leased from Sheboygan.

4. County Level Recognition

- a. Graduation Ceremony Reflections: The ceremony was last night (7/26). There were four youth, three graduating and Will who got the Key Award. It was held at Papa Don's. Some said it was fine, others said it was too informal. Seven Angels was not available, and having the private room was preferable. Need to change the name to "Graduation Dinner" instead of "ceremony." Darren will be meeting with Key Award recipients for a photo op.
- b. State Hall of Fame: Cherie Sattler was nominated and not accepted. They had 32 nominations and 10 were picked. We can nominate her again next year.

5. Marketing and Promoting 4-H Programs

- a. Outreach and Promotion during the fair: For the past few years an intern has handled the promotion of 4-H during the Fair. Does there need to be a committee for this? One family has volunteered to do face painting again, and they have been booked. Youth can be invited to speak with families about how great 4-H is. Sharon can be asked if she wants to do Family Feud and Minute to Win It again. Please take this back to your clubs and ask for support.
- b. State of Wisconsin Leadership Council: Applications are being solicited for volunteers to serve on the State Council. This is a 2 year commitment. Deb Calaway told the Board about this opportunity. There are deadlines, and this will be emailed to all 4-H.

Adjournment: MOTION 160708: Moved and seconded to adjourn the meeting.

Next Meetings: Board of Directors Meeting – Tuesday August 16, 7:00 pm – Courthouse
Wednesday, September 21, 2016 – Semi-Annual Leaders Council Meeting

Meeting Dates for 2015-2016

Tuesday, August 16, 2016 - Board

Wednesday, September 21, 2016 – Semi-Annual Leaders Council



Calumet County 4-H Leader's Council Board of Directors Agenda

August 16, 2016 – 7:00 pm, Room #017

2015-2016 4-H Leaders Council Goals:

- 1.) To double the number of campers at 4-H Camp –76 campers
- 2.) To bring back the Festival of Fun and the Spelling Bee

Will Brietzke	Absent
Deborah Bures	Absent
Becky Fischer	Here
Dean Gebhart	Here
Nicole Hickinbotham	Here
Troy Jansen	Here
Brian Lisowe	Here
Janet McCord	Here
Matt Moehn	Here
Kamie Nushart	Here
Jody Schwarz	Here
Melody Thiel	Here
Guests: Crystal Thiel/Mary Kohrell	

Call to Order/Pledges – Nicole

Approval of the Agenda – Nicole

Motion 160801 Moved and Seconded to approve agenda. Motion carried.

Treasurer's Report – Brian

Motion 160802 Moved and Seconded to approve treasures report. Motion carried.

Approval of Minutes from July Meeting – Nicole

Motion 160803 Moved and Seconded to approve July minutes. Motion carried.

Business

1. Organizational Planning

a. Semi-annual Meeting

i. New Board member recruitment

**We will put info in next month's newsletter

ii. By-law Amendments

**Need to change semi-annual audit if we like that, need to put in by-laws. Treasurer would like this to happen. Discussion followed.

Motion to change article V section 2 B and Article VIII section 1 in the bylaws as discussed. Motion 160804: Moved and Seconded to approve the changes discussed. Motion carried.

- b. 4-H Charter Renewal – Due Nov. 1st
 - i. 2016-2017 4-H Leaders Council goals.
**Three goals for next year’s charter:
 - 1. Update bylaws to reflect legal status
 - 2. Working with EXT office to assure a smooth transition of staffing
 - 3. Incorporate more youth in all levels of 4

Motion 160805. Moved and Seconded to accept these goals. Motion carried.

- ii. Completion of charter
**President to complete chapter packet for Leaders Board.
- c. Leaders Meeting schedule
**Member conflict so moved some dates around.
- d. Future 4H staffing
**Discussion focused on leadership staffing lead by Mary Kohrell

2. County Level Programs

- a. 2017 4-H summer camp
**Summer camp Evaluation handed out, reviewed. Members voted by paper ballot.
Camp Upham won
- b. New Trips and Awards Applications
**Copies of the 3 applications packets were handed out and reviewed. Promo at the fair will be done for these.
- c. Volunteers needed for trips and awards interviews October 26 (and 29)
**Need 4 more volunteers, talk to clubs.

