

Calumet County 4-H Leaders Council Meeting Minutes

January 15, 2014

Tami Gasch called the of the Calumet County Leader's Council to order at 7:07 pm on January 15, 2014. Present at the meeting were Tami Gasch, Amy Smith, Vince Moehn, Chelsa Schneider, Stacie Roehrig, Ellen Andrews, Debbi Calaway, Dean Gebhart, Brain Lisowe, Austin Dawson, and Kamie Nushart.

The agenda was presented. Amy moved to approve the agenda; Brian seconded it. Motion carried.

The secretary's report was reviewed and 2 adjustments were made.

The treasurer's report was presented. Debbi moved to approve the report. Austin seconded it. Motion carried.

Business

1. Organizational Planning
 - a. A draft of the 4-H Financial Procedure will be presented at the February meeting
 - b. Applications will be taken for the Youth Outreach Summer Intern Position for 2014. Ellen applied for a grant to make this a full-time summer position. Interviews will take place at the end of March. Vince made a motion to allow repeat staff to apply for the Intern position. Debbie seconded the motion. Motion carried.
2. County Level Programs
 - a. The 4-H Family Orientation was rescheduled for January 23, 2014.
 - b. 4-H New Volunteer Orientation will be held on January 28, 2014 from 7:00-9:00 pm
 - c. 4-H Speaking Contest will be held on February 25, 2014. The program is changing to a Junior Fair Premium event instead of \$3 given at the event.
 - d. 4-H Festival of Fun will be held on March 1, 2014 from 9:00-12:00.
 - e. A 4-H Project Day will be held on April 5, 2014 for Calumet 4-H members. Deadline for registration is March 17, 2014.
3. Raising & Managing 4-H Funds
 - a. 4-H dance and silent auction will be held on Friday January 31, 2014. Preparations for the dance are complete, and we will be following a new financial procedure for this event.
 - b. 4-H International fund raising update from Chelsa. Chelsa has been accepted to go to Norway and is required to fund raise a minimum of \$1000.
 - c. The county has 47 golf balls with the 4-H logo on them to sell at \$2 each.
 - d. The county has 73 cookbooks left to sell at \$10 each.
4. County Level Recognition
 - a. 4-H Recognition Ceremony - the board is looking for a new location for this event. Ideas that were looked into were Brillion and Chilton schools. Both have the commons available for use, Brillion is \$50 with the additional cost of lights and Chilton is \$25 per hour for a tech person.
5. Marketing & Promoting 4-H programs
 - a. WI 4-H Centennial
 - i. 4-H at the Capitol will take place on Wednesday, March 19, 2014. Buses will leave

- from Green Bay, Sheboygan, and Fond du Lac.
- ii. Yard signs are now available and volunteers will be needed to sell at upcoming events.
 - iii. We need two nominees for the WI 4-H Hall of Fame. The deadline for the nominees is April 30. The board will need nominations by March 15 to have nominations in on time.
 - iv. County Board Resolution dates are tentatively set for either Tuesday, May 20, or June 17, 2014. One youth from every club will need to be present to represent the resolution.
 - v. Other ideas for the Centennial are a dance at the Fairgrounds, this topic along with potential dates will be revisited at the February meeting.

Communications

1. Thank-you note received from Savannah Day for her scholarship for the American Spirit Trip.

Committee Reports

1. Teen Leaders had a great turn-out for the Christmas Party.

Educator's Report

1. We have approximately 40 fewer members from last year, possibly due to the online registration. We hope to lower that number before April.
2. Interviews were held last week for our Family Living Educator position.

The next meeting will be held on Wednesday, February 19, 2014, at 7:00 pm.

Brian made the motion to adjourn the meeting; it was seconded by Amy. Motion carried.

Respectfully submitted,

Stacie Roehrig

Calumet County 4-H Leaders Council Meeting Minutes

February 19, 2014

Tami Gasch called the meeting to order at 7:04 pm on February 19, 2014. Those in attendance were Tami Gasch, Brian Lisowe, Ellen Andrews, Austin Dawson, Chelsa Schneider, Debbi Calaway, Stacie Roehrig, Dean Gebhart, Amy Smith, and Troy Jansen (guest speaker).

The agenda was presented. Debbi moved to approve the agenda. Brian seconded it. Motion carried.

The secretary's report was reviewed. Debbi moved to approve the report. Austin seconded it. Motion carried.

The Treasurer's report was presented. Stacie made a motion to approve the report. Amy seconded it. Motion carried.

Business

1. Organizational Planning

- a. Troy Jansen gave a power point presentation about AED devices and the need for them at the county level. They could be used at the fair and also at camp. The council will continue discussion on this at the next meeting.
- b. Debbi, Austin, and Amy will be the 4-H Budget Committee this year.
- c. Brian, Stacie, and Kamie will be finishing their terms on the Council this June. Looking for new members to take their place. This will be posted in the March newsletter.

2. County Level Programs

- a. Nine families attended the new family orientation.
- b. On January 28, 2014, eight attended the 4-H New Volunteer Orientation. The next opportunity will be held on March 1 during the Festival of Fun.
- c. Speaking Contest is on Tuesday, February 25, at 6:30 pm; so far 17 youth are registered.
- d. Festival of Fun will take place on March 1. Eighty-three youth are registered with only 34 of those being from 4-H families.
- e. Four adults and eight youth will represent Calumet County at the 4-H Day at the Capitol on Wednesday, March 19, 2014.
- f. Key Awards, 4-H trips, and Camp staff interviews will be held on Thursday, March 27, 2014.
- g. The 4-H Spelling Bee will be held on Monday, March 31, at 6:30 pm.
- h. 4-H Project Day will be held on Saturday, April 5, deadline to sign-up is on March 21.
- i. 4-H Demonstration Contest will be held on Tuesday, April 22, at 6:30 pm.

3. Raising & Managing 4-H Funds

- a. 4-H Dance & Silent Auction Report. Dean gave a positive report and stated that we were up slightly from last year. The dance went very well with little to no problems.
- b. Chelsa updated us on her county fund raising efforts for her international trip. She has sold VandeWalles Candy Bars and Papa Murphy's Pizzas for a profit of \$500 so far. She has a Dairy Queen fundraiser set for February 25. She is also looking to send out a letter to local businesses in March looking for donations.

