

Calumet County 4-H Leader's Council Board of Directors

January 21, 2015 – 7:00 pm, Room #017

MINUTES

Members present

Andrea Braatz	Tami Gasch	Janet McCord	Jody Schwarz
Debbi Calaway	Dean Gebhart	Vince Moehn	Chelsa Schneider
Austin Dawson (absent)	Brian Lisowe	Todd Roehrig (absent)	Amy Smith

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges Approval of the Agenda</p>	<p>MOTION 150101: Moved by Brian, seconded by Dean to approve the agenda</p> <p>Motion passed</p>
<p>Secretary's Report – Janet (5 min.)</p>	
<p>Treasurer's Report – (5 min.) – Financial Detail & Checkbook See report. The quarterly audit needs to be done and Amy is working on gathering those who will work on the audit. Drafting the budget needs to be scheduled.</p>	<p>MOTION 150102: Moved by Debbi and seconded by Amy to approve the Treasurer's Report.</p> <p>Motion passed.</p>
<p>Business (70 min.) 1. <u>Organizational Planning – (15 min.)</u> a. 2014 4-H Youth Outreach Intern Position: The Board examined the 4-H Youth Outreach Summer Intern job description. There were no questions and no discussion.</p>	
<p>Business 2. <u>County Level Programs – (15 min.)</u> a. 4-H New Volunteer Orientation: Thurs. Jan. 29th 7:00-9:00 pm. Let new leaders know, and it was in the newsletter. b. 4-H Speaking Contest: Tue. Feb. 24th 6:30pm i. Volunteers Needed for Event: At least 2 are needed to help with traffic and assisting. Jody and Tami. Judges are needed. Several Board members are reaching out. c. 4-H Project Day: Sat. March 21st – Calumet 4-H Members ONLY. Would like to move the event to April 11. Several leaders have offered to do workshops. i. Update on volunteers needed: Chelsa will do a workshop on painting and art. ii. Registration timeline d. 4-H Trips, Key Award, and Camp Staff interviews – Thur. March 26th i. Application Deadline: March 10th ii. Need volunteers for Youth Conference and Key Award Interviews. Debbi, Janet, Vince, Amy (trips will be from 6 to 7, and camp will be 7 to 8:30). e. Annual Leader Training: 4-H Road to Member Retention is a new training that can be done with leaders. March 23rd 7:00 – 8:30 was identified for this training, and each club needs to send a leader representative. f. Spelling: no one has volunteered to take this on, to organize and run it. It will be published once more. If no volunteer it will be dropped from the calendar.</p>	

<p>Business</p> <p>3. <u>Raising & Managing 4-H Funds – (15 min.)</u></p> <ul style="list-style-type: none"> a. 4-H Dance & Silent Auction: Fri. Jan. 30th 7-10p.m. <ul style="list-style-type: none"> i. Last minute preparation steps? New D.J. this year. ii. Startup cash: motion needed for the start up cash iii. Basket for auction – cookbooks and golf balls left b. 4-H Camp Funding/Budget: Andrea had questions about camp, funding and budgeting. Adventure Camp has a limit. For youth camp there is no limit to how many youth can attend, but the number of campers is a factor of how many volunteers and counselors we have. 	<p>MOTION 150103: Moved by Brian, seconded by Jody to write Connie a check for \$200 for start-up funds for the dance.</p> <p>Motion passed.</p> <p>MOTION 150104: Moved by Debbi and seconded by Dean to donate the jar of golf balls and 5 cookbooks to the silent auction.</p> <p>Motion passed.</p>
<p>Business</p> <p>4. <u>County Level Recognition – (5 min.)</u></p> <ul style="list-style-type: none"> a. 4-H Recognition Ceremony: attendance is always poor but the new venue has some positive points. It's easy. But feedback was that if there was no food, people decided not to attend. There were 67 people that attended, compared to 300+ previously. A survey can be done to see why people attended or did not attend. <ul style="list-style-type: none"> i. Identify 2015 location 	
<p>Business</p> <p>5. <u>Marketing & Promoting 4-H programs – (20 min.)</u></p> <ul style="list-style-type: none"> a. How do we keep up the momentum of Centennial Celebrations beyond the Centennial? Discussion focused on ways that 4-H can be promoted. <ul style="list-style-type: none"> i. Ideas for 4-H promotion <ul style="list-style-type: none"> 1. 4-H Sponsored Events 2. Presence at other Community Events such as parades, festivals 3. Presence in Schools b. 2015 Goals: We have hired our new educator, and we are developing project day. 	
<p>Committee Reports (5 min.)</p> <ul style="list-style-type: none"> 1. Teen Leaders: One of the leaders has stepped down, and attendance is low. Teen Leaders will try to gather a group to decorate for the dance. The Office will send out an email to all youth in 7th grade and above. 2. Adventure Camp: Not much has happened since October. At that time, a variety of options were discussed including who would develop the program. The group needs to be gathered again. Oconto County may be interested in camping with our county. Upham Woods still has the dates available this summer. A donation of \$300 would be needed. 	<p>MOTION 150105: Moved by Debbi and seconded by Amy to put a deposit to Upham Woods for Adventure Camp for \$300.</p> <p>Motion passed</p>
<p>Educator's Report (5 min.)</p> <p>Trip Participants: We have one delegate that went to Winter Leadership Camp. Andrea is setting up club visits and almost half are set up.</p>	
<p>Adjournment</p> <p>Next Meeting: Wednesday, February 11th at 7:00pm</p>	<p>MOTION 150106: Moved by Dean and seconded by Vince to adjourn.</p>

Calumet County 4-H Leader's Council Board of Directors
 Wednesday, February 11, 2015 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Members Present:

Andrea Braatz
 Debbi Calaway
 Tami Gasch
 Dean Gebhart
 Brian Lisowe
 Janet McCord
 Jodi Schwarz

Members Absent:

Austin Dawson
 Vince Moehn
 Todd Roehrig
 Chelsa Schneider
 Amy Smith

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges Approval of the Agenda	MOTION 150201: Moved by Brian, seconded by Dean to approve the agenda Motion passed
Secretary's Report – Janet (5 min.)	
Treasurer's Report – (5 min.) – Financial Detail & Checkbook See report.	MOTION 150202: Moved by Jody and seconded by Debbi to approve the Treasurer's Report. Motion passed.
Business (70 min.) 1. <u>Organizational Planning – (15 min.)</u> a. 2015-2016 Budget: There are individuals recruited to assist with the budget planning, and someone who is staying on the Board should attend the budget meeting. b. Board Member Recruitment: Need to find four people, 3 for 3 year term and 1 for a 2-year term. Board members are requested to recruit leaders to run for the board. An article will be put in the newsletter.	
Business 2. <u>County Level Programs</u> a. 4-H New Volunteer Orientation: i. Jan. 29 th - 1 Attended, but two had registered ii. Next opportunity: Sat. April 23rd, 7-8:30 pm b. 4-H Speaking Contest: Tue. Feb. 24 th 6:30pm i. Registered: 4 youth ii. Jodi and Tami will volunteer at the event iii. Judges are in place c. 4-H Trips, Key Award, & Camp Staff Interviews - Thur. March 26th (6:00 & 7:00 pm) i. Application Deadline: March 10 th	

<ul style="list-style-type: none"> ii. Youth Conference Chaperones and Amy will conduct Youth Conference Interviews, camp staff will conduct camp counselor interviews, and Janet, Debbi, and Vince have volunteered to help where needed. d. 4-H Spelling Bee Update: due to lack of interest, it will be removed from the calendar. e. 4-H Project Day: Sat. April 11th – Calumet 4-H Members ONLY – <ul style="list-style-type: none"> i. Deadline to register: March 30th ii. Update: 12 sessions are scheduled! iii. Please Help Promote!! f. 4-H Demonstration Contest: Tue. April 28nd, 6:30pm <ul style="list-style-type: none"> i. Need 2 volunteers to oversee event! Jodi volunteered. Need one more. g. 101 Hours of Community Service: The 100th anniversary 100 hours of service was popular so the idea is to up it to “101 hours” for the 101st year of 4-H. This will be announced in the newsletter. 	
<p>Business</p> <ul style="list-style-type: none"> 3. <u>Raising & Managing 4-H Funds</u> <ul style="list-style-type: none"> a. 4-H Dance & Silent Auction Report – <i>Dean (Auction), Vince, & Amy</i>: See the report. 	
<p>Business</p> <ul style="list-style-type: none"> 4. <u>Marketing & Promoting 4-H programs</u> <ul style="list-style-type: none"> a. 4-H Summer Assistant Duties: Are there particular duties needed other than what is normally on the job description? Cloverbud camp has been requested, and a day-camp as an alternative. 	
<p>Committee Reports (5 min.)</p> <ul style="list-style-type: none"> 1. Teen Leaders – Chelsa & Austin: Teen Leader Board Members were not present for the meeting. There were 5 that attended their last meeting, and a pancake breakfast Meuer Farm, but they need 10 youth plus parents. There was some discussion about how to make it more appealing to teens, since there are about 100 youth in the age bracket. 	
<p>Educator’s Report</p> <ul style="list-style-type: none"> 1. Summer & Adventure Camp Volunteers Needed! If the summer camp volunteers come back we are covered. Need a male volunteer for Adventure Camp at Upham Woods, and we can also have a female volunteer although Andrea can also go. 2. Calumet County 4-H History: It would be good to update the history of CC 4-H. 3. 4-H Opportunities with Surrounding Counties: There are some projects that don’t have project leaders, so there are some other counties with projects that are open to youth in CC. 	
<p>Adjournment Next Meeting: Thursday, March 19th at 7:00 pm</p>	<p>MOTION 150203: Moved by Dean and seconded by Debbi to adjourn.</p>

Calumet County 4-H Leader's Council Board of Directors

March 19, 2015 – 7:05 pm, Room #017

MINUTES

Members present

Andrea Braatz
 Debbi Calaway
 Austin Dawson (absent)
 Tami Gasch

Dean Gebhart
 Brian Lisowe
 Janet McCord (absent)
 Vince Moehn

Todd Roehrig
 Jody Schwarz
 Chelsa Schneider
 Amy Smith

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges – Tami Approval of the Agenda – Tami	MOTION 150301: Moved by Brian Lisowe, seconded by to approve the agenda Todd Roehrig Motion passed.
Secretary's Report – Andrea (5 min.)	
Treasurer's Report – Brian (5 min.) – Financial Detail & Checkbook	MOTION 150302: Moved by Todd approve the Treasurer's Report Dean seconded it. Motion passed. Tabled removing oldest 4 checks form the old checks
<p>Business (70 min.)</p> <p>1. <u>Organizational Planning</u></p> <p>a. AED training for 4-H events</p> <ul style="list-style-type: none"> • Tami will talk to Troy possibly before annual meeting for AED training. <p>b. Board Member Recruitment</p> <ul style="list-style-type: none"> • Dean and Jody both have a possible new member. <p>c. Annual Meeting Agenda Items</p> <ul style="list-style-type: none"> • Annual meeting: Committee reports, teens, international exchange, fundraiser, update intern, scholarship committee, recognition committee, exchange committee, include teen leader information in leader packet 	
<p>Business</p> <p>2. <u>County Level Programs</u></p> <p>a. 4-H Speaking Contest:</p> <ul style="list-style-type: none"> i. 25 youth attended ii. Feedback from event <p>b. Annual Leader Training – Monday March 23 7-8:30 P.M.</p> <ul style="list-style-type: none"> i. Currently have 4 clubs registered, and 2 clubs and one group who have already completed <p>c. 4-H Trips, Key Award, & Camp Staff Interviews - Thur. March 26th</p> <ul style="list-style-type: none"> i. WI 4-H & Youth Conference Scholarship – 11 youth applied (7M/4F; 5 1st Timers & 6 Repeat) ii. 4-H Key Award – 3 youth applied iii. National 4-H Congress Scholarship – 	