3. Raising and Managing 4-H Funds

- a. 4-H Foods Auction
 - i. Auctioneer and volunteers
**Auctioneer is set in the family tent
 - ii. Request \$100 for startup funds
****Motion 160804: Moved and Seconded to provide \$100 for startup foods auction. Motion passed.**
- b. Funding request
**Repairs to the food stand made motion for payment Moved and seconded 160805
**Request for funds for horticulture class. Motion 160805, to fund each person \$100 each person pending the formal request. Passed
- c. Approve food stand star up funds
****Motion 160806: Moved and Seconded to approve \$100 for start up funds. Motion passed.**

4. County Level Recognition

5. Marketing and Promoting 4-H Programs

- a. Incentive program for clubs to recruit new members
**Hall of fame to be moved on fair grounds.

Adjournment Motion 160807: Moved and Seconded to adjourn the meeting. Motion passed.

Next Meeting: Wednesday, September 21, 2016 – Semi-Annual Leaders Council Meeting

Calumet County 4-H Leader's Council Semi-Annual Meeting

September 21, 2016 – 7:00 pm

Room #025

2015-2016 4-H Leaders Council Goals

1. To double the number of campers at 4-H Camp –76 campers
2. To bring back the Festival of Fun and the Spelling Bee

AGENDA

Roll Call:

Board members present: Nicole Hickinbotham, Becky Fischer, Jody Schwarz, Brian Lisowe, Dean Gebhart, Matt Moehn, Melody Thiel, Will Brietzke, Janet McCord

UW-Extension Office - Mary Kohrell and Connie Leonhard

Sunset Lake - Tami Gasch,

Resource Leaders - Lori Lamers, Kevin Lamers, Shawn Lamers

New Horizons - Todd Roehrig, Stacie Roehrig

Darboy Ever Alert - Bill Brietzke, Marie Brietzke

Woodville Stars - Sue Quist

Farm & Home - Amy Krahn

Call to Order/Pledges – Nicole

Approval of the Agenda – Nicole MOTION 160901: Moved and seconded to approve the agenda. Motion passed.

Secretary's Report – Jody (5 min.)

Treasurer's Report – Brian (5 min.) – Financial Detail & Checkbook MOTION 160902: Moved and seconded to approve the treasurer's report.

Additions to the agenda-None

4-H Leaders Council Board of Directors' Report (10 min.) - Nicole

1. Introductions of 2016-2017 4-H Leaders Board Executive Officers & Directors
2. 2016 Decisions & Activities of the Board

4-H Department Report (20 min.)

1. County Staff Transition and Future Staffing Plans- Mary and Connie gave us updates as to what will be happening with the Extension and the Assistant position.
2. 4HOnline Enrollment & Re-Enrollment Process – **Requested by November 1**-Connie
3. WI 4-H Fall Forum (November 4-6) – **Deadline: September 30** -Connie
4. 4-H Annual Charter Renewal - **Deadline: November 1**-Connie
5. 4-H Annual Leader Training -Mary

Business (20 min.)

1. Proposed Amendments to the 4-H Leaders Council Bylaws (as mailed)
MOTION 160903: To approve the amended bylaws Article V B and Article VII Section 1.
Moved and seconded.
2. County Level Programs
 - a. Annual Calumet County 4-H Calendar of Events-Connie will be putting an updated calendar in the upcoming newsletter.
 - b. Festival of Fun / Project Day
 - c. 4-H Camp Update
3. Raising & Managing 4-H Funds
 - a. 4-H Foodstand Report-Update given-Tami Gasch
 - b. 4-H Foods Auction Report-Update given-Nicole/Becky/Janet
4. County Level Recognition
 - a. Annual Recognition Program-Update given- Jody and Debbi

- b. County Leader Award Nominations-Ballot given out, return to Connie.
 - Friend of 4-H
 - Volunteer of the Year
 - 4-H Lifetime Volunteer of the Year
 - Special Leadership Awards
- 5. Marketing & Promoting 4-H programs
 - a. 4-H Theme Contest – Deadline: October 19-Connie
- 6. Organizational Planning
 - a. 2016-2017 4-H Leaders Council Recommended Goals by the Board:
 - Update bylaws to reflect legal status
 - Working with Extension Office to assure a smooth transition of staffing
 - Incorporate more youth in all levels of 4-H

Committee Reports (20 min.)

1. 4-H Teen Leaders-Update Will
2. 4-H Trips and Awards Committee-Update Nicole
3. 4-H Audit Committee-Update Jody/Brian/Debbi

Adjournment MOTION 160904: Moved and seconded to adjourn the meeting @8:04PM.