4. County Level Recognition

- a. WI 4-H Hall of Fame Nominations are due on March 17th. Tami will take care of a Press

Release in the paper, and we have a couple of volunteers to help with nominations.

5. Marketing & Promoting 4-H programs
 - a. WI 4-H Centennial
 - i. Yard signs will be sold at various events throughout the spring.
 - ii. 4-H Centennial Dance will be held on in July possibly the 19th at the Fairgrounds. More details to come at the March meeting.

Communications

Committee Reports

1. 4-H Exchange program will be hosting exchange delegates from New York on July 16-23, 2014.
2. Teen Leaders did not have a meeting due to the weather.

Educator's Report

3. Ellen passed around the UW-Extension Newsletter.
4. Paula Hella started on February 3 for the Family Living Educator position.
5. The deadline for the Youth Outreach Summer Intern Position is on March 3.
6. New financial procedures are now in place at the Extension Office with more regular deposits and receipts with any cash payment.
7. No spring weigh-ins to take place with swine due to the PED virus.
8. Summer and Adventure Camp volunteers are needed. Must be 21 and over, and have gone through volunteer training.

Brian moved to adjourn the meeting; Chelsa seconded it. Meeting adjourned.

Next Meeting: Tuesday, March 18, at 7:00 pm.

Respectfully submitted,
Stacie Roehrig

Calumet County Leader's Council Board of Directors

March 18, 2014

The meeting of the Calumet County Leader's Council took place on March 18, 2014 and was called to order by Tami Gasch at 7:00 pm. Those in attendance were Chelsa Schneider, Amy Smith, Vince Moehn, Debbi Calaway, Todd Roehrig, Tami Gasch, Brian Lisowe, and Ellen Andrews.

The agenda was presented and a motion was made by Todd to approve the agenda. Amy seconded the motion. Motion carried.

The secretary's report was reviewed. Debbi made a motion to accept the minutes. Todd seconded that motion. Motion carried.

The treasurer's report was presented. Vince made a motion to accept the report. Todd seconded the motion. Motion carried.

Business

1. Organizational Planning
 - a. A proposal was made to purchase an AED machine for use at Camps and the Fair. Amy made the motion to purchase an AED machine if one is not donated. Brian seconded that motion. Motion carried.
 - b. Board Members are needed for the upcoming year. Get any names that you may have to Ellen.
 - c. Annual meeting agenda items: AED recommendation, budget, centennial, and stove for the 4-H food booth

2. County Level Programs
 - a. A New Volunteer Orientation was held on March 1 and five people attended.
 - b. 25 youth participated in the Speaking Contest. Looking to have three judges in 2015 to speed the process up a bit.
 - c. 4-H Festival of Fun had 83 youth, 34 4-H youth and 49 Community Youth.
 - d. 4-H Day at the Capitol is Wednesday, March 19. Four adults along with eight youth will be attending.
 - e. 4-H Trips, Key Awards, and Camp staff interviews will be March 27.
 - i. WI 4-H & Youth Conference scholarships, 12 youth applied
 - ii. 4-H Key Award, four youth applied. Two or three will be awarded.
 - iii. National 4-H Congress Scholarship, one youth applied and a motion was made by Amy to approve a \$400 scholarship. Todd seconded the motion. Motion carried.
 - iv. 4-H Adventure Camp Youth Staff – 1 female has applied, one male is still needed.
 - f. 4-H Spelling Bee is March 3 at 6:30 pm; volunteers are still needed.
 - g. 4-H Project Day is on April 5, so far 24 youth are registered
 - h. 4-H Adult Leader's Social and Semi-Annual meeting will be held on April 16. The host club is the Busy Beavers.
 - i. 4-H Demonstration Contest will be held on April 22. So far we have 14 registered youth. Debbi and Brooke will volunteer to help.
 - j. 4-H Summer Camp is June 10-13 with nine youth currently signed up, still looking for additional adult volunteers.
 - k. CWF Scholarship Level was discussed and will remain the same.

3. Raising and managing 4-H Funds
 - a. Chelsa updated the board on her fund raising for her Norway trip
4. County Level Recognition
 - a. WI 4-H Hall of Fame Nominations, the deadline is April 1, so far we have received one nomination.
5. Marketing & Promoting 4-H programs
 - a. WI 4-H Centennial
 - i. Tami and Gordie have volunteered to sell yard signs at Project Day and Debbi and Brooke have volunteered to sell them at the Spelling Bee. The yard signs will also be available at the Leader's Social on April 16.
 - b. 4-H Centennial Dance will be held on Saturday July 19, 2014, at the Calumet County Fairgrounds. A proposal has been made to host a corn and pig roast along with having a DJ. Looking for a promotion committee.

Communications

Committee Reports

1. Dean is handing over the chaperone position for the 4-H Exchange program to Stacie Lau. Thanks for all of your years of dedication and time!
2. Chelsa reported that the Teen Leaders will be working on a two week community service project.

Educator's Report

1. Ellen shared the UW-Extension Newsletter with the Board
2. There are 15 applicants for the 4-H Youth Outreach Summer Intern Position.

Todd made the motion to adjourn the meeting. Debbi seconded that motion. Motion carried.

Calumet County 4-H Leaders Council Annual Meeting April 16, 2014

The meeting was called to order at 7:18 pm on Wednesday, April 16, 2014.

Council members in attendance were: Todd Roehrig, Stacie Roehrig, Amy Smith, Debbi Calaway, Michael McCord, Janet McCord, Kristine Loderbauer, Robert Loderbauer, Brian Lisowe, Tami Gasch, Andrea Bare, Don Schmidt, Sharon Steinfest, Caroline Krahn, Jackie Probst, Kay Biese, Bonnie Steiner, Eric Gebhart, Taylor Biese, Austin Dawson, Chelsa Schneider, Pam Schneider, Jody Schwarz, Rachel Fischer, Vince Moehn, Kamie Nushart, Troy Jansen, and Ad-hoc member: Ellen Andrews.

Guests included Norman Krahn, Nancy Probst, Collin Steiner, Reegan Steiner, and Riley Schneider.

The agenda was presented. Janet McCord made the motion to approve the agenda, Andrea Bare seconded that motion. Motion carried.

The Secretary's Report was presented.