<ul style="list-style-type: none"> iv. 1 youth has applied and has attended previously –scholarship policy v. 4-H Summer Camp Youth Staff – <ul style="list-style-type: none"> • Applications Received: 1 Junior Counselor, 5 Male Counselor, 7 Female Counselor vi. Need adult male volunteer for adventure camp d. 4-H Project Day: Sat. April 11th – Deadline: March 27st <ul style="list-style-type: none"> i. Registered: 17 youth e. Adventure camp Planning Meeting – April 2nd 6:30 p.m. <ul style="list-style-type: none"> i. All 7-8th grade members and parents invited ii. Camp will be at Upham woods July 17-20 iii. Possibility of opening registration to 9th grade youth <ul style="list-style-type: none"> • Adventure camp opened up to 9th graders. f. 4-H Adult Leaders Social: Wed. April 15th, 6:00-7:00pm <ul style="list-style-type: none"> i. Host Club: Pine Creek <ul style="list-style-type: none"> • Spring Leaders social is a potluck, Pine Creek is responsible for plates, cups, and drinks. ii. Invitations g. 4-H Demonstration Contest: Tue. April 28th, 6:30pm <ul style="list-style-type: none"> i. Registered: 8 youth ii. Jodi has volunteered to help. Need 1 more volunteer <ul style="list-style-type: none"> • Demonstration contest Jody and Vince will help. iii. Currently have 1 judge and need 1 more <ul style="list-style-type: none"> • Jody has two judges. h. 4-H Summer Camp: June 9-12, 2015 <ul style="list-style-type: none"> i. Registered: 2 youth (2F) ii. 4 volunteers (1F/3M) iii. Need more adult volunteers! 	
<p>Business</p> <p>3. <u>Raising & Managing 4-H Funds</u></p> <p>a. 2015/2016 Budget</p> <p>Had budget meeting - Tami asked about a fundraiser to see if the Potter/Hilbert fundraiser ...</p>	
<p>Business</p> <p>4. <u>Marketing & Promoting 4-H programs</u></p> <p>a. Incentive program for recruiting new members and volunteers</p> <p>b. Ways to increase engagement with current volunteers</p> <ul style="list-style-type: none"> • If you refer someone to 4-H you and the person would get a prize or have a drawing for something; Andrea will work on this. • Ideas for how to keep current adult volunteers to be involved. More invitations to attend other clubs meetings, share club calendars with other clubs 	
<p>Committee Reports (5 min.)</p> <p>1. Teen Leaders – Chelsa & Austin</p> <ul style="list-style-type: none"> • Pancake breakfast – it went over well. April 27th Badger Sports Park April 27th. Meeting March 30th 	
<p>Educator’s Report (5 min.)</p> <p>1. 4-H Youth Outreach Summer Intern Position Update</p> <ul style="list-style-type: none"> • 2 interview tomorrow and one on Monday, will know by April meeting who it is. 	

<ul style="list-style-type: none"> • Will be at Chilton and Brillion public library at least once each. Will not be focusing on a specific project. <p>2. Club Visits</p> <ul style="list-style-type: none"> • Club visits going well need to schedule a few of them. <p>3. Summer Day Camp Opportunities</p> <ul style="list-style-type: none"> • Summer Day camp for the summer need older youth to help with it (K-6). 	
<p>Adjournment Next Meeting: Annual Meeting, Wednesday, April 15, at 7:00 pm Room #025</p>	<p>MOTION 150303: Moved by Todd and seconded by Jody to adjourn.</p>

Calumet County 4-H Leader's Council
 Wednesday, April 15, 2015 – 7:00 pm, Room #025
 Leaders Council Minutes

Board of Directors

Andrea Braatz	Educator	Present	
Debbi Calaway	Working Woodchucks	Present	
Austin Dawson	Chilton Tip Top	Absent	
Tami Gasch	Sunset Lake	Present	President
Dean Gebhart	Chilton Tip Top	Present	
Brian Lisowe	Working Woodchucks	Present	Treasurer
Janet McCord	Resource Leaders	Present	Secretary
Vince Moehn	Chilton Tip Top	Present	
Todd Roehrig	New Horizons	Present	
Jodi Schwarz	Sunset Lake	Present	
Chelsa Schneider	Pine Creek	Present	Vice President
Amy Smith	Urban Achievers	Absent	

In addition to the Board of Directors, the following 4-H Leaders Council members were present: Melody Thiel, Marie Brietzke, Will Brietzke, Sarah Gebhart, Jerry Bures, Seth Bures, Aaron Bures, Deborah Bures, Caroline Krahn, Dani Mortensen, Don Bonlander, Nathan Hacker, Karynne Hacker, Lauryn Hacker, Nicole Moehn, Pam Schneider, Riley Schneider, Lisa Lane, Skye Strasser, Troy Jansen.

The Business Meeting was called to order at 7:20 p.m.

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges Approval of the Agenda	MOTION 150401: Moved and seconded to approve the agenda. Motion passed
Secretary's Report Attention was brought to the minutes from the meeting on September 17, 2014. No additions or corrections.	MOTION 150402: Moved and seconded to approve the Secretary's Report. Motion passed
Treasurer's Report – Financial Detail & Checkbook See report. Financial detail and checkbook records were reviewed.	MOTION 150403: Moved and seconded to approve the treasurer's report. Motion passed.
4-H Leaders Council Board of Directors' Report 1. 2014-2015 Goals 2. Additional 2014-2015 Decisions & Activities of the Board	
Business 1. <u>Planning & Promoting 4-H Programs</u> a. 4-H Trips Update: Sixteen youth were awarded scholarships for a variety of 4-H trips, some who applied to attend for the second time received half of the scholarship amount allotted to first-time members. b. Current Calumet County 4-H Enrollment: 373 members, and 163 adult leaders. c. 4-H Summer & Adventure Camp: Deadline for summer camp is	

<p>May 10. Still looking for 1 or 2 adult volunteers and there is space for 60 – 75 campers. Adventure Camp registration will be in May newsletter and the deadline is June 10. We need a male chaperone and without someone to volunteer there will be no male youth allowed to attend. Space for 18-20 campers.</p> <p>d. 4-H Officer Training: Officer training has been poorly attended so we offered for Teen Leaders to come to clubs and do training. This didn't work either, so we are looking to serve clubs with appropriate training. One suggestion was to make YouTube videos for this purpose.</p> <p>e. Committee for Annual Recognition and Scholarship Review needed: The Recognition Event was changed in format and venue, and was poorly attended. People said they wanted a potluck. We need a committee to determine what this event should look like as well as if scholarship amounts should be readjusted as well as other duties. Jody Schwarz, Sarah Gebhart and Deborah Bures have volunteered for this committee.</p>	
<p>Business</p> <p>2. <u>Raising & Managing 4-H Funds</u></p> <p>a. Fundraising for 4-H Summer Assistant: Dani Mortenson was hired as our summer intern. The funding for this position was explained. The fundraising idea of having Mad Dog and Merrill, who are coming to the County Fair, to do something to raise money for 4-H. We can sell their spices and seasonings as a fund raiser. The Council gets 30 percent of sales. There are many groups already selling these products so there is competition. Discussion focused on the pros and cons of this as a fundraising effort for 4-H. More investigating will be done, and this will be finalized at the September mid-year meeting.</p> <p>b. 2015-2016 4-H Leaders Council Proposed Budget: The budget has been drafted. No questions were asked.</p> <p>c. Reminder to cash checks from Leaders Council: Please cash your checks as soon as possible.</p>	<p>MOTION 150404: Moved and seconded to approve the budget for 2015-2016.</p> <p>Motion passed.</p>
<p>Business</p> <p>3. <u>Organizational Planning</u></p> <p>a. Elections for Two Youth Director Positions (1 Year Term: July 2015 – June 2016): Melody Thiel and Nicole Moehn were nominated</p> <p>b. Elections for Three Adult Director Positions (3 Year Term: July 2015 – June 2018) Becky Fischer, Nicole Hickinbotham and Deborah Bures were nominated</p> <p>c. Election for One Adult Director Position (2 Year term: July 2015- June 2017): Brian Lisowe was nominated and accepted the nomination.</p>	<p>MOTION 150405: Moved and seconded to close nominations and cast a unanimous ballot for Melody Thiel and Nicole Moehn as Youth Directors.</p> <p>Motion passed.</p> <p>MOTION 150406: Moved and seconded to close nominations and cast a unanimous ballot for Becky Fischer, Nicole Hickinbotham and Deborah Bures as 3 year Term Directors.</p> <p>Motion passed.</p> <p>MOTION 150406: Moved and seconded to close nominations and cast a unanimous ballot for</p>

	<p>Brian Lisowe as a 2 year term Director.</p> <p>Motion passed.</p>
<p>Business</p> <p>4. <u>Recognition</u></p> <p>a. Outgoing 4-H Leaders Board Members were thanked for their service.</p> <p>b. 4-H Key Awardees</p>	
<p>Committee Reports (5 min.)</p> <p>1. Silent Auction and Dance: Plans are underway and trying to get Cobblestone Creek for a Saturday night.</p> <p>2. Teen Leaders: All eligible youth were invited to attend the activities.</p> <p>3. Food Stand: Starting preparations for the stand. Some repairs need to be made to broken floorboards, and the foundation needs to be propped up. The 4-H Food Stand stands out at the Fair because everyone works hard together to make it a success. There are some paid positions.</p> <p>4. Exchange Program: Fund raising is underway for the Exchange, which is going to New York State near the Canadian border in July.</p>	
<p>Educator's Report</p> <p>1. UW-Extension Programming & Staffing Update: Andrea has been visiting all the clubs to see how each club works. New volunteer orientation is Thursday, April 23, at 7:00 pm. Our summer intern, Dani, was introduced. She has already volunteered for us for two years. She grew up in Polk County. She will work from May 7 through County Fair.</p> <p>2. Recruitment and Retention: Annual leader training was on recruitment and retention, which is an issue across the board in 4-H.</p> <p>3. Sharing opportunities will be created and the Facebook Page can be used. Please "like" the page! All 4H members can post on the site.</p>	
<p>Adjournment</p>	<p>MOTION 150407: Moved and seconded to adjourn.</p>

Next Meetings: Board of Directors Meeting – Wed. June 3, 7:00 pm – Courthouse
 Semi-Annual Council Meeting – Wed. Sept. 16, 7:00 pm - Courthouse

Calumet County 4-H Leader's Council Board of Directors
Wednesday, June 3, 2015 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Andrea Braatz	Present
Debora Bures	Present
Debbi Calaway	Present
Tami Gasch	Present
Nicole Hickinbotham	Guest
Brian Lisowe	Present
Janet McCord	Present

Vince Moehn	Present
Nicole Moehn	Guest
Dani Mortenson, Intern	Present
Jodi Schwarz	Present
Chelsa Schneider	Present
Martine, guest from Norway	Guest
Melody Thiel	Guest

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges Approval of the Agenda	MOTION 150601: Moved by Vince, seconded by Debbi to approve the agenda Motion passed
Secretary's Report	MOTION 150602: Moved by Brian and seconded by Jody to approve the Secretary's Report. Motion passed
Treasurer's Report – Financial Detail & Checkbook See report.	MOTION 150603: Moved by Jody and seconded by Debbi to approve the Treasurer's Report. Motion passed.
Business 1. <u>Planning and Promoting 4-H Programs</u> a. 4-H Summer Camp. There are too many counselors. Usually it works best with 1 counselor for 7 campers. Right now we have 1 for 5 campers with two cabins having 2 counselors. b. Adventure Camp: there are 5 applications so far, and can take up to 18 through 9 th grade. Still need one adult to chaperone. c. Food and Clothing Review: Still need 1 to 2 to assist. Jody volunteered. d. Ceremony for graduates: Discussion focused on what happens with this ceremony and how it is planned. Debbi will contact the Farm Bureau.	MOTION 150604: Moved by Jody, seconded by Brian to fund an extra \$75 for camp counselors. Motion passed