(See announcements on back page)

Next Meetings:

October 4-H Leaders Council Board of Directors Meeting
Wednesday, October 19, 2016, 7:00 pm, Room #017

Annual 4-H Leaders Council Meeting and Social
Wednesday, April 19, 2017
6:00 pm – Social (potluck)
7:00 pm – Full Council Annual Meeting

Announcements

1. **National 4-H Week** – October 2-8, 2016
 - 4-H Window Displays – Deadline: Friday, September 30
 - Wed. October 5 – County-wide 4-H T-shirt Day
2. **4-H Award & Recognition DEADLINE** – October 1
 - Secretary Books, Reporter Books, Community Service, Outstanding Members & Recognition Disks
3. **4-H Theme Contest DEADLINE** – October 19
4. **4-H Annual Charter Renewal DEADLINE** – November 1
5. **4-H Enrollment Preferred DEADLINE** – November 1
6. **Fall 4-H Trips and Awards Applications** – Citizenship Washington Focus, American Spirit, Space Camp, National Congress, National Conference, Youth Conference, Key Award
 - DEADLINE – October 3
 - INTERVIEWS – Wednesday, October 26, 6:00-8:00 pm or Saturday, October 29, morning – time to be determined
7. **4-H Recognition Ceremony** – Saturday, November 12, 7:00 pm potluck; - 7:45 pm awards program. Chilton Eagles Club
 - *Host Clubs: Farm & Home and New Horizons*
8. **4-H Re-Enrollment FINAL DEADLINE** – December 31
9. **Annual Leader Training**

At least one leader from every 4-H club and group must attend at least one session.



Calumet County 4-H Leader's Council Board of Directors Agenda

October 19, 2016 – 7:00 pm, Room #017

2016-2017 4-H Leaders Council Goals:

- Update bylaws to reflect legal status
- Work with Extension Office to assure a smooth transition of staffing
- Incorporate more youth in all levels of 4-H

Call to Order/Pledges – Nicole

Approval of the Agenda – Nicole Motion 161001

Moved and seconded to approve agenda.

Secretary's Report –

Treasurer's Report – Brian Motion 161002 Moved and seconded to approve report.

Business

1. Organizational Planning

- 4-H Charter Renewal – Due Nov. 1st
Completed the Charter before the meeting.
- Leader's Council Committees-Month by month
we will be looking at each months activities.
- By-Laws
- nEXT update-Mary Kohrell update

2. County Level Programs

- Trips and Awards Interviews
- Annual Club Training-Sometime after the first year.
- 4-H Camp-Scheduled for July 11th-15, 2017.
 - Camp Counselor applications/interviews-January
- Festival of Fun/Project Day-Individual project days instead of Fest of Fun?
- Host Clubs approval-2017/2018 Motion 161003 Approved and Seconded
- 4-H Calendar-published

3. Raising and Managing 4-H Funds

- 4-H Dance-Cobblestone February 3rd, 2017.
- Money for Secretary/Reporter books
- Fall Forum Reimbursement Requests- Motion 161004 Moved and Seconded to attend Fall Forum \$100 each member attending

4. County Level Recognition

- Recognition Potluck & Ceremony
 - Check needed for Eagles Club, \$200 Motion 161005 Moved and Seconded
 - Program-November 12th @ 7:00PM
- Leadership Award Selections (see nominations on attached sheet)
 - Award presentations-Assigned rolls for the evening

5. Marketing and Promoting 4-H Programs

- Incentive program for clubs to recruit new members-Motion 161006 Moved and Seconded to give \$40 to the club with the most new members.

2016/17 Remaining Meetings

Tuesday, November 22
December no meeting
Tuesday, January 24
Wednesday, February 22
Wednesday, March 22
Wednesday, April 19 (Annual Council Mtg)
May no meeting
Tuesday, June 6
Wednesday, July 19
Tuesday, August 22
Wednesday, September 20

- b. Theme Contest – vote on submissions- “Picture the Opportunities in 4-H” is the new theme. Motion 161007 Moved and Seconded.

Adjournment: Motion 161008 Moved and Seconded @ 8:26PM

Leadership Award Recipients for 2016

Friend of 4-H

- Stoelting Foodservice
- Born Heating and Cooling
- J&E Construction Inc.