The Treasurer's Report was presented by Brian Lisowe. Debbi made the motion to approve the report. Janet seconded the motion. Motion carried.

4-H Leaders Council Board of Directors' Report

1. 2013-2014 Goals and Action Steps
 - a. Successfully launch Project Day as a way of promoting project meetings. Thirty three members attended the Project Day that held around 15 sessions. Positive feedback was given on the day!
 - b. Host one or more county events to celebrate the WI 4-H Centennial. A fun event will be held at the fairgrounds on July 19.
2. Additional 2013-2014 Decision and Activities of the Board:
 - a. Reduced fees for the Festival of Fun from \$10 to \$5 for those in need.
 - b. Approved two additional scholarships for American Spirit Trip.
 - c. Approved permitting an interested member to fundraiser full amount for International Exchange to Norway.
 - d. Approved purchasing additional yard signs for the 100 year anniversary.
 - e. Discussed moving the 2014 Recognition Banquet to Chilton or Brillion Auditorium.
 - f. Approved a motion to recommend to full Leader's Council that an AED machine be purchased for 4-H events such as camp and the Fair.
 - g. Approved \$400 for the National 4-H Congress Scholarship.

Business

1. Planning & Promoting 4-H Programs
 - a. Looking for adult volunteers for 4-H Summer and Adventure Camps!
 - b. Wisconsin 4-H Centennial
 1. Members of the Council had a wonderful opportunity to hear a presentation given by the parents of Matt Kolbe. They encouraged everyone to donate to the Matt Kolbe Food Drive and also promoted an event that will take place on July 19 to help fund scholarships that will be given out to outstanding students.
 2. The Extension office is challenging the 4-H clubs to do 100 service hours for the 4-H Centennial Celebration. Opportunities such as the food drive are available for service hours.
 3. March 19 was the Day at the Capitol and was well attended.
 4. Wisconsin 4-H Hall of Fame Nominations are in and we need volunteers to review them by

Tuesday, April 22.

5. Need input and volunteers for activities at the County Fair.
 6. 4-H Centennial Celebration is Saturday July 19, 2014. Ideas were raised on how to fund the event, including tip jars at the event. Janet made a motion to empower the Board to make the decisions regarding money spent even if it is over \$500. Troy seconded the motion. Motion carried.
2. Raising & Managing 4-H Funds
 - a. The Council had the opportunity to learn about AED Machines from Troy Jansen. He gave a detailed presentation on the need and use of the machines. Debbi made the motion that the Board be able to spend up to \$2,000.00 on a machine. Don seconded the motion. Motion carried.
 - b. 2014-2015 Proposed Budget, see attached file. Janet made the motion to accept the budget. Debbi seconded the motion. Motion carried.
 3. Organizational Planning
 - a. Elections of two Youth Director Positions (1-year term) Chelsa Schneider and Austin Dawson were nominated. Debbi made the motion to close the nominations. Janet seconded that motion. Motion carried. Janet made the motion to cast a unanimous vote. Troy seconded that motion. Motion carried. Congrats to Chelsa and Austin!
 - b. Elections for three Adult Director Positions (3-year term) Jody Schwarz, Troy Jansen, and Janet McCord were nominated. Austin made a motion to close the nominations and cast a unanimous vote. Todd seconded that motion. Motion carried. Congratulations to Janet, Troy, and Jody!
 4. Recognition
 - a. Thank you to outgoing Leaders Board Members, Brian Lisowe, Stacie Roehrig, and Kamie Nushart.
 - b. 4-H Key Awards were given to Taylor Biese and Ryan VandenBoom. Taylor spoke briefly about the award and her 4-H experiences. Congratulations to both Taylor and Ryan!
 - c. Wisconsin 4-H Hall of Fame Nominees are Albertine Kopf, Carol Poppy, Ron Richter, and Diane & Don Sattler. Good luck to all nominees!

Committee Reports

1. 4-H Silent Auction & Dance. Looking for volunteers to take over the silent auction at the 4-H dance. Thanks to Dean and Sarah Gebhart and Bob and Kris Loderbauer for taking on this task for so many years!
2. 4-H Teen Leaders will be cleaning up the trails at High Cliff State Park and then having a picnic after. They are working towards their 100 service hours.
3. 4-H Foodstand Committee is looking for a used stove for this year's fair. The sheets for shift sign-up will be coming out in May. Also looking for a few volunteers to help with painting the floor and fixing a few boards on the building.

Educator's Report

1. UW-Extension Programming & Staffing Update
 - a. New Volunteer Orientation will be held on April 24 at 7:00 pm.
 - b. Child Sexual Abuse Preventative Training will take place on April 30 at 7:00 pm. All are encouraged to attend.
 - c. 4-H Youth Outreach Summer Intern is Abby Sattler. Abby will be working from May 12 thru mid August. Congratulations Abby!
2. Co-Branding Wisconsin 4-H & the University of Wisconsin-Extension. See attached example.

Meeting adjourned.

Calumet County 4-H Leaders Council Inc.
2014-2015 4-H Leaders Council Approved Budget