<p>Business</p> <p>3. <u>Raising & Managing 4-H Funds</u></p> <ol style="list-style-type: none"> a. Intern Funds: Discussion focused on process on how Dani gets paid for expenses. b. Identify an audit committee to review the 4-H Leaders Council financials in July. Brian and Debbi will work together on this. c. Cheri Sattler Memorial: There is some money from the Sattler family to fund some sort of 4-H project. Darren seems most interested in a scholarship of some sort for Key Award winners. Discussion focused on how this decision would be made and implemented. Tami will continue conversations with Darren. d. Funding request. We received a special funding request from Brooke Calaway. She is on the Art Team for 2015. She has submitted a form outlining what she expects to learn and how she will disseminate what she learns as part of Art Team. Requesting \$150. Art Team expenses are \$575. She already gets \$100 for "State Teams" and is requesting an additional \$50. Debbi Calaway recused herself for this discussion. 	<p>MOTION 150605: Moved by Jody and seconded by Vince to provide \$100 to Brooke Calaway for the State Team, consistent with budget allocations.</p> <p>Motion passed.</p>
<p>Business</p> <p>4. <u>Organizational Planning</u></p> <ol style="list-style-type: none"> a. Welcome and introduction of new members. b. 2015-2016 Officers: Elections of officers will happen in July. 	
<p>Committee Reports (5 min.)</p> <ol style="list-style-type: none"> 1. Teen Leaders: They have pushed back their elections, with hopes more members will come. Discussion focused on the low attendance with Teen Leaders. It may be that the teens don't know what this is about. June 29 is the next meeting. 2. Food Stand: all clubs have been sent a letter asking them to submit their work shift preferences, and requesting shift leader volunteers. There will be a meeting later in June on a Tuesday to discuss the schedule. A few repairs remain to be completed and there is volunteer support for this. Floor board replacement and leveling the refrigerator. 	<p>MOTION 150606: Moved by Janet and seconded by Jody to pay a \$400 management fee for Tami Gasch to manage the 4-H Food Stand and \$500 to divide amongst all shift leaders.</p> <p>Motion passed</p>
<p>Educator's Report</p> <ol style="list-style-type: none"> 1. Andrea discussed various initiatives such as 4-H Officer Training which will be in the fall. Videos will be made as well. 2. Ag Safety Day will be July 14, 2015. Volunteers are needed, especially youth. Please contact Andrea. All day affair, 7:15 a. to 5:00, with orientation the night before. Gifts are given to 	

<p>the volunteers for their work, like a cooler or chair, candy, pamphlets and the like.</p> <p>3. Non-traditional clubs: The Urban Achievers club in Appleton has dissolved, there are 7 members but when first started there were 20 members. The traditional club model does not work well in Appleton area. Working with Outagamie County to establish a club focused on environmental science, and although the intention is to not have it be affiliated with a single county, the youth will have to choose one or the other. The club will need to have a main leader but the meetings might look a little different. A variety of ideas were discussed.</p> <p>4. 2016 4-H Summer Camp: we need to consider the Camp Bird numbers. If they continue to be low, perhaps things need to be changed? Northeast Wisconsin Camp Team is not working as well as anticipated. Staffing has been a struggle. This will be an issue for ongoing discussion.</p>	
<p>Adjournment Next Meeting:</p>	<p>MOTION 150607: Moved Vince by and seconded by Debbi to adjourn the meeting.</p>

Calumet County 4-H Leader's Council Board of Directors
 Wednesday, July 15, 2015 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Present:

Andrea Braatz
 Debora Bures
 Debbi Calaway
 Becky Fischer
 Nicole Hickinbotham
 Brian Lisowe

Janet McCord
 Vince Moehn
 Dani Mortenson (intern)
 Todd Roehrig
 Jodi Schwarz
 Melody Thiel

Absent:

Nicole Moehn

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges</p> <p>Debbi Calaway called the meeting to order. After pledges the agenda was approved.</p> <p>Approval of the Agenda</p>	<p>MOTION 150701: Moved and seconded to approve the agenda</p> <p>Motion passed</p>
<p>Secretary's Report</p> <p>The minutes were not sent out. The Secretary read the motions that were passed in the June meeting. These are the minutes that were approved.</p>	<p>MOTION 150702: Moved n and seconded to approve the Secretary's Report.</p> <p>Motion passed</p>
<p>Treasurer's Report – Financial Detail & Checkbook</p> <p>See report.</p>	<p>MOTION 150703: Moved and seconded to approve the Treasurer's Report.</p> <p>Motion passed</p>
<p>Business</p> <p>1. Organizational Planning</p> <p style="padding-left: 20px;">a. Election of Officers for Board of Directors</p> <p style="padding-left: 40px;">i. President: Vince Moehn</p> <p style="padding-left: 40px;">ii. Vice-President: Todd Roehrig</p> <p style="padding-left: 40px;">iii. Secretary: Janet McCord</p> <p style="padding-left: 40px;">iv. Treasurer: Brian Lisowe</p> <p>There were two nominations for President: Deb Calaway and Vince Moehn. After closing nominations, a paper ballot was cast. Vince Moehn was elected by a simple majority.</p>	<p>MOTION 150704: Moved and seconded to close nominations and cast a unanimous ballot for Brian Lisowe as Treasurer.</p> <p>MOTION 150705: Moved and seconded to close nominations and cast a unanimous ballot for Janet McCord as Secretary.</p> <p>Motion passed.</p>

<p>b. Board Orientation – Andrea</p> <p>c. 2015-2016 4-H Leaders Council Meeting Schedule</p> <p>Meetings for the Fall have been changed to Tuesdays</p> <p>August 12 September 16 (semi-annual Leaders Council and pot luck) October 20 November 17 (we skip December) January 19 February 16 March 15 April 19 (semi-annual Leaders Council and pot luck) (we skip May) June 7 July 19 August 16 September 20</p>	<p>MOTION 150706: Moved and seconded to close nominations and cast a unanimous ballot for Todd Roehrig as Vice President.</p> <p>Motion passed</p> <p>MOTION 150707: Moved and seconded to close the nominations for President.</p> <p>Motion passed</p>
<p>Business</p> <p>2. County Level Programs</p> <p>a. 4-H Review Day – Thursday. July 23rd, 6:00pm</p> <ul style="list-style-type: none"> i. Participants needed! (Clothing – , Meal – , Foods – , Photo – 0) ii. Jody, Andrea, and Dani will help. 1-2 volunteers to help with check-in and clerking. <p>b. County Fair</p> <ul style="list-style-type: none"> i. Advanced Judging Day – Sat. Aug. 29th, 9:00am-3:00pm <ul style="list-style-type: none"> • Volunteers needed to help with clerking and displaying <p>c. 2016 4-H Summer Camp Options: Last time we discussed other possibilities for camp locations. One aspect was: does the camp have staff? How much does it cost? Upham Woods is the least expensive per camper for a camp that has staff. Not having staff has been a problem. To plan and manage camp took the former Youth Educator about 60 hours, which is unreasonable. This year numbers were way down. It may be a good time to try a different location.</p>	
<p>Business</p>	

3. Raising & Managing 4-H Funds

- a. Fundraising opportunities (Debbi): Attempts have been made to get in touch with Mad Dog and Merrill but they have been unavailable. Sauk County does a calendar to raise money, \$20 each for a calendar (they sell 1,200) that includes a raffle ticket. Net income (after payouts and costs) is \$9,000 per year. A winner is picked each month. Payout is about \$9,500. A folder calendar would be more expensive to create but could include 4-H events. Debbi will look into this for next meeting.
- b. Basket Donation for Foundation Meat Auction (Debbi): Every county has been asked to donate a basket for the Foundation Meat Auction. 4-H Foundation on the State level gives out several thousand dollars of scholarships and youth conference and part of some trips. Meat processors donate meat, and at an event at State Fair the money is raised. People bid on the meat and the event raises money. Part of this event is a silent auction. Each county is asked to donate a basket for this silent auction. A committee is needed to take responsibility for this.
- c. DuPont Pioneer Grant – add line items in income and expenses: A grant was received from DuPont Pioneer in the amount of \$2,123.00 for our 4-H Summer Intern and other expenses. Scope of grant is that both membership and participation is going down, so need assistance to increase these. Clubs can apply for some of this money.
- d. 4-H Foods Auction
 - i. Do we have a voluntary host club/group to host and process the funds? (Sunset Last Year)
 - Host club should receive a stipend so this can be recorded under fundraising vs miscellaneous which raises a flag on the charter. (max of 3 food fundraisers in a 12 month period per group)

Teen Leaders will do this task.
 - ii. Auctioneer and recorder needed: Bob Loderbauer is not able to conduct the 4-H Food Auction this year. Alan Gregory may act as auctioneer. Todd Roehrig will ask. Becky, Janet and others will help as recorders. Todd will contact Mrs. Loderbauer to get information and will bring this to the next meeting.

MOTION 150708: Moved and seconded to create a committee to gather donations and put together a basket valued at \$75 or more.

Motion passed.

Committee is populated by Becky, Nicole H, and Debbi C. Debbi is Chair of the committee.

MOTION 150709: Moved and seconded that the Teen Leaders host the 4-H Food Auction and process the funds, and in return they will receive a stipend of \$100.

Motion passed.

<p>Business</p> <p>4. County Level Recognition</p> <ul style="list-style-type: none"> a. 4-H Graduation – Wednesday. July. 29th, 6:00-8:00pm, Seven Angels Restaurant <ul style="list-style-type: none"> i. Debbi has volunteered to be the 4-H Leaders Board representative to give a brief address and help give out the graduation awards and to recruit a Farm Bureau representative to give a brief address and help give out the graduation awards. Farm Bureau person will be Tom Young and Carley Blado. ii. 4-H Foundation Awards Discussion focused on the “new” 4-H Foundation Awards that might be given out at Recognition Night. Andrea will scan them so we can read them in advance of the next meeting. iii. WI 4-H Hall of Fame: Do we want to do the Hall of Fame or not? 	<p>MOTION 150710: Moved and seconded to put out a call for nominations for the 4-H Hall of Fame, with nominations due August 15.</p> <p>Motion passed.</p>
<p>Business</p> <p>5. Marketing & Promoting 4-H programs</p> <ul style="list-style-type: none"> a. County Fair <ul style="list-style-type: none"> i. What ideas do we have for outreach and promotion during fair? Discussion focused on ideas. 	
<p>Committee Reports (5 min.)</p> <ol style="list-style-type: none"> 1. Audit Committee: Haven’t yet met. 2. 4-H Foodstand Committee: No report. 3. Recognition Committee: The committee decided to send out a survey to members regarding what they want to see for dates and the event. It was poorly attended last year. In the survey they will be offered 3 dates and asked what they would like for the event. The three dates are October 25, November 1 and December 6. 	
<p>Educator’s Report</p> <ol style="list-style-type: none"> 1. 4-H Summer Camp Survey: We discussed this earlier. 2. 4-H Adventure Camp: Adventure Camp is on Friday. Extra funds were needed to cover transportation but the company gave a break on costs. 	<p>MOTION 150711: Moved and seconded to spend up to \$500 to cover excess camp fees for</p>

<p>3. Trips Update – Youth Conference and American Spirit: Had 11 youth that went to Youth Conference, all had a great time. Next year we may have more youth applying to American Spirit, up to 6. How soon do we need to decide how many more we will be willing to support. Each county is guaranteed 3 spots. Additional ones depends on how many youth attend from other counties.</p> <p>4. Fall Open House: We need to determine a date for the Fall Open House. This is a recruitment event and a time for new families to get to know what 4-H is all about. A Saturday morning might work best.</p> <p>5. Dani worked with 123 kids, generally doing Space and Aviation. Worked with a group in Outagamie County who do hot air balloon and 84 kids attended. Did Sundae on the Farm. There is a Super Science Adventure schedule that was shared. She also wrote the scripts for YouTube videos for Teen Leaders to create for Officer Training.</p>	<p>Adventure Camp.</p> <p>Motion passed.</p>
<p>Adjournment Next Meeting:</p>	<p>MOTION 150712: Moved and seconded to adjourn the meeting.</p>