4-H Volunteer of the Year – Lifetime

- Ronald Richter

4-H Volunteer of the Year

- Vince Moehn

Special Leadership Awards

- Annie Kopf
- Brian Lisowe
- Debbi Calaway

Host Club Assignments:

Year	September Semi-Annual Mtg. Host	4-H Dance	April Leaders Social / Annual Council Meeting	Recognition Night Host
2017	Sherwood Wide Awake	Charlesburg Stars Pine Creek Sunset Lake	Irish Road	Calumet Cliffhangers Chilton Tip Top
2018	Busy Beavers	Working Woodchucks Farm & Home New Horizons	Woodville Stars	Friendly Valley Darboy Ever Alert



Calumet County 4-H Leader's Council Board of Directors Agenda

November 22, 2016 – 7:00 pm, Room #017

2016-2017 4-H Leaders Council Goals:

- ✓ Update bylaws to reflect legal status
- Work with Extension Office to assure a smooth transition of staffing
- Incorporate more youth in all levels of 4-H

Present: Brian Lisowe, Melody Thiel, Janet McCord, Nicole Hickinbotham, Becky Fischer, Dean Gebhardt, Todd Roehrig, Tami Gasch

Call to Order/Pledges – Nicole

Approval of the Agenda – Nicole

Motion 161101 Moved and Seconded to approve agenda. Motion Carried.

Secretary's Report – Jody

No changes

Treasurer's Report – Brian

Motion 161102 Moved and Seconded to approve, motion passed.

2016/17 Remaining Meetings

December no meeting

Wednesday, January 25

Wednesday, February 22

Wednesday, March 22

Wednesday, April 19 (Annual Council Mtg)

May no meeting

Tuesday, June 6

Wednesday, July 19

Tuesday, August 22

Wednesday, September 20

Business

1. Organizational Planning

- a. 4-H Charter Renewal – Update
 - i. One club yet to submit
- b. nEXT update
 - i. Tami provided an update
- c. Resignation / appointment of new board member
 - i. Deborah has expressed wish to resign.
 - ii. Motion 161103 Moved and seconded to approve Todd Roehrig as new board member.**
- d. January Meeting Date
 - i. Motion 161104 Moved and seconded to move January Meeting to Wed, Jan 25. Motion passed**

2. County Level Programs

- a. Trips and Awards Interviews Recap
 - i. Wisconsin Youth Conference
 1. Another round of interviews to take place in spring to encourage more attendance
 - ii. Interview workshops
 1. Tami to organize an interview workshop for members to practice their skills
- b. Annual Club/New Volunteer Training Update
 - i. Dec 1 and Jan 17 are training dates, offering new Volunteers in Preparation training
- c. 4-H Camp

- i. Camp Counselor applications/interviews – Applications due Dec 31. Interviews in January
 - d. Recognition Potluck & Ceremony Recap
 - i. Event was a success, over 100 people in attendance. Recommended not to name the Volunteer of the Year and other large award winners in the program... spoils the surprise.
 - e. 103 Hours of Community Service?
 - i. Program will continue. Will recommend new rules that individual hours not count, needs to be done as a group.
 - f. Cloverbud Programs
 - i. Working with Paula Hella, Family Living Educator, to coordinate a financial/savings program.
- 3. Raising and Managing 4-H Funds
 - a. 4-H Dance
 - i. DJ Budget?
 - 1. **Motion 161105: Moved and approved budget for DJ of \$200. Motion passed.**
 - b. Semi-Annual Audit volunteers needed, date?
 - i. January 25 at 6 p.m. Becky Fischer, Nicole Hickinbotham and Brian Lisowe to conduct
 - c. Special Funding Request – Advanced Space Camp
 - i. **Motion 161106: Moved and approved to grant \$200 request to Jon Nagel. Motion passed.**
 - d. Foodstand Coordinator replacement process
 - i. An application process will be put in place to replace Tami as the coordinator. Dean, Becky and Janet volunteered to screen applications and make a recommendation to the board. Position to be promoted in the newsletter.
 - e. Online Annual Report Filing Requirement reimbursement (\$10)
 - i. **Motion 161107: Moved and approved request for reimbursement. Motion passed.**
- 4. Marketing and Promoting 4-H Programs
 - a. Utilizing more social media

Adjournment: Motion 161108 moved and seconded to adjourn at 8:30 pm.