	FYE-13-14 Actual	FYE-13-14 Budget	Budget Variance	FYE 13-14 Approved	2014-2015 Approved	Budget Comments
INCOME						
Fees						
State Dues, Insurance & Literature	1,706.00	1,700.00	6.00	1,700.00	1,700.00	425 members @ \$4.00/member (\$1.50 state, \$1.50 insur, \$1 lit)
Camp						
Summer Camp Fees	7,500.00	6,900.00	600.00	6,900.00	8,550.00	40 campers @ \$120/per camper, 25 campers @ \$150/per camper
Adventure Camp Fees	2,340.00	3,000.00	(660.00)	3,000.00	2,400.00	16 campers @ \$150/per camper
Camp Training Support	250.00	250.00	-	250.00	250.00	staff t-shirts
Winter Leadership	210.00	230.00	(20.00)	230.00	230.00	6 Youth paying half costs @ \$70 each; 1 leader @ half @ \$40
State Fair						
State Fair - Dairy Expenses	250.00	1,500.00	(1,250.00)	1,500.00	250.00	Herdsmanship & Edu Display = State Fair Expenses
Recognitions						
Wall of Honor	-	-	-	-	-	
Fund Raising/Donations						
Fair Foodstand	21,980.18	18,650.00	3,330.18	18,650.00	20,000.00	
Silent Auction	3,349.50	2,500.00	849.50	2,500.00	2,000.00	
Dance Ticket Sales	1,984.00	2,350.00	(366.00)	2,350.00	1,900.00	
Foods Auction	3,207.50	2,000.00	1,207.50	2,000.00	2,500.00	
Cookbooks	80.00	-	80.00	-	-	\$5 a piece
Donation from Golf Outing	2,662.00	-	2,662.00	-	-	Support Camperships, Exchange chaperones, & Shooting Sports
Donations	4,406.50	3,000.00	1,406.50	3,000.00	3,000.00	\$2500 for sausage & \$500 misc.
Trips						
National 4-H Congress/Conf.	-	-	-	-	700.00	1 youth @ 700
American Spirit	3,600.00	1,800.00	1,800.00	3,600.00	4,900.00	3 youth @ \$900/person & 2 youth @ \$1100/person
Citizenship Washington Focus	2,475.00	2,100.00	375.00	2,100.00	2,400.00	3 youth @ \$800/person
Space Camp	425.00	1,260.00	(835.00)	1,260.00	840.00	2 persons @ \$420/person
State Youth Conference Income	2,050.00	2,240.00	(190.00)	2,240.00	2,240.00	14 youth @ \$160/person
Project Areas						
Archery Project	250.00	300.00	(50.00)	300.00	250.00	25 members @ \$10
Air Rifle	40.00	60.00	(20.00)	60.00	60.00	6 members @ \$10
Shotgun	-	40.00	(40.00)	40.00	-	
.22 Rifle	60.00	80.00	(20.00)	80.00	80.00	8 members @ \$10
Robotics	90.00	150.00	(60.00)	150.00	120.00	12 members @ \$10
County Activities						
Area Animal Science	-	-	-	-	108.00	6 registratons @ \$10, 8 lunches @ \$6
Festival of Fun (Project Day)	980.00	1,500.00	(520.00)	1,500.00	1,000.00	
Misc. Yard Signs	48.00	-	48.00	-	126.00	
Clover Bud Day	-	-	-	-	-	
Miscellaneous						
Miscellaneous Income	-	-	-	-	-	
Friendly Valley 4-H	-	-	-	-	-	
District Funds- Winter Ldrship Camp	2,740.00	1,800.00	940.00	1,800.00	-	
4-H International	1,224.37	-	1,224.37	1,000.00	-	Required fundraising by 4-H International participants
Interest Income-Money Market	104.44	25.00	79.44	25.00	75.00	
Interest Income - CD/Golden Passbk	82.32	75.00	7.32	75.00	75.00	
TOTAL INCOME	64,094.81	53,510.00	10,584.81	56,310.00	55,754.00	
EXPENSES						
General Expenses						
Insurance	835.00	1,040.00	205.00	1,040.00	810.00	425 members & 185 leaders *\$1.70 * 1 horse, Fair food stand liab
Volunteer Background checks	352.00	315.00	(37.00)	315.00	420.00	60 @ \$7 each
Wisconsin 4-H Foundation Dues	600.00	630.00	30.00	630.00	615.00	410 members @ \$1.50/member
Miscellaneous Expense	385.45	125.00	(260.45)	125.00	125.00	
Literature Fees	416.00	425.00	9.00	425.00	425.00	425 members @ \$1.00/member
4-H Promotion	418.94	425.00	6.06	425.00	500.00	
Leadership						
Fall Forum	175.00	350.00	175.00	350.00	1,000.00	Specifics determined by board
Shooting Sports Leaders Training	210.00	140.00	(70.00)	140.00	140.00	2 @ \$70
Youth Leaders Council	100.00	200.00	100.00	200.00	100.00	\$100 registration per youth
Leaders Around the Lake	-	-	-	-	-	Yr 1 no budget - last budget was \$1170
Camp						
Summer Camp	8,700.00	8,700.00	-	8,700.00	9,750.00	65 campers @ \$150/camper
Adventure Camp	2,613.50	3,600.00	986.50	3,600.00	2,880.00	16 campers @ \$180/camper
Camp Training Support	881.01	650.00	(231.01)	650.00	650.00	t-shirts + staff training
Campership Fund	490.00	500.00	10.00	500.00	500.00	50% of 4-Her Camp fee for 4-H Members Eligible for Free & Reduced Lunch
Winter Leadership Camp	520.00	460.00	(60.00)	460.00	460.00	6 youth paying est @ \$70/youth + 1 @ \$40