Calumet County 4-H Leader's Council Board of Directors
 Wednesday, August 12, 2015 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Andrea Braatz Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Debora Bures	Present
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickenbotham	Present
Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Absent
Dani Mortenson, Intern	Present
Todd Roehrig	Present
Jodi Schwarz	Present
Melody Thiel	Absent
Sharon Steinfest (Guest)	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges Approval of the Agenda	MOTION 150801: Moved and seconded to approve the agenda Motion passed
Secretary's Report	MOTION 150802: Moved and seconded to approve the Secretary's Report. Motion passed
Treasurer's Report – Financial Detail & Checkbook No report this month..	
Business 1. <u>County Level Programs</u> a. <u>Graduation Ceremony:</u> i. Ceremony was canceled due to a lack of interest. Only our key awards recipients indicated they would like to attend. ii. Options are rescheduling, Ceremony during Fair, Farm Bureau Ceremony for Key Awards on October 27, Fall recognition, or having Key Award recipients pick up awards. Discussed the issue with the graduation ceremony. There seems to be	

no viable options other than to ask the recipients to come to the office to pick up their awards and be photographed. Their names will be mentioned at the recognition event.

b. County Fair:

- i. Advanced Judging Day: Sat. Aug. 29th, 9:00am-3:00pm - Volunteers needed to help with displaying and clerking.*
- ii. Brantmeier Building Exhibit Release: Mon. Sept. 7th, 5:45-7:00pm - Volunteers needed to supervise and help release exhibits.*
- iii. Presentation for DuPont Pioneer grant*

We need volunteers to assist on advanced judging day. Please call Connie with ideas about who can assist. Board members are requested to help with pre-judging and exhibit release.

Karen Hacker does not want to speak but wants to be involved in the presentation. Discussion focused on what we should do to recognize DuPont-Pioneer. We will have a display in the Brantmeier Building.

c. Semi - Annual Leaders Council Meeting

- i. Wednesday, September 16, 7-8:30 p.m.*
- ii. Preceded by Fair Wrap Up meeting from 6-7 p.m. (Small animal and non-animal projects)*
- iii. No potluck, but could have a host club for snacks*

Because of the meeting beforehand, there will be no pot luck. Charlesburg Stars is responsible for snacks.

d. Fall 4-H Open House

- i. Saturday, September 26 10:00 a.m. – 12:00 p.m., Courthouse*
- ii. Volunteers needed to represent clubs, share projects, share trip opportunities*

It was suggested that youth who get funding for trips come back and do a presentation. Only one club has confirmed they will come to this fair. A question was asked how it is being promoted. In the past, fliers were sent to the school, and it will be in the paper. Dani is working on a flier for this event. Some discussion was on how to get volunteers to have displays and how to promote this event in the community.

e. Officer Training

- i. Tuesday, October 6 6-8:00 p.m., Courthouse*
- ii. Volunteers needed to lead sessions*

We need people to lead sessions.

f. Music and Drama Interest

- i. Calumet County has the opportunity to participate at festivals hosted by surrounding counties*

<p><i>ii. Is there interest?</i></p> <p>Need to gauge the interest. Our youth can attend neighboring county festivals. It will be in the newsletter.</p> <p><i>g. New Family Orientation</i></p> <p>In the past we have discussed that new families can contact the educator if they need additional support. A welcome packet can be put together, and offered to new families. Leaders will be encouraged to assist new families.</p> <p><i>h. Festival of Fun</i></p> <p><i>i. Will it be offered in 2016?</i></p> <p><i>ii. Coordinators and volunteers</i></p> <p>There will be a Festival of Fun in 2016. It has normally been in February. A committee needs to be created to coordinate. Vince and Deb will co-chair this committee. It was suggested to schedule the 4-H Open House at the same time. The date will be February 27th.</p> <p><i>i. Spelling Bee</i></p> <p><i>i. Will it be offered in 2016?</i></p> <p><i>ii. Coordinators & Volunteers</i></p> <p>We can still promote it to try to get involvement. It is important to have a coordinator. Last year no one volunteered to do it. Tentative date is March 22, 2016. What needs to happen? A coordinator arranges for judges. It takes 6 people to run it because of the different age groups. Nicole Hickenbotham will chair. Todd, Janet and Debora will help.</p> <p><i>j. 2016 4-H Camp</i></p> <p><i>i. Summary of findings</i></p> <p><i>ii. Select location</i></p> <p><i>iii. Reservations are happening now for 2016 camps!</i></p> <p>Andrea updated us on other camps she investigated. Discussion focused on coordinating with other counties, but we would keep our kids with our counselors. Also discussion examined how many days, 4 or 5. Outagamie County adventure camp can also happened at the same time but at a different location. Compared to Camp Bird, it's one extra night but not really more time because of travel time. Andrea will contact other counties.</p>	<p>MOTION 150803: Moved and seconded to plan summer camp and adventure camp for Camp Upham Woods for 5 days.</p> <p>Motion 150803 passed.</p>
<p>Business</p> <p>2. <u>Raising & Managing 4-H Funds</u></p> <p><i>a. 4-H Foods Auction:</i></p> <p><i>i. Request for \$100 for start-up cash.</i></p> <p><i>ii. Allen Gregory will be our Auctioneer</i></p>	<p>MOTION 150804: Moved and seconded to provide \$100 for start-up cash for the food auction.</p>

<p>iii. <i>We will need a PA system for the Food Auction</i> iv. <i>Update on Recorders for the auction</i></p> <p>Discussion on how to organize the food auction. We need a PA system for this event. Can we use the podium speaker? Maybe. Janet and Becky volunteered to assist. Janet will bring her computer, a spreadsheet will be provided. The auction starts at 5. Becky and Janet will show up shortly after 4:00.</p> <p>b. <i>4-H Foodstand:</i> i. <i>Update on Equipment & Staffing</i> ii. <i>Request for \$2,000 for start-up cash.</i></p> <p>There may be a need for one more shift leader although Todd has volunteered to do it.</p> <p>c. <i>Dance & Silent Auction</i> i. <i>Date</i> ii. <i>Coordinators</i></p> <p>Last year's date was January 31. This date fluctuates from year to year. We need a place and a date. Cobblestone Creek will hopefully be available. Todd was checking during the meeting.</p> <p>d. <i>Sattler Scholarship</i> i. <i>Would like attached to Key Award</i> ii. <i>\$4000 total</i> iii. <i>Amount per recipient?</i></p> <p>The Sattler Family wants to attach the scholarship to the Key Award, and this needs to be finalized. We are limited to two Key Awards each year. The Board needs to decide how much per recipient. \$250 was identified as an appropriate amount. The \$4,000 will be given out until depleted. No youth will get a cash award. The high school does a recognition night and this scholarship can be announced that night.</p> <p>e. <i>Request for special funding:</i></p> <p>Sharon Steinfest presented on an event. There will be family games involving teams at the Family Tent. This is not on the Fair Schedule so we will need some sort of brochure to be given out to people coming in. E-Signs was recommended for signs/banners. www.esigns.com</p>	<p>MOTION 150804 passed.</p> <p>MOTION 150805: Moved and seconded to provide \$2,000 as startup cash for the Food Stand.</p> <p>MOTION 150805 passed</p> <p>MOTION 150806: Moved and seconded to award \$250 scholarships per Key Award recipient, linked to post-high school education as a reimbursement after successful completion.</p> <p>MOTION 150806 passed</p> <p>MOTION 150807: Moved and seconded to provide \$100 for Sharon Steinfest for promotional items for the 4-H Promotion at the Fair.</p> <p>MOTION 150807 passed.</p>
<p>Business 3. <u><i>County Level Recognition</i></u> a. <i>Recognition & Thank you of Outgoing 4-H Leaders Council Board members</i> Jodi brought cards for this purpose.</p> <p>b. <i>Wall of Honor Ceremony for Cheri Sattler</i> This will be done Saturday, September 5 in the Family Tent at 11:00.</p>	

- c. *4-H Recognition Ceremony*
 - i. *Review & Update Host Club Responsibilities*
 - ii. *Review Budget for this event*
 - iii. *Ceremony Committee (Pick up supplies, Organize, MC, etc.)*
 - iv. *Selecting, Contacting, & Presenters for Special Leadership Awards*
 - v. *Secretary & Report Book Evaluation*

We have a committee for this ceremony. A survey was sent out that was answered by 29 people. Saturday, November 14 at the Eagles Club will be the date and place. All ideal places were booked for Sundays. The pot luck will be at 6 and the ceremony will be at 7.

The host club will be responsible for ordering chicken. Budget is \$200.

Leaders Council Board members are asked to come a half hour early for October meeting to evaluate the Secretary and Report books.

- b. *4-H Foundation Awards*

The process for awards was discussed. At the September meeting people will be nominated for these awards.

- c. *Fall Trip Interviews*
 - i. *3rd Tuesday of November? (Nov. 17th)*
 - ii. *Coordinator & Interviewers*

This will be scheduled for November 17th at 6:00 before the Board Meeting.

Business

4. *Marketing & Promoting 4-H programs*

- a. *County Fair:*
 - i. *Updates on Outreach and Promotion*
 - ii. *Activities: Face Painting, Family Feud, Minute-to-Win-It Games – volunteers needed for Friday, Saturday and Sunday.*

Teen leaders will have T-Shirts and organize activities. Minute to Win It and Family Feud signs will be posted around the Fairgrounds. Volunteers are needed. A Teen Leaders fund raiser to raise funds for Jonah Bures will be done at Fair with blessing of the Fair Board.

- b. *National 4-H Week: October 4-10*
 - i. *Window Display Judge*

Normally there are only 3 displays. Jodi has volunteered to be the judge.

- c. *4-H Theme Contest*

These will be voted on in the October meeting.

<p>Business</p> <p>5. <u>Organizational Planning – 20 min.</u></p> <ol style="list-style-type: none"> a. <u>4-H Charter Renewal – Due Nov. 1st</u> <ol style="list-style-type: none"> i. <u>2015-2016 4-H Leaders Council Goals</u> ii. <u>2015-2016 4-H Leaders Council Educational Calendar</u> iii. <u>Paperwork</u> <p>Goals need to be achievable, measurable, and meaningful. These will be submitted with the charter.</p> <p>GOALS: Double the number of 4-H Campers. We need 76 campers for 2016. Bring back Festival of Fun and Spelling Bee.</p>	
<p>Communications</p> <p>1. <u>Thank you card(s)</u> A thank you note was sent around.</p>	
<p>Committee Reports (5 min.)</p> <ol style="list-style-type: none"> 1. <u>4-H Teen Leaders:</u> Teen Leaders will help clean up the Brantmeier on August 24th at 5:30. Meeting to follow. 2. <u>Audit Committee:</u> 	
<p>Treasurer’s Report – Financial Detail & Checkbook</p> <p>Verbal report.</p>	<p>MOTION 150808: Moved and seconded to approve the Treasurer’s Report</p> <p>MOTION 150808 passed</p>
<p>Educator’s Report</p> <ol style="list-style-type: none"> 1. <u>4-H Online Re-Enrollment Process</u> 2. <u>WI 4-H Fall Forum– Nov. 6-8, Chula Vista, WI Dells; youth in 7th-13th grade and adult leaders</u> 3. <u>WI 4-H Hall of Fame</u> 4. <u>Incentive Program for clubs to recruit new members</u> 5. <u>Summer Intern wrap up report</u> <p>The Fall Forum cost is \$100 per person plus, if they go for the entire weekend, hotel and food. Youth can apply and we can fund on a case by case basis.</p> <p>There are no nominations yet for the. After careful consideration and discussion, Carol Poppy will be nominated for the Wisconsin 4-H Hall of Fame if no other nominations are received by September 15th.</p> <p>Clubs will compete for a pizza or ice cream party for recruiting new members.</p>	<p>MOTION 150809: Moved and seconded to nominate Carol Poppy for Wisconsin 4-H Hall of Fame if no other nominations are received.</p> <p>MOTION 150809 passed</p>

Dani updated us on her activities for the summer.	
Adjournment Next Meeting: September 16, 2015	MOTION 150810: Moved and seconded to adjourn the meeting.

Calumet County 4-H Leader's Council Semi-Annual Meeting

September 17, 2015 – 7:00 pm

Room #025

Attending: Andrea Braatz, Vince Moehn, Nicole Moehn, Todd Roehrig, Debbi Calaway, Jody Schwarz, Deborah Bures, Brian Lisowe, Jerry Bures, Jonah Bures, Seth Bures, Bill Brietzke, Marie Brietzke, Hannah Roehrig, Stacie Roehrig, Isaac Roehrig, Tammy Mertens, Pam Lisowe, Joan Walber, and Stacy Walber.

Vince called to Order and pledges were said.

Agenda was presented. **MOTION 150901**: Moved and seconded to approve the agenda.

Secretary's Report was presented from the Semi Annual meeting. **Motion 150902**: Moved and seconded to approve the secretary's report.

Treasurer's Report was given. **Motion 150903**: Moved and seconded to approve the treasurer's report.

Vince had the board members introduce themselves and then gave a brief overview of the 2015 decisions and activities of the board.

Andrea updated us on: 4HOnline Enrollment & Re-Enrollment Process, WI 4-H Fall Forum (Nov. 6-8), 4-H Annual Charter Renewal, 4-H Annual Leader Training, 4-H Fall Open House, and New Families Packet. Please see announcements for details.

Business

1. County Level Programs

- a. Annual Calumet County 4-H Calendar of Events
 - Reviewed events
- b. Festival of Fun and Project Day
 - Discussion as to have both events or one.
 - **Motion 150904**: Moved and seconded to hold Festival of Fun and not Project Day. Meeting to plan will be October 6th at 6:30, please contact Debbi or Vince the co-chairs with ideas. Nicole Moehn, and Tammy Mertens will also be helping.
- c. 4-H Camp Update lengthy discussion about camp moving, will review next year. Everyone is encouraged to promote it and not be negative towards it with the youth that can go. It is not about where the camp is it is about the kids making friends and learning as, was brought up by some in attendance.

2. Raising & Managing 4-H Funds

- a. 4-H Foodstand Report
 - The heat did not affect sales.
 - The grilled cheese maker broke on Friday.
 - One side of the ice cream broke down.
 - Homemade Cheesecake was sold on Sunday and was a big hit. Could be sold again next year.
- b. 4-H Foods Auction Report
 - We had a lot of items, not sure how to make it less. Sold the cakes, pies, cupcakes and 1st and 2nd place items.

3. County Level Recognition

- a. Annual Recognition Program – Location Change
 - Eagles Club in Chilton, 6 pm supper 7 pm awards. Can come to all or just awards.
- b. County Leader Award Nominations
 - Friend of 4-H, Volunteer of the Year, Special Leadership Awards please turn in nominations with the reasons to the office by October 19th.

4. Marketing & Promoting 4-H programs

- a. 4-H Theme Contest – Deadline: October 19th
 - Winner to get \$10

5. Organizational Planning

- a. 2015-2016 4-H Leaders Council Recommended Goals by the Board:
 - To double the number of campers at 4-H Camp – This is at least 76 campers for Summer Camp and Adventure camp in 2016.
 - To bring back the Festival of Fun and the Spelling Bee
- b. 4-H owned AED machine update
 - The AED was used at the fair this year. Pads have been replaced and will expire in one year.

Committee Reports

1. 4-H Teen Leaders

- The officers were elected in August. If you have a teen 7th grade and up please encourage them to be part of teen leaders.

Motion 150905: Moved and seconded to adjourn the Annual meeting and seconded.

Next Meetings: October 4-H Leaders Council Board of Directors Meeting; Tuesday, October 20, 2015, 7:00pm. Annual 4-H Leaders Council Board Meeting; Wednesday, April 12, 2016, 7:00pm

Announcements

1. **4-H Teen Leader Kick-off Meeting** – Mon. Sept. 21st, 6:30-8:00 pm
2. **National 4-H Week** – October 4-10, 2015
 - 4-H Window Displays – Deadline: Fri. Oct. 2nd
 - Wed. Oct. 7th – County-wide 4-HT-shirt Day
3. **4-H Award & Recognition DEADLINE** – October 1st
 - Secretary Books, Reporter Books, Community Service, Outstanding Members & Recognition Disks
4. **4-H Theme Contest DEADLINE – October 19th**
5. **4-H Annual Charter Renewal DEADLINE** – November 1st
6. **4-H Enrollment Preferred DEADLINE** – November 1st
7. **Fall 4-H Trips Applications** – Citizenship Washington Focus, American Spirit, Space Camp **National Congress & National Conference**
 - DEADLINE – November 10th
 - INTERVIEWS – Mon. Nov. 17th, 6:00-7:00pm
8. **4-H Recognition Ceremony** – Sat. Nov. 14th, 6:00 p.m. potluck; -7:00 p.m. ceremony. Chilton Eagles Club
 - *Host Clubs: Sherwood Wide Awake and Sunset Lake*
9. **4-H Re-Enrollment FINAL DEADLINE** – December 31st
10. **2016 Host Club Assignments**
 - 4-H Dance, TBA – Busy Beavers, Forest Ever Ready, Friendly Valley, Woodville Stars
 - April Leaders Social, Wed. April 15th – Working Woodchucks
 - Semi-Annual Council Meeting, Wed. Sept. 16th – Darboy Ever Alert
 - Recognition Ceremony, TBA – Farm and Home and New Horizons

11. **Annual Leader Training**

At least one leader from every 4-H club and group must attend at least one session.

Heart of 4-H E-Forums	Facilitating Counties
The Heart of Belonging - 10/8/2015 at 6:00 pm	Ozaukee, Sheboygan, Calumet & Door
The Heart of Belonging - 10/13/2015 at 7:00 pm	Fond du Lac & Outagamie
The Heart of Community- 11/5/2015 at 6:00 pm	Fond du Lac, Ozaukee, Sheboygan, Outagamie & Door
The Heart of Community- 11/10/2015 at 7:00 pm	Washington, Calumet & Brown
Encouraging the Heart of Leadership - 12/3/2015 at 6:00 pm	Ozaukee, Sheboygan, Outagamie & Winnebago
Encouraging the Heart of Leadership - 12/8/2015 at 7:00 pm	Fond du Lac, Washington & Door

Calumet County 4-H Leaders Council Board

Consent Agenda for Non-Action Items

For: Tuesday, October 20, 2015

Time: 7:00 p.m.

Item	Responsible person or committee	Discussion	Action
<u>Consent Agenda Approval</u>			
<u>Announcements and Committee/Task Force Reports</u>			
Community Service Challenge Award		The drawing for an Ice Cream Party winner will be done at the Recognition Ceremony. \$40 cash will be given to the winning club. Six clubs participated in the challenge, Sunset Lake, Sherwood Wide Awake, Pine Creek, Darboy Ever Alert, New Horizons, and Woodville Stars.	
National 4-H Week Window Display Contest		Pine Creek, Busy Beavers, Farm and Home, New Horizons, and Woodville Stars participated. Thank you to Jody for judging the displays. The results were: New Horizons – Blue; Busy Beavers – Blue; Pine Creek – Red; Farm & Home – Red; Woodville Stars – White	
Annual Charter Renewal		The financial portion of the charter was completed during the audit in July. Vince is working on the rest of the charter and Brian is completing tax exemption IRS paperwork.	
Officer Training		Officer Training was October 6. Ten youth from six clubs/groups were present. The majority of participants were presidents or VPs.	
Annual Leader Training Session		An annual Leaders Training Session, The Heart of Belonging, was held on October 8. Nine volunteers from seven clubs were present.	
Fall Cloverbud Day		10 Cloverbuds attended the Fall Cloverbud Day on October 10th. Participants included 4-H members, non 4-H members (2) and new families (2).	
4-H Fall Open House		Five families attended the event and four were enrolled onsite. Thank you to volunteers from Sunset Lake, Irish Road, and Busy Beavers/Horse Project, as well as New Horizons for providing a display. It had been suggested previously to have this event in conjunction with Festival of Fun in the fall next year which would increase participation. A lot of work went into planning and implementing the event.	
COMMITTEE REPORTS			
4-H Dance and Silent Auction		The date has been set for Saturday, January 23, at Cobblestone Creek. Sarah and Dean Gebhart and Nicole Hickinbotham will coordinate the events again; however, they have indicated if anyone else is interested in helping or learning what coordinating the dance entails, please contact them. It would be ideal to have additional volunteers learn how to coordinate this event for the future.	

Item	Responsible person or committee	Discussion	Action
4-H Recognition Ceremony		The recognition ceremony will be Saturday, November 14th. There will be a potluck at 6:00 p.m. and the ceremony will begin at 7:00 p.m.	
Teen Leaders Report		No report submitted	
2015 Food Stand Report		<p>The hot weather did not keep sales down at the 4-H Food stand! Thank you to all the clubs that worked hard to cover their shifts both in front taking orders and in the kitchen where things got really hot! We did have some meat left over that we were able to re-sell and we donated several loaves of bread to the Salvation Army, otherwise our inventory was pretty well maintained.</p> <p>Some improvements that were made to the stand included fixing the broken floor boards by the front door, installing an order strip to help keep incoming food orders organized, and some new kitchen utensils and towels.</p> <p>On Sunday we added homemade cheesecake to the menu and all 42 slices sold out on that day! The slices came pre-packed in a single serving container making it easy to deal with for the kids to serve and we were able to use the strawberry and chocolate toppings from the ice cream sundaes to top the cheesecake. The cheesecake came from Calumet Co 4-H alumni Donna Nemecek who owns Artistic Cakes & Cookies in Appleton. If people liked the addition we can consider ordering more next year and make it available every day.</p> <p>Some challenges that we dealt with: Friday night the spring that supported the cover of the grilled cheese machine and kept sandwiches from being completely smashed broke. We went to plan b and used a griddle the rest of the weekend. We will see about getting the machine repaired, but all the other places that I have seen machines like that being used have gone to griddles, including the Badger Dairy Club grilled cheese stand at World Dairy Expo and the Grilled Cheese stand at the Wisconsin State Fair.</p> <p>On Sunday one side of the of the ice cream machine completely froze up, making it unusable. The compressor still turns on, but the auger no longer turns to churn the ice cream. I have tried reaching out to Total Soft Serve, a service company for the machine for their thoughts on repair. I haven't heard back from them yet. I found a slip in the box of parts that shows the machine was donated to the Chilton Athletic Club from the Stoelting Company in 1990, which makes it appear that it was a refurbished machine at that time, making it older than 25 years. If the side is not fiscally responsible to repair, I will reach out to Stoelting to see if they would consider donating a replacement machine. If anyone has a relationship with anyone at Stoelting and is willing to help with that conversation, please let me know.</p>	