County Fair							
Fair Association Donation	1,500.00	1,500.00	-	1,500.00	1,500.00		
State Fair							
State Fair Dairy Expenses	250.00	1,500.00	1,250.00	1,500.00	250.00	Should = State Fair Dairy income	
State Fair - Participants	325.00	625.00	300.00	625.00	625.00	25 participants @ \$25/participant	
State Fair - Exhibits Transportation	100.00	200.00	100.00	200.00	100.00	\$100 to/from for exhibits	
Recognitions							
Graduation Expenses	127.74	200.00	72.26	200.00	175.00		
Wall of Honor	10.30	60.00	49.70	60.00	-		
Volunteer Leaders Social	100.00	100.00	-	100.00	100.00		
Recognition Awards & Banquet	1,893.63	2,000.00	106.37	2,000.00	1,900.00		
Ribbons	-	-	-	-	75.00	Speaking, Demonstration, Review Day, Posters, etc.	
Secretary & Reporter Books	33.00	40.00	7.00	40.00	40.00		
Fund Raising							
Fair Foodstand	11,549.76	8,700.00	(2,849.76)	8,700.00	10,000.00		
Fair Foodstand Insurance					250.00		
Foodstand Maintenance	1,806.73	2,000.00	193.27	2,000.00	700.00	\$700 for new stove	
Dance & Silent Auction	1,548.04	1,400.00	(148.04)	1,400.00	1,500.00		
Raffle License	25.00	25.00	-	25.00	25.00		
Foods Auction - Decorated Cakes	1,336.99	550.00	(786.99)	550.00	1,300.00		
Trips							
American Spirit	4,400.00	2,200.00	(2,200.00)	4,400.00	5,500.00	5 youth @ \$1100/person	
Citizen Washington Focus	3,675.00	3,300.00	(375.00)	3,300.00	3,600.00	3 youth @ \$1200/person	
Exchange Trips	1,200.00	1,200.00	-	1,200.00	1,600.00	16 youth @ \$100/person	
Space Camp	525.00	1,560.00	1,035.00	1,560.00	1,040.00	2 person @ \$520/person	
State 4-H Youth Conf	3,050.00	3,640.00	590.00	3,640.00	3,640.00	14 youth @ \$260/person	
State Teams (drama, show case, photo	200.00	400.00	200.00	400.00	400.00	\$100 /youth; requires special funding request	
National 4-H Contest (\$200 total x 3)	400.00	200.00	(200.00)	200.00	200.00	1 youth @ \$200/person	
State Competition Events	-	100.00	100.00	100.00	30.00	State Event Registration	
Projects Areas							
Horse Project	-	-	-	-	-	Special Request Required	
Archery Project	250.00	300.00	50.00	300.00	250.00		
Shotgun	-	40.00	40.00	40.00	-		
Rifle (.22 & Air)	100.00	140.00	40.00	140.00	440.00	\$300 per request + participations fees	
Robotics	90.00	150.00	60.00	150.00	150.00	2 kits, site liscense, storage, supplies	
County Activities							
Area Animal Science Days	-	50.00	50.00	50.00	108.00	6 registratons @ \$10, 8 lunches @ \$6	
Festival of Fun (Project Day)	303.57	700.00	396.43	700.00	500.00		
Clover Bud Day Camp	-	-	-	-	-		
Demonstration Contest	91.50	150.00	58.50	150.00	130.00	3 judges, plus medals	
Officer Training	27.00	25.00	(2.00)	25.00	30.00		
New Family Orientation	92.00	200.00	108.00	200.00	150.00		
Review Day	170.00	120.00	(50.00)	120.00	35.00	1 judge, plus trophies if needed	
Speaking Contest	103.00	200.00	97.00	200.00	135.00	3 judges, plus medals	
Spelling Bee	65.00	50.00	(15.00)	50.00	50.00		
Theme Contest	-	10.00	10.00	10.00	10.00		
Window Displays	15.50	30.00	14.50	30.00	30.00		
Expansion & Review Meetings	-	50.00	50.00	50.00	50.00		
Summer Intern							
Salary & Hiring	3,400.00	3,600.00	200.00	4,600.00	5,610.00	\$1000 from 2014 + \$4610 for 2015	
Supplies	701.48	750.00	48.52	500.00	500.00		
Mileage	619.86	750.00	130.14	500.00	500.00		
Other							
4-H International	1,624.37	-	(1,624.37)	1,400.00	-	scholarship + fundraising	
Friendly Valley 4-H	182.39	-	(182.39)	-	-		
District Funds- Winter Ldrshp Camp	4,578.49	1,800.00	(2,778.49)	1,800.00	-		
Bank Charges	-	-	-	-	-		
Bank Charges (Checks)	-	-	-	-	75.00		
TOTAL EXPENSES	63,167.25	58,175.00	(4,992.25)	62,275.00	61,678.00		
NET PROFIT (LOSS)	927.56	(4,665.00)	(5,592.56)	(5,965.00)	-5924	\$1600 Capital expenditure + 50% of intern cost	

Notes:

International Events - \$400
Citizenship Washington Focus - \$400 (3 person)
National Participation - \$200
National Congress/Conference - \$400
American Spirit - \$200 (2 persons)
State Youth Conference - \$100 (12 persons)
Space Camp Participation - \$100 (2 persons)
Camp Scholarship - \$30/person based on 72 persons



CO-BRANDING WISCONSIN 4-H AND THE UNIVERSITY OF WISCONSIN-EXTENSION

The University of Wisconsin-Extension recently released new guidelines for branding and logo use, including new guidelines for co-branding the UW-Extension logo and the 4-H Clover.

Our logo is the most powerful and visible symbol of our organization, and UW-Extension 4-H volunteers and families play a big role in using the logo and presenting 4-H Youth Development around the state.

Proper logo use is an opportunity to strengthen and reinforce the relationship between Wisconsin 4-H Youth Development and UW-Extension. Strong, consistent logo use will help:

- Raise awareness of 4-H Youth Development programs and the connection to UW-Extension
- Maintain public support for Wisconsin 4-H Youth Development
- Identify 4-H clubs and groups as part of UW-Extension

The new UW-Extension co-branding guidelines require that the 4-H Clover always appear with the UW-Extension logo on printed materials, such as:

- T-shirts
- Pens and pencils
- Banners
- Yard signs
- Posters
- Newsletters
- And more

There are two versions of co-branded logo available here: <http://blogs.ces.uwex.edu/4hmarketing/>

These versions are great for posters, newsletters, banners and other printed material.

- For things like t-shirts, pens and pencils, it's OK to use the 4-H Clover by itself as long as the UW-Extension logo or the words "University of Wisconsin-Extension" appear somewhere else on the item (for example, on a t-shirt the Clover may appear on the back, and the UW-Extension logo on the sleeve or breast, if that works better for your design).
- If you are printing t-shirts or products double check with your county-based educator to ensure you are using the logo correctly.

The 4-H Name and Emblem rules are available from the United States Department of Agriculture here: http://www.csrees.usda.gov/nea/family/res/pdfs/using_the_4h_name.pdf

Calumet County 4-H Leaders Council Minutes

Wednesday June 4, 2014

Tami Gasch called the meeting to order at 7:00 pm. Members present: Debbi Calaway, Austin Dawson, Tami Gasch, Dean Gebhart, Brian Lisowe, Vince Moehn, Kami Nushart, and Todd Roehrig. Ellen Andrews and Abby Sattler were present for staff and Troy Jansen and Jody Schwarz were in attendance as guests. Pledges were said. Todd Roehrig made a motion to approve the agenda and Kami Nushart seconded the motion carried. Secretary's report was reviewed. Treasurer's report was given. Debbi Calaway made a motion to accept the secretary's report and treasurer's report and Todd Roehrig seconded the motion. Motion carried.

Business

~ Summer Intern Report

Abby Sattler gave an update on what she has been doing since she has started. Abby has completed an after school program at Horizon Elementary School for grades 2-6 and had 18 youth participate. She will be conducting an Aerospace event at Hoover Park in Appleton, have clothing project meetings where youth will complete a pajama pants project during the three sessions, and conducting a Cloverbud Camp with a Jungle Theme.