Item	Responsible person or committee	Discussion	Action
		<p>There had previously been a request to hang a ceiling fan in the kitchen. With the positioning of the large light fixture over the cooking area, there really isn't a place to hang a fan that won't compete with the light. We did purchase a larger fan to have on the floor to move some air, and positioned the existing fan that we had near the ceiling to keep air flowing. It was suggested to also consider adding a 3rd fan on top of the refrigerator.</p> <p>Thank you to our vendors Vern's Cheese and the Piggly Wiggly in New Holstein that help to make managing the stand fairly easy. A thank you to the shift coordinators, Lisa Lane, Vince Moehn, Todd & Stacie Roehrig for their help in making sure clubs had the support that they needed.</p>	
Festival of Fun Committee		<p>**Times (on the presenter form I used what fond du lac county had which is different then what we talked about so please look at that and see if it is okay I do have the original ones wrote down).</p> <p>**Age levels K-2, 3-4, 5-6. 7-8 and 9-12 Presenters can if it is engaging to 7-12 mark that or 5-8th grade. But the material has to be able to be understood for the group they are presenting to.</p> <p>**Lunch discussed presenters not paying as in past we have bought them pizza if there entire day (may need to clarify if we are not on the form to presenters). Subway has a platter that contains 5 feet of subs for \$34, not sure if 4-H could maybe get better price. Also get chips, cookie and little bottles of water. Participants and family could purchase for a set fee and would need to sign up and pay for it ahead of time. Otherwise participants would need to bring a lunch.</p> <p>**Possible presenters include: Jim Coffeen, Tami Gasch, Gordie Gasch, Kerri Brantmeier, Dani Mortenson, Sue Hansen, Emily Hansen, Rhonda VandeHey, Roehrig family, Debbi, Brooke, Nicole, Vince, guy did lanterns, Sue Shell/Roepcke, Mrs. Schmitz, Chelsa Schneider and family, Andrea, need at least 10-12 presenters per session time to be successful.</p> <p>**Cost pay per session they pick or flat rate. After talking to Andrea after it makes most sense to possibly do the per session and pay up front for them. We could also have them sent to my house with checks made out to leaders council because I would be able to get back to them sooner if there is an issue with a session, they could also email choices to me and then when session are assigned they get a bill and it's due at that time. Need to work on this part yet.</p> <p>**DEADLINES**</p>	

Item	Responsible person or committee	Discussion	Action
		<p>October 13th send proposal inquiries to all prospective presenters via mail (ones that have presented in past I believe Connie has a list fro the past 4 years or so) and via computer all leaders and youth leaders as well as put on extension page and 4-H online notice to everyone.</p> <p>November 5th: Proposals due back to the county extension office November 3rd - 11th follow up with possible presenters see if they would present and to get it sent in to office or emailed to Andrea November 11th-13th finish setting up the brochure for the participants so it can get printed, put in newsletter and delivered to ALL schools in Calumet County by November 20th Reminder sent to all 4H families December 16th to send in participation replies to extension office by 21st. December 21: Deadline to turn in replies for participants December 21st to office knowing we will still get some turned in the first week of January December 23rd: Debbi to pick up all registrations from Connie and assign people to sessions (unless they get sent directly to me instead of office) January 15: Debbi will compile the registrations and have everything scheduled by January 15th so presenter letters with participants can get sent to presenter's week of January 18th.</p>	

Calumet County 4-H Leaders Council
October 16, 2015

Checking at State Bank of Chilton:

Beginning Ledger Balance 8/30/2015 **\$968.30**

Total September Deposits		33017.96
State Fair- Dairy Expenses	\$50.00	
Fair Foodstand	22,588.21	
Foods Auction	6,389.75	
Cookbooks	15.00	
Cheri Sattler Mm. Sch. Fund	3,975.00	
Adventure Camp Fees	20.00	

Total Deposits/Credits

Checks Total (See Listing Below)		
Transfer from Money Market		\$0.00

Total of Checks/Withdrawals 14,537.20

Ending Ledger Balance 8/31/15 **19,449.06**

Bank Balance 10/16/15 **\$20,049.86**

Less Outstanding Checks **600.80**

Deposit in Transit

Recon'd Balance 10/16/15 **19449.06**

Outstanding Checks:		Amount
Zachary Lemke	7115	25.00
Friendly Valley 4-H	7230	3.30
Grace Van Dehy	7233	20.00
Spencer Van Dehy	7239	10.00
Brandon Biese	7509	25.00
Zachary Lemke	7512	25.00
Ameila DeLaTorre	7539	35.00
Nyah DeLaTorre	7540	25.00
Lilly Feider	7542	57.50
Vicki Feider	7543	102.50
Megan Gehrt	7547	10.00
Lauryn Hacker	7548	55.00
Megan Holzschuh	7549	20.00
Nathan Johnson	7552	15.00
Alex Metko	7554	20.00
Grace Metko	7555	40.00
Nicole Moehn	7556	40.00
Mikayla Mueller	7558	20.00
Peyton Mueller	7559	32.50
Ella Wolff	7572	20.00
Total Outstanding Checks		600.80

Account	Beg. Bal, 07/01/15	End Bal, 10/16/15	Net
Checking	\$3,410.98	\$19,449.06	\$16,038.08
Money Mrkt	\$42,401.55	\$42,428.27	\$26.72
90 Day Golden	\$17,045.11	\$17,066.59	\$21.48
Total of Accounts	\$62,857.64	\$78,943.92	\$16,086.28

\$968.30 Beginning Balance 8/31/2015
 \$33,017.96 Deposits
 \$0.00 From Money Market
 \$14,537.20 Withdrawals/Checks Written
 \$0.00 To Money Market
\$19,449.06 Ending Balance 10/16/2015

Money Market

\$42,419.55 Beginning Balance 8/31/15
 \$0.00 Deposits
 8.72 Income from September
 - Withdrawals
\$42,428.27 Money Market Balance 10/16/15

90 Day Golden

Balance	Due Date	Interest Income
\$17,066.59	03/01/16	\$21.48

Checklist 8/30/15 thru 9/30/15

Tami Gasch	7519	2000.00	Fair Foodstand (Start-Up Funds) Replacement
Piggly Wiggly	7520	4235.57	Fair Foodstand
Tami Gasch	7521	400.00	Fair Foodstand (Management)
Tami Gasch	7522	125.00	Fair Foodstand (Shift Manager)
Lisa Lane	7523	134.60	Fair Foodstand (Shift Manager)
Vince Moehn	7524	57.70	Fair Foodstand (Shift Manager)
Todd Roehrig	7525	57.70	Fair Foodstand (Shift Manager)
Stacie Roehrig	7526	125.00	Fair Foodstand (Shift Manager)
Hannah Berghuis	7527	25.00	Foods Auction
Rachel Bohman-Hansen	7528	160.00	Foods Auction
Aaron Bures	7529	85.00	Foods Auction
Gabrielle Bures	7530	22.50	Foods Auction
Grace Bures	7531	12.50	Foods Auction
Johan Bures	7532	37.50	Foods Auction
Seth Bures	7533	55.00	Foods Auction
Brady Calaway	7534	15.00	Foods Auction
Brooke Calaway	7535	15.00	Foods Auction
Julia Danes	7536	150.00	Foods Auction
Lauren Danes	7537	195.00	Foods Auction
Dena Danes	7538	15.00	Foods Auction
Ameilia DeLaTorre	7539	35.00	Foods Auction
Nyah DeLaTorre	7540	25.00	Foods Auction
Andrew Eibs	7541	10.00	Foods Auction
Lilly Feider	7542	57.50	Foods Auction
Vicki Feider	7543	102.50	Foods Auction
Spencer Fesing	7544	42.50	Foods Auction
Maya Franzen	7545	160.00	Foods Auction
Casey Garcia	7546	17.50	Foods Auction
Megan Gehrt	7547	10.00	Foods Auction
Lauryn Hcker	7548	55.00	Foods Auction
Megan Holzschuh	7549	20.00	Foods Auction
Megan Horst	7550	25.00	Foods Auction
Emma Hughes	7551	122.50	Foods Auction
Nathan Johnson	7552	15.00	Foods Auction
Hope Klessig	7553	80.00	Foods Auction
Alex Metko	7554	20.00	Foods Auction
Grace Metko	7555	40.00	Foods Auction
Nicole Moehn	7556	40.00	Foods Auction
MacKenzie Mueller	7557	150.00	Foods Auction
Mikayla Mueller	7558	20.00	Foods Auction
Peyton Mueller	7559	32.50	Foods Auction
Cecilia Petrie	7560	30.00	Foods Auction
Hannah Roehrig	7561	142.50	Foods Auction
Isaac Roehrig	7562	12.50	Foods Auction
Elizabeth Schuessler	7563	125.00	Foods Auction
Olivia Schwarz	7564	65.00	Foods Auction
Daniel Severson	7565	95.00	Foods Auction
Elizabeth Severson	7566	57.50	Foods Auction
Emily Severson	7567	77.50	Foods Auction
Thomas Severson	7568	25.00	Foods Auction
Bettina Vanderloop	7569	57.50	Foods Auction
Elizabeth Wagner	7570	55.00	Foods Auction
Rachael Wagner	7571	112.50	Foods Auction
Ella Wolff	7572	20.00	Foods Auction
Allondra Woods	7573	20.00	Foods Auction
National 4-H Counc. Sup. Sv	7574	220.31	Strong 4-H Communities
Kathy Kesler	7575	352.78	Foodstand (Supplies)
WI Dept. Of Justice	7576	14.00	Background Checks
Dani Mortenson	7577	71.15	Milage-\$41.21 & Supplies-\$23.94
River City Supply LLC	7578	222.64	Strong 4-H Communities
Calumet Cty. Ag. Assn.	7579	2325.50	Donation- \$1,500.00 & Foodstand- \$825.50
Vern's Cheese	7580	3432.75	Foodstand (Supplies)

Total of Checks**14537.20**

Minus \$2,000.00 Replacement Check

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual
Area Animal Science Days					-	175.00	175.00	191.00
Festival of Fun (Project Day)					-	200.00	200.00	-
Clover Bud Day Camp					-	-	-	-
Community Service - 101 Hours					-	50.00	50.00	-
Demonstration Contest					-	150.00	150.00	79.85
Officer Training					-	25.00	25.00	-
New Family Orientation					-	200.00	200.00	-
Review Day		35.00			35.00	50.00	15.00	35.00
Speaking Contest					-	150.00	150.00	60.00
Spelling Bee					-	-	-	-
Theme Contest					-	10.00	10.00	10.00
Window Displays					-	30.00	30.00	25.00
Expansion & Review Meetings					-	50.00	50.00	-
WI 4-H Centennial					-	-	-	661.15
Summer Intern								
Salary & Hiring					-	5,000.00	5,000.00	4,016.58
Supplies		314.12	23.94		338.06	500.00	161.94	129.28
Mileage		67.35	47.21		114.56	500.00	385.44	247.59
Other								
4-H International					-	-	-	-
District Funds- Winter Ldrship Camp					-	-	-	2,330.93
Cheri Sattler Memorial Scholarship Fund								
AED Unit					-	500.00	500.00	1,649.99
Strong 4-H, Strong Communities (Pioneer Grant)		264.55	442.95		707.50		(707.50)	
Bank Charges					-	-	-	-
Bank Charges (Checks)					-	100.00	100.00	-
TOTAL EXPENSES	-	5,503.18	14,537.20	-	20,040.38	61,280.00	41,339.62	47,971.99
NET PROFIT (LOSS)	3,049.50	(5,474.18)	18,510.96	-	16,086.28	(1,507.00)	(17,593.28)	1,752.86

Calumet County 4-H Leader's Council Board of Directors

Tuesday, October 20, 2015 – 7:00 pm, Room #017

Leaders Council Board Minutes

Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickinbotham	Absent
Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Present
Todd Roehrig	Absent
Jodi Schwarz	Present
Melody Thiel	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges</p> <p>Approval of the Consent Agenda (includes Secretary's and Treasurer's Reports)</p> <p>Approval of the Agenda</p>	<p>MOTION 151001: Moved and seconded to approve the consent agenda</p> <p>Motion passed</p> <p>MOTION 151002: Moved and seconded to approve the Action Agenda as amended</p> <p>Motion passed</p>
<p>Business</p> <p>1. <u>County Level Programs</u></p> <p>a. Fall Trip Interviews – Monday, Nov. 17th 5:30-7:00pm. 2-3 board members are needed as interviewers. Becky and Debbi have volunteered to help.</p>	
<p>Business</p> <p>2. <u>Raising & Managing 4-H Funds</u></p> <p>a. Leaders Council Financial Audit – Quarterly? Should the audit be done quarterly or annually? Michael McCord recommended that it be done quarterly but it has not been done this way. The Treasurer has recommended that it be done semi-annually instead because there are busy and quiet months. The semi-annual audit could be done in January.</p> <p>b. Festival of Fun Budget Discussion focused on the ideas of the committee for setting the budget, how to charge for the day and for providing lunch to the presenters. There is \$200 budgeted for this event. We need to think about scholarships for larger families for future years.</p> <p>c. Money for secretary and reporter book awards: everyone who submits a secretary or reporter book gets \$3. There were 7 books submitted, for \$21.</p>	<p>MOTION 151003: Moved and seconded to do an audit in January and July of each year.</p> <p>Motion passed</p> <p>MOTION 151004: Moved and seconded to provide \$3 per secretary and reporter book for a total of \$21.</p>

<p>d. Budget for Recognition Night: We need a check written for the Eagles Club for the chicken. We will need two hundred pieces.</p>	<p>Motion passed</p> <p>MOTION 151005: Moved and seconded to authorize the Treasurer to write a check paying for 200 pieces of chicken for recognition night.</p> <p>Motion passed</p>
<p>Business</p> <p>3. <u>County Level Recognition</u></p> <p>a. Leadership Award Selections: Discussion of the leadership awards. The Board considered all those that were nominated and voted.</p> <p>b. Friend of 4-H: R&J Trucking (Ralph Brill)</p> <p>c. Volunteer of the Year: Sharon Steinfest</p> <p>d. Special Leadership Awards: Vince Moehn, Jody Schwarz, Deb Bures and Dean/Sarah Gebhart</p> <p>e. Community Servant Award: Chilton Tip Top</p> <p>f. Lifetime Volunteer Award: Byron Hacker</p>	
<p>Business</p> <p>4. <u>Marketing & Promoting 4-H programs</u></p> <p>a. Theme Contest -Vote on submissions: There were 4 submissions. 1) "The Only 'App' You Need: 4-H"; 2) "Exploring Cultures Through 4-H"; 3) "4-H is YOUth" and 4) "4-H Grows"</p> <p>The Board voted and determined that the 4-H theme will be "4-H is YOUth" which was submitted by Working Woodchucks</p>	
<p>Business</p> <p>5. <u>Organizational Planning – 20 min.</u></p> <p>a. 4-H Leaders Council Committees: Discussion focused on the existence or non-existence of committees. We have had several committees but there have been no committee reports submitted recently to the Board. It may be a good thing to establish some committees as well as job descriptions for the committees. Decision was made to put out inquiries to members through the newsletter to gauge interest in serving on committees.</p>	
<p>Communications</p> <p>Thank you card was received from Project Linus thanking 4-H youth for making blankets.</p>	
<p>Adjournment</p> <p>Next Meeting: November 17, 2015</p> <p>Fall trip interviews will be on this date from 6 to 7.</p>	<p>MOTION 151006: Moved and seconded to adjourn</p>

Calumet County 4-H Leaders Council Board

Consent Agenda for Non-Action Items

For: Tuesday, November 17, 2015

Time: 7:00 p.m.

Item	Responsible person or committee	Discussion	Action
<u>Consent Agenda Approval</u>			
Minutes		Minutes from October 20, 2015	
<u>Announcements and Committee/Task Force Reports</u>			
4-H Leaders Council Standing Committees	Andrea Braatz	<p>Upon approval, this list would be available on the Calumet County 4-H webpage so volunteers who may be interested in joining a committee can contact a current committee member via e-mail.</p> <p>Spelling Bee Deborah Bures Nicole Hickinbotham Janet McCord Todd Roehrig</p> <p>Dance and Silent Auction Dean Gebhart Sarah Gebhart Nicole Hickinbotham</p> <p>Festival of Fun Debbi Calaway Nicole Moehn Vince Moehn</p> <p>Recognition Deborah Bures Debbi Calaway Sarah Gebhart Jody Schwarz</p>	

Item	Responsible person or committee	Discussion	Action
		Financial Audit Debbi Calaway Brian Lisowe (Treasurer) Michael McCord	
Silent Auction	Sarah Gebhart, Dean Gebhart, Nicole Hickinbotham.	Letters will be going out around December 1st requesting donations from local businesses. Clubs are asked to donate baskets for the silent auction.	
Calumet County 4-H's Social media Presence:	Andrea Braatz	At the recent annual 4-H volunteer training session entitled "Heart of Community" we had a brief discussion about utilizing social media to market and promote 4-H. Interest was expressed in creating a YouTube channel and Instagram page for Calumet County 4-H. Volunteers felt these would be a great way to reach out to youth. The plan is to have these two items in place by January 1, 2016.	
Teen Leaders:	Andrea Braatz and Nicole Moehn	The Teen Leaders met in October to plan their calendar for the 2015-2016 year. The next meeting for the group will be December 12 and they will be having a Christmas party at the group president's house after ringing bells for the Salvation Army.	
Educational Series at Leaders Council Meetings:	Andrea Braatz	January will kick off a new brief educational series at Leaders Council and Teen Leaders meetings. This series will involve 15-20 minute presentations, discussions, and/or activities at every Leaders Council and Teen Leaders meeting for the purpose of providing leadership development to teen members and adult volunteers. Suggestions for topics are welcome and should be given to Andrea.	

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual	Budget Comments
INCOME										
Fees										
State Dues, Insurance & Literature				60.00		60.00	1,600.00	(1,540.00)	1,392.00	400 members @ \$4.00/member (\$1.50 state, \$1.50 insur, \$1 lit)
Camp										
Summer Camp Fees						-	9,850.00	(9,850.00)	4,050.00	40 campers @ \$140/per camper, 25 campers @ \$170/per camper
Adventure Camp Fees	902.50	20.00				922.50	2,720.00	(1,797.50)	825.00	16 campers @ \$170/per camper
Camp Training Support						-	150.00	(150.00)	36.00	
Winter Leadership						-	250.00	(250.00)	35.00	6 Youth paying half costs @ \$70 each; 1 leader @ half @ \$40
State Fair										
State Fair - Dairy Expenses			50.00			50.00	65.00	(15.00)	65.00	Herdsmanship & Edu Display = State Fair Expenses
Recognitions										
Wall of Honor						-	-	-	250.00	
Fund Raising/Donations										
Fair Foodstand			22,588.21	40.00		22,628.21	22,000.00	628.21	21,603.97	
Silent Auction						-	2,500.00	(2,500.00)	3,043.00	
Dance Ticket Sales						-	1,800.00	(1,800.00)	1,697.00	
Foods Auction			6,389.75			6,389.75	3,500.00	2,889.75	4,695.50	
Cookbooks			15.00			15.00	-	15.00	40.00	\$5 a piece
Donation from Golf Outing						-	-	-	-	Support Camperships, Exhchange chaperones, & Shooting Sports
Donations (Includes Cks Donated Back)						-	2,500.00	(2,500.00)	3,225.92	\$2000 for sausage & \$500 misc.
Trips										
National 4-H Congress/Conf.						-	700.00	(700.00)	473.00	1 youth @ 700
American Spirit						-	2,700.00	(2,700.00)	1,800.00	3 youth @ \$900/person
Citizenship Washington Focus						-	2,475.00	(2,475.00)	-	3 youth @ \$825/person
Space Camp						-	900.00	(900.00)	900.00	2 persons @ \$450/person
State Youth Conference Income						-	2,890.00	(2,890.00)	2,367.00	7 youth @ \$160/person; 7 youth/210 + \$300 seminars
Project Areas										
Archery Project						-	250.00	(250.00)	120.00	25 members @ \$10
Air Rifle						-	-	-	-	
Shotgun						-	80.00	(80.00)	-	8 members @ \$10
.22 Rifle						-	-	-	-	
Robotics						-	120.00	(120.00)	120.00	12 members @ \$10
County Activities										
Area Animal Science				191.00		191.00	200.00	(9.00)	172.00	10 registratons @ \$10, 12 lunches @ \$8
Festival of Fun (Project Day)						-	200.00	(200.00)	200.00	
Misc. Yard Signs						-	-	-	6.00	
Clover Bud Day	15.00			40.00		55.00	-	55.00	65.00	
Miscellaneous										
Miscellaneous Income						-	-	-	21.00	
District Funds- Winter Ldrship Camp						-	-	-	2,330.93	
Cheri Sattler Memorial Scholarship Fund			3,975.00							
4-H International						-	-	-	-	Required fundraising by 4-H International participants
Interest Income-Money Market	9.00	9.00	8.72	8.72		35.44	100.00	(64.56)	106.59	
Interest Income - CD/Golden Passbk			21.48			21.48	100.00	(78.52)	84.94	
Strong 4-H, Strong Communities (Pioneer Grant)	2,123.00					2,123.00	2,123.00	-	-	
						-	-	-	-	
TOTAL INCOME	3,049.50	29.00	33,048.16	339.72	-	36,466.38	59,773.00	(23,306.62)	49,724.85	
EXPENSES										
General Expenses										
Insurance						-	840.00	840.00	567.00	400 members & 160 leaders *\$1.50 * 1 horse
Volunteer Background checks		14.00	14.00			28.00	420.00	392.00	245.00	60 @ \$7 each
Wisconsin 4-H Foundation Dues						-	600.00	600.00	549.00	400 members @ \$1.50/member
Miscellaneous Expense		99.83				99.83	100.00	0.17	54.56	
Literature Fees						-	400.00	400.00	398.00	400 members @ \$1.00/member
4-H Promotion						-	400.00	400.00	223.31	
Leadership										
Fall Forum						-	500.00	500.00	200.00	10 @ 50
Shooting Sports Leaders Training						-	140.00	140.00	-	2 @ \$70
Youth Leaders Council						-	100.00	100.00	-	\$100 registration per youth
Leaders Around the Lake						-	-	-	-	not held in 2015
Camp										
Summer Camp		25.00				25.00	11,050.00	11,025.00	5,019.03	65 campers @ \$170/camper
Adventure Camp		1,477.60				1,477.60	3,200.00	1,722.40	2,358.06	16 campers @ \$200/camper
Camp Training Support						-	200.00	200.00	109.97	staff training
Campership Fund						-	500.00	500.00	-	50% of 4-Her Camp fee for 4-H Members Eligible for Free & Reduced Lunch
Winter Leadership Camp						-	460.00	460.00	70.00	6 youth paying est @ \$70/youth + 1 @ \$4C
County Fair										
Fair Association Donation			1,500.00			1,500.00	1,500.00	-	1,500.00	
State Fair										
State Fair Dairy Expenses						-	65.00	65.00	-	Should = State Fair Dairy income
State Fair - Participants		125.00				125.00	375.00	250.00	225.00	15 participants @ \$25/participant
State Fair - Exhibits Transportation		50.00				50.00	100.00	50.00	100.00	\$100 to/from for exhibits
Recognitions										
Graduation Expenses		62.30				62.30	200.00	137.70	85.48	
Wall of Honor		66.00				66.00	75.00	9.00	66.00	
Volunteer Leaders Social						-	100.00	100.00	123.05	
Recognition Awards & Banquet		802.43			128.00	930.43	2,000.00	1,069.57	1,907.82	
Ribbons						-	75.00	75.00	71.50	Speaking, Demonstration, Review Day, Posters, etc.
Secretary & Reporter Books				21.00		21.00	50.00	29.00	33.00	
Fund Raising										
Fair Foodstand		2,000.00	9,746.60			11,746.60	12,000.00	253.40	12,198.73	
Fair Foodstand Insurance						-	250.00	250.00	239.00	
Foodstand Maintenance						-	-	-	-	