~ Planning and Promoting 4-H Programs

The County Board will be having a resolution passed for 4-H centennial on June 17. A motion was made by Todd Roehrig and seconded by Kami Nushart to provide the supplies needed to have ice cream sundaes at the meeting for the county board supervisors.

The Centennial Celebration will be held July 19 at the Fairgrounds in Chilton from 6:00-10:00 pm. Kami Nushart made a motion to approve making flyers, purchase banners, and if needed media advertising. Debbi Calaway seconded the motion. Motion carried. Kami Nushart made a motion to approve having Frog's Philly from Sheboygan provide the food for the July celebration and to pay \$400 for the DJ. Brian Lisowe seconded the motion. We will also have trivia question and a sign up for potential volunteers or to join 4-H.

We discussed Adventure Camp at Upham Woods. Kami made a motion to cancel 2015 Adventure camp at Upham Woods and do something else for Adventure Camp after sending out a survey monkey and getting the results back from potential families.

~ Raising and Managing 4-H Funds

An audit needs to be completed. Amy and Debbi volunteered to help and suggested Michael McCord, Karen Geiser, and Paul Bohman to also help.

~ Organizational Planning

A discussion was held on the purchase of an AED machine. Debbi presented the board with a check from Working Woodchucks 4-H Club toward the purchase of the AED after the money for inducting a former member into the Wall of Honor. Kami Nushart made a motion to purchase a Phillips AED in the zip up case and Vince Moehn seconded the motion. Motion carried.

Troy Jansen has stepped down from his position on the board and we need to replace him for an appointed one-year term. Stacie Roehrig said she would do it if we couldn't find anybody to volunteer. Names we thought of to ask included: Beth Kopecky, Sharon Steinfest, and Brian Lisowe said he would think about.

Communications

Thank-you cards were received from Whitney Roehrig (CWF) and Hannah Roehrig (American Spirit Experience) for the scholarships they received from the Leaders Council.

Cedar Crest Ice Cream sent a flyer asking, since they are a huge supporter of the Wisconsin 4-H Foundation, if we have ice cream at our food stands or ice cream booths that we contact them for ice cream to use.

Committee Reports

The Teen Leaders will be meeting July 26 at the New Holstein pool for a get together and swimming.

Tami is still working on the grill; she found a place that says ours is probably fixable and will be taking it there. The food stand meeting is June 17.

Educator's Report

Ellen updated us on summer and Adventure Camp. We have 65 attending Summer Camp.

Officer Training will be June 26; Debbi and Brooke will help with training the reporter's.

Ag Safety Day is July 15.

Help is needed for the 4-H Review Day on July 23.

We have eight volunteer-led, county-wide project meetings during June and July.

A motion was made by Austin to approve returning the funds in the International Fund plus the \$400 dollar scholarship for a total of \$2,934.05 to Chelsa Schneider. Kami seconded the motion. Motion carried.

Brian Lisowe made a motion to adjourn the meeting and Austin seconded the motion. Motion carried.

Next meeting will be Wednesday July 9, 2014, at 7:00 pm.

Respectfully submitted,
Debbi Calaway
Acting Secretary

Leaders Council Board Minutes
 Wednesday, July 9 2014
 7:00 p.m.

Members present

Debbi Calaway
 Austin Dawson (absent)
 Tami Gasch
 Dean Gebhart
 Brian Lisowe
 Janet McCord
 Vince Moehn
 Todd Roehrig
 Jody Schwarz
 Chelsa Schneider (absent)
 Amy Smith
 Ellen Andrews

TOPIC	DISCUSSION	ACTIONS
Call to order and pledges.	Call to order and pledges Meeting was called to order by Tami at 7:00. Pledges were recited.	
	Agenda	MOTION 140601: Moved (Brian) and seconded (Vince) to approve the agenda. MOTION 140601 carries
Guests: 4-H Exchange co-leaders Kay Biese and Stacy Lau	Request from Exchange leaders, requesting financial support for adult leaders. This year's exchange is proving to be financially challenging.	
	Treasurer's Report. Discussion on outstanding checks.	MOTION 140602: Moved (Janet) and seconded (Dean) to approve the treasurer's report. MOTION 140602 carries
BUSINESS: 1. Organizational Planning (20 minutes)	a. One year appointment needs to be filled. Troy Jansen has stepped down from the Board, we need someone to fill his spot for one year.	MOTION 140603: Moved (Debbi) and seconded (Amy) to approve Brian Lisowe to serve a one-year term to replace Troy Jansen. MOTION 140603 carries
	b. Election of officers Tami is nominated as President Chelsa self-nominated as Vice President Janet self-nominated as Secretary Brian is nominated as Treasurer	MOTION 140604: Moved (Debbi) and seconded (Janet) to cast a unanimous ballot for Tami to serve as President. MOTION 140604 carries. MOTION 140605: Moved (Janet) and seconded (Dean) to cast a unanimous ballot for Chelsa to serve

		<p>as Vice President.</p> <p>MOTION 140605 carries.</p> <p>MOTION 140606: Moved (Todd) and seconded (Amy) to cast a unanimous ballot for Janet to serve as secretary.</p> <p>MOTION 140606 carries.</p> <p>MOTION 140607: Moved (Debbi) and seconded (Janet) to cast a unanimous ballot for Brian to serve as treasurer.</p> <p>MOTION 140607 carries.</p>
	<p>c. Board orientation:</p> <p>We discussed the roles of the 4H Youth Development Educator compared to the roles of the 4H Leaders Council. We had an exercise in which we explored these roles. Relationship between the educator and the Board was clarified.</p>	
	<p>d. 2014-2015 4H Leaders Council Meeting Schedule</p> <p>3rd Wednesday of the month (except when it's not).</p> <p>Aug 20 Sept 17 (semi-annual meeting) Oct 15 Nov 19 Jan 21 Feb 11 Mar 19 Thursday (during Lent) Apr 15 (annual meeting) June 3 (combined May/June meeting) July 15</p> <p>Discussion of these dates and possible conflicts. A few changes were made in the presented dates. Dates noted in minutes reflect the final dates for 4H-LCB meetings for 2014-2015.</p>	<p>MOTION 140608: Moved (Todd) and seconded (Vince) to approve this year's meeting dates.</p> <p>MOTION 140608 carries.</p>
<p>BUSINESS:</p> <p>2. County Level Programs (25 minutes)</p>	<p>a. 4H Centennial Event Saturday July 19, 6:00 – 10:00</p> <p>i. Celebration Event:</p> <ul style="list-style-type: none"> • Updates: There will be stories in local press, there are handouts here for Board members to share in the community. The banner is being circulated. • The timeline for the event was discussed and changes were made. <p>Board came to consensus that it is a good idea to have an anniversary birthday cake, so there is something guests can</p>	<p>MOTION 140609: Moved (Jody) and seconded (Debbi) to purchase a cake and service utensils for 100 people and decorations for the pavilion for the Centennial event.</p> <p>MOTION 140609 carries.</p>

	<p>have to eat. Debbi will talk with Sue Hansen to see how much it would cost for 100 people, and compare price with Walmart. A quick search indicated that a Walmart sheet cake for 80 is about \$40. The pavilion needs some sort of decoration, something simple. Would need funds for this and volunteers to decorate at about 4:30.</p> <p>A vendor is providing food for sale.</p> <p>There are 25 signs to be sold as well as golf balls and other items, Brian will sell them at the event.</p> <p>4H promotion funds were used to buy prizes for the trivia questions.</p> <p>Dean will take care of securing garbage barrels and bags.</p> <p>ii. County Fair Cheese carving: carving of 4H logo in cheese will be done under the new lean-to part of Merchants' Hall. It will be auctioned at 7:30 on Sunday evening when the wood carving is sold. Consensus of the Board was not to add any other Centennial events at the Fair.</p> <p>iii. 4H Day at Wisconsin State Fair Tuesday August 5 FYI News release and schedule of events. There are activities throughout the day. The schedule will be emailed to families because it was not included in the newsletter.</p> <p>b. 4H Review Day Wednesday July 23rd 6:00 p.m. Participants needed (Clothing – 3; Meal – 0; Foods – 2; Photo – 0). Please promote it at your clubs.</p> <p>Volunteers needed to help with check-in and clerking: Janet will help with check in and others are welcome.</p> <p>c. Advance Judging Day Saturday August 23rd 9:00 – 3:00 Volunteers needed to help with clerking and displaying. Volunteers get food coupons. Several Board Members volunteered to do shifts.</p>	
<p>BUSINESS: 3. Raising & Managing 4H Funds</p>	<p>a. Fundraising at 4H Centennial Celebration (Yard signs, cookbooks, golf balls, ducks). In future, funding requests need to be done for start-up funds for events, so there is a paper trail and it is tracked in the minutes. At the end of the evening, two people will need to count the funds and verify the sales. Receipts will be issued only on request.</p> <p>b. 4H Exchange Request 4H Exchange has made a funding request for \$100 for each of the two chaperones. When they initially requested funds their intention was that chaperones were included in the request,</p>	<p>MOTION 140610: Moved (Debbi) and seconded (Amy) to provide \$50 startup costs to Brian for the fundraising table.</p> <p>MOTION 140610 carries</p> <p>MOTION 140611: Moved (Amy) and seconded (Vince) to approve \$100 for each of the two chaperones for</p>

	<p>but this was not the understanding of the budget committee. They got \$100 per youth that are participating but nothing for the chaperones. In the past, chaperone travel has been covered by earmarked fundraising events. They did not budget to cover their costs in participation fees.</p> <p>c. 4H Foods Auction: Sunset Lake has volunteered to host and process funds or the food auction this year.</p>	<p>the Exchange for 2014 and advise them to build these costs into their budget for next year.</p> <p>MOTION 140611 carries</p>
<p>BUSINESS: 4. County Level Recognition</p>	<p>a. 4H Graduation Tuesday August 12, 7:00 – 8:30</p> <ul style="list-style-type: none"> • Debbi will represent the Board. • Debbi has already called the Farm Bureau to arrange a speaker. • This year is a very small group. <p>b. Fall Recognition Program: when and where?</p> <ul style="list-style-type: none"> • November 2nd and the 9th were identified as possibilities for a 1:00 recognition program, no meal involved but snacks will be served afterwards. • The 9th is first choice. • Vince will check on locations. 	
<p>BUSINESS: 5. Marketing and Promotion 4H Programs</p>	<p>a. New 4H Flutter Flag</p> <ul style="list-style-type: none"> • New 4H Flutter Flag is available from county and 4H windowshade display from state. We will rent it for the Centennial celebration. <p>b. County Fair Discussion of which 4H promotion effort is most effective at recruiting new members and increasing visibility of 4H. One idea is to get the Chris Clover costume and circulate through the Fair. Information will be gathered.</p>	
<p>COMMUNICATIONS:</p>	<p>1. Thank you cards Thank you card from Rachel Wagner was passed around.</p>	
<p>COMMITTEE REPORTS:</p>	<p>1. Audit committee The audit went well, and there were recommendations for how to improve for next year. Will start doing a quarterly reconciliation so it's not so overwhelming. Amy has volunteered to do that reconciliation for the time being and the audit consultant Michael McCord has volunteered Janet McCord to complete this task when Amy rotates off the Board.</p> <p>2. 4H Foodstand Committee Gordy came and unhooked the grill and it was taken to Commercial Appliance in Appleton. The grill is in good shape, the cooktop is top of the line, to replace it will be at least \$1,700 or as much as \$4,000. It has been cleaned, thermostat has been sent out to be rebuilt. It will cost about \$500.</p> <p>Meeting last month was held with all the clubs with good representation. Clubs' choices for working times have been set and there are no shifts left uncovered. Todd volunteered to be a shift leader Sunday 4 to close. Dale Smith was</p>	

	<p>volunteered by Amy to be another shift leader.</p> <p>Biggest “new” idea was to sell pickles on sticks instead of in the pickle cups.</p>	
EDUCATOR’S REPORT	<p>1. 4H Summer Camp Camp went well, trying to organize more ownership among the leadership.</p> <p>2. County Board Resolution & Presentation on WI 4H Centennial Got lots of positive feedback from county board members and administration about this event and presentation.</p> <p>3. June Officer Training Very few attended, is there a better time to do the training?</p> <p>4. 4H Adventure Camp 11 kids are attending, leaving on Sunday and no youth staff.</p>	
ADJOURN	Meeting adjourned at 9:03	<p>MOTION 140612: Moved (Brian) and seconded (Todd) to adjourn the meeting.</p> <p>No vote taken.</p>

Leaders Council Board Minutes
 Wednesday, August 20, 2014
 7:00 p.m.

Members present

Debbi Calaway (absent)
 Austin Dawson
 Tami Gasch
 Dean Gebhart (absent)

Brian Lisowe (absent)
 Janet McCord
 Vince Moehn
 Todd Roehrig

Jody Schwarz (absent)
 Chelsa Schneider
 Amy Smith
 Ellen Andrews

Headings	Discussion	Actions
Call to Order/ Pledges – Tami	Meeting was called to order at 7:03. Pledges were recited.	
Approval of the Agenda – Tami	The agenda as distributed at the meeting was approved	MOTION 140801: Moved (by Amy) and seconded (by Vince) to approve the agenda for August 20, 2014. MOTION 140801 passed.
Secretary's Report – (5 min.)		
Treasurer's Report – (5 min.)	Discussion of treasurer's report.	MOTION 140802: Moved by Austin and seconded by Amy to approve the treasurer's report. MOTION 140802 passed.
BUSINESS County Level Programs	<p>a. County Fair:</p> <ul style="list-style-type: none"> i. Advance judging day is on August 23rd from 9:00 to 3:00. Still looking for volunteers to assist. ii. Brantmeier Building Exhibit Release: Monday, September 1st, 5:45-7:00 p.m. and volunteers are needed to assist. iii. Other Fair related tasks: other tasks were discussed. 	
	<p>b. Future 4-H (Adventure) Camp programming for Grade 7-8: This year's Adventure Camp program was at Upham Woods, and our Educator had to do the logistical planning. The Leaders Council Board decided over the summer that we would not use Upham Woods again, and we have struggled to get volunteer buy-in for that camp. The campers overwhelmingly loved Upham Woods but also really loved the naturalist at the camp, which may be why they loved the camp. But we have asked to be taken off the Camp list, and the Camp has contacted our office to find out what they can do to get us back on the list. There are other camps that could be used, that would be self-organized. There are many concerns about how to handle this for next year. There is currently no committee. Ellen will put feelers out to generate a committee.</p>	

	<p>c. Officer Training:</p> <p>i. Date:</p> <p>ii. Coordinator & Instructors: we need someone to organize officer training and oversee it.</p> <p>Discussion focused on how there has been little participation lately in officer training and maybe this idea has run its course. Different ideas were discussed. One was to institute Teen Leader mentors for club officers. Current officers of Teen Leaders could fill these roles, and can be contacted by club officers that need assistance with their roles. Another idea was to create teams that can go to clubs. We will try both. Janet will be coordinator of this and will work with Ellen to set this up.</p>	
	<p>d. New Family Orientation: Very poor attendance last year after awesome attendance in previous years. Perhaps this is an event we should not hold this year. Can we set up a mentoring system, where new families can get assistance and support. Tami will take the lead on this.</p>	
	<p>e. Festival of Fun:</p> <p>i. Date</p> <p>ii. Coordinator & Instructors</p> <p>A coordinating team needs to think about a date soon. The event can be no earlier than March 21st. This is usually well attended but more than half are not 4H members. Do we have enough volunteer support to do this?</p>	<p>MOTION 140803: Moved by Amy and seconded by Vince to not offer the Festival of Fun for 2015, due to lack of administrative support.</p> <p>MOTION 140803 passed.</p>
	<p>f. Project Day: Tami is going to take the lead with respect to Project Day for 2015, and Ellen will get her a list of names.</p>	
	<p>g. Speaking Contest: Usually the 4th Tuesday of February but it would be good to have coordinators for this event. Amy will be coordinator for the Speaking Contest.</p>	
	<p>h. Spelling Bee: Usually held in March, 4th Tuesday in March. A call will be put out for volunteers to run the event, otherwise it will not be held.</p>	
2. Raising and Managing 4-H Funds	<p>a. Foods Auction:</p>	<p>MOTION 140804: Moved by Austin and seconded by Amy to request start-up funds in amount of \$100 for the 4-H Foods Auction.</p> <p>MOTION 140804 passed.</p>
	<p>b. 4-H Foodstand: all shift coordinators are scheduled. There are two brand-new burners for the griddle, and this will be ready by Friday. It has been thoroughly cleaned and has been appraised as a good piece of equipment, and it will cost about \$500.</p>	<p>MOTION 140805: Moved by Janet and seconded by Chelsa for \$2,000 of start-up cash for the Food Stand.</p>

		MOTION 140805 passed.
	c. Centennial Signs: there are 27 signs left and need to be distributed. Some can be sold at the foods auction or at pre-judging day. If we don't sell them at pre-judging, they can be given away at the foods auction.	
	d. Dance and Silent Auction: i. Date: ii. Coordinators: Consensus was to table discussion about this event until the semi-annual meeting.	
3. County Level Recognition	a. Recognition & Thank You of Outgoing 4-H Leaders Council Board Members. Secretary needs to prepare thank you cards for 3 outgoing Board Members (Stacey Roehrig, Brian Lisowe and Kamie Nushart) and they will receive \$5 food stand gift certificates. These will be dropped off on Saturday.	
	b. Wall of Honor Ceremony: Friday, August 29 th at 4:30 p.m. at the Fair Office. Matthew Walber passed away after a car accident 10 years ago and Working Woodchucks have donated money for his name to be on the Wall of Honor. Please try to attend.	
	c. 4-H Recognition Ceremony: Sunday, November 9 2014 at 1:00 p.m. i. Review and update host club responsibilities: Woodville Stars and Forest Ever Ready are the host clubs. ii. Review budget for this event iii. Ceremony committee (pick up supplies, organize, MC, etc.) iv. Selecting, contacting and presenters for Special Leadership Awards v. Secretary and Reporter Book Evaluation Consensus was to postpone this discussion to the October meeting.	
	d. Fall Trip Interviews i. 3 rd Monday of November? (November 17 th) ii. Coordinator