Calumet County 4-H Leaders Council Inc.
 2015-2016 4-H Leaders Council Financial Detail

	July	August	September	October	Nov/Dec	FYE-15-16 Actual	FYE-15-16 Budget	Budget Variance	FYE 14-15 Actual	Budget Comments
Dance & Silent Auction						-	1,500.00	1,500.00	1,166.66	
Raffle License						-	25.00	25.00	25.00	
Foods Auction - Decorated Cakes		100.00	2,762.50	40.00		2,902.50	800.00	(2,102.50)	1,756.25	
Trips										
American Spirit						-	3,300.00	3,300.00	2,200.00	3 youth @ \$1100/person
Citizen Washington Focus						-	3,675.00	3,675.00	-	3 youth @ 1225/person
Exchange Trips						-	1,500.00	1,500.00	1,700.00	13 youth / 2 adults @ \$100/person (budget request form received) Further board
Space Camp						-	1,100.00	1,100.00	1,100.00	2 youth @ \$550/person
State 4-H Youth Conf						-	4,000.00	4,000.00	3,190.00	14 youth @ \$260 + \$300 seminars + \$50 parking
State Teams (drama, show case, photo)						-	300.00	300.00	120.00	\$100 /youth; requires special funding request
National 4-H Congress						-	900.00	900.00	873.00	1 youth @ \$900
National 4-H Contest						-	200.00	200.00	-	
State Competition Events				25.00		25.00	40.00	15.00	-	State Event Registration
Projects Areas										
Horse Project						-	-	-	-	Special Request Required
Archery Project						-	250.00	250.00	26.25	
Shotgun						-	80.00	80.00	-	
Rifle (.22 & Air)						-	200.00	200.00	-	(Budget request form received)
Robotics						-	120.00	120.00	34.95	
County Activities										
Area Animal Science Days						-	175.00	175.00	191.00	10 registrations @ \$10, 12 lunches @ \$6
Festival of Fun (Project Day)						-	200.00	200.00	-	Project Day only (no Festival of Fun)?
Clover Bud Day Camp						-	-	-	-	
Community Service - 101 Hours						-	50.00	50.00	-	new for 2015-2016 budget year
Demonstration Contest						-	150.00	150.00	79.85	3 judges, plus medals
Officer Training						-	25.00	25.00	-	
New Family Orientation						-	200.00	200.00	-	
Review Day		35.00				35.00	50.00	15.00	35.00	1 judge, plus trophies if needed
Speaking Contest						-	150.00	150.00	60.00	3 judges, plus medals
Spelling Bee						-	-	-	-	not held in 2015
Theme Contest						-	10.00	10.00	10.00	
Window Displays				28.00		28.00	30.00	2.00	25.00	
Expansion & Review Meetings						-	50.00	50.00	-	
WI 4-H Centennial						-	-	-	661.15	
Summer Intern										
Salary & Hiring						-	5,000.00	5,000.00	4,016.58	\$1000 from 2014 + \$4610 for 2015
Supplies		314.12	23.94			338.06	500.00	161.94	129.28	Possible fundraising
Mileage		67.35	47.21			114.56	500.00	385.44	247.59	
Other										
4-H International						-	-	-	-	scholarship + fundraising
District Funds- Winter Ldrship Camp						-	-	-	2,330.93	
Cheri Sattler Memorial Scholarship Fund						-	500.00	500.00	1,649.99	
AED Unit						-	-	-	-	
Strong 4-H, Strong Communities (Pioneer Grant)		264.55	442.95	152.45		859.95	-	(859.95)	-	
Bank Charges						-	-	-	-	
Bank Charges (Checks)				68.41		68.41	100.00	31.59	-	
TOTAL EXPENSES	-	5,503.18	14,537.20	334.86	128.00	20,503.24	61,280.00	40,876.76	47,971.99	
NET PROFIT (LOSS)	3,049.50	(5,474.18)	18,510.96	4.86	(128.00)	15,963.14	(1,507.00)	(17,470.14)	1,752.86	\$1600 Capital expenditure + 50% of intern cost

Notes:
 International Events - \$400
 Citizenship Washington Focus - \$400 (3 person)
 National Participation - \$200
 National Congress/Conference - \$400
 American Spirit - \$200 (2 persons)
 State Youth Conference - \$100 (12 persons)
 Space Camp Participation - \$100 (2 persons)
 Camp Scholarship - \$30/person based on 72 persons

Calumet County 4-H Leaders Council
November 16, 2015

Checking at State Bank of Chilton:

Beginning Ledger Balance 10/16/2015		\$19,449.06
Total October Deposits		331.00
Dues, Literature	\$60.00	
Foods Auction	40.00	
Area Animal Science Days	191.00	
Clover Bud Day	40.00	

Account	Beg. Bal, 07/01/15	End Bal, 11/16/15	Net
Checking	\$3,410.98	\$19,317.20	\$15,906.22
Money Mrkt	\$42,401.55	\$42,436.99	\$35.44
90 Day Golden	\$17,045.11	\$17,066.59	\$21.48
Total of Accounts	\$62,857.64	\$78,820.78	\$15,963.14

\$19,449.06 Beginning Balance 10/16/2015
 \$331.00 Deposits
 \$0.00 From Money Market
 \$462.86 Withdrawals/Checks Written
 \$0.00 To Money Market
\$19,317.20 Ending Balance 11/16/2015

Total Deposits/Credits

Checks Total (See Listing Below)		
Transfer from Money Market		\$0.00
Total of Checks/Withdrawals		462.86
Ending Ledger Balance 11/16/15		19,317.20

Money Market

\$42,428.27 Beginning Balance 10/16/15
 \$0.00 Deposits
 8.72 Income from October
 - Withdrawals
\$42,436.99 Money Market Balance 11/16/15

Bank Balance 11/16/15	\$19,929.00
Less Outstanding Checks	611.80

90 Day Golden

Balance	Due Date	Interest Income
\$17,066.59	03/01/16	\$21.48

Deposit in Transit

Recon'd Balance 11/16/15	19317.20
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Outstanding Checks:

	Amount
Zachary Lemke 7115	25.00
Friendly Valley 4-H 7230	3.30
Grace Van Dehy 7233	20.00
Spencer Van Dehy 7239	10.00
Brandon Biese 7509	25.00
Zachary Lemke 7512	25.00
Ameila DeLaTorre 7539	35.00
Nyah DeLaTorre 7540	25.00
Lilly Feider 7542	57.50
Vicki Feider 7543	102.50
Megan Gehrt 7547	10.00
Megan Holzschuh 7549	20.00
Mikayla Mueller 7558	20.00
Peyton Mueller 7559	32.50
Ella Wolff 7572	20.00
New Horizons 4-H Club 7584	7.50
Busy Beavers 4-H Club 7585	7.50
Pine Creek 4-H Club 7586	5.00
Farm &Home 4-H Club 7587	5.00
Woodville Stars 4-H Club 7588	3.00
Allondra Woods 7590	25.00
Chilton Eagles 7592	128.00

Total Outstanding Checks	611.80
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Checklist 10/16/15 to 11/16/15

Dean Gebhart	7581	40.00	Foods Auction(Overpayment)
Voided	7582	0.00	
Nat'l 4-H Counc. Supply Serv	7583	152.45	Strong 4-H, Strong Communities
New Horizons 4-H Club	7584	7.50	Window Display
Busy Beavers 4-H Club	7585	7.50	Window Display
Pine Creek 4-H Club	7586	5.00	Window Display
Farm &Home 4-H Club	7587	5.00	Window Display
Woodville Stars 4-H Club	7588	3.00	Window Display
Connie Leonhard	7589	21.00	Secretary & Reporter Books
Allondra Woods	7590	25.00	State Competitions
Voided	7591	0.00	
Chilton Eagles	7592	128.00	Recognition Banquet- Chicken
Checks		68.41	Order Checks
Total of Checks		462.86	

Calumet County 4-H Leader's Council Board of Directors
 Tuesday, November 17, 2015 – 7:00 pm, Room #017
 Leaders Council Board Minutes

Andrea Braatz Andrea Braatz Braatz.Andrea@co.calumet.wi.us	Present
Deborah Bures	Present
Debbi Calaway	Present
Becky Fischer	Present
Nicole Hickinbotham	Absent
Brian Lisowe	Present
Janet McCord	Present
Vince Moehn	Present
Nicole Moehn	Absent
Todd Roehrig	Present
Jodi Schwarz	Present
Melody Thiel	Present

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges Approval of the Consent Agenda (includes Secretary's and Treasurer's Reports) Approval of the Agenda	MOTION 151101: Moved and seconded to approve the consent agenda Motion passed MOTION 151102: Moved and seconded to approve the Action Agenda as amended Motion passed
Business 1. <u>County Level Programs</u> a. Fall Trip Interviews Update. There were 5 applicants, 4 interviewed. Candidates have been ranked and will be informed.	
Business 2. <u>Raising & Managing 4-H Funds</u> a. 4-H Dance i. Budget for DJ: Last year we spent \$200 for the D.J. Sarah will be requested to secure the D.J. for \$200 with a cap at \$300. There is \$300 in the budget. b. Trip Scholarships i. Can funds allocated for Space Camp and National Congress be distributed to all American Spirit Delegates? <u>The President recused himself for this discussion.</u> There is \$600 that is allocated to Space Camp and National	

<p>Congress. No one is going to Space Camp and one person attending Congress for \$200. This leaves \$400. There is an additional \$800 from Citizenship Washington Focus that is not being used from the \$1,200 allocated to 3 youth (only one youth is attending). There is currently \$200 each allocated for two youth (net \$400).</p> <p>c. Semi-Annual Audit</p> <p>i. January – per the bylaws, at least two board members and two council members are needed for the audit: The audit will take place on January 6 at 7:00 p.m. and a variety of people were identified to assist.</p> <p>d. Approval of Fall Forum \$50 reimbursement requests: Discussion focused on how our budget allocates \$50 per person to attend Fall Forum and that additional expenses are the responsibility of the attendees. Recommendation to adjust all reimbursement and travel forms to reflect the need to keep reimbursement requests in accordance with the budget.</p>	<p>MOTION 151103: Moved and seconded to reroute \$400 from CWF scholarship fund to American Spirit trip.</p> <p>Motion passed.</p> <p>MOTION 151104: Moved and seconded to approve the reimbursement of \$100 accordance with the budget for two 4-H members who attended Fall Forum.</p> <p>Motion passed.</p>
<p>Business</p> <p>3. <u>County Level Recognition</u></p> <p>a. 4-H Recognition Ceremony – Review, recommendations for next year: Discussion focused on the event and suggestions. There were 82 people not including the Board, 44 youth and 38 adults, 9 clubs were represented. It may be good to keep the event at the Eagles Club. Lots commented on how well it was set up this year, with the food in the other room. People didn't feel as cramped. Try to have it at noon on a Sunday with the Packers not playing. Saturday evening it might be good to have it later in the evening. Put the advertising as "event at 6:30 (or whatever time), ceremony to follow." Board should not sit on the stage, but should mingle with the members.</p>	
<p>Business</p> <p>4. <u>Marketing & Promoting 4-H programs</u>: Nothing to discuss.</p>	
<p>Business</p> <p>5. <u>Organizational Planning – 20 min.</u></p> <p>a. Review of Bylaws</p> <p>i. Update Committees, Audits, and other articles as needed: We can review the bylaws as a Board. If we chunk it we can review it in the context of meetings, allocating 20 minutes per meeting. We can discuss whether or not we want to increase the number of youth.</p>	
<p>Communications</p>	
<p>Adjournment</p> <p>Next Meeting: Tuesday, Jan 19 at 7 p.m.</p> <p>Fall trip interviews will be on this date from 6 to 7.</p>	<p>MOTION 151105: Moved and seconded to adjourn.</p> <p>Motion carried.</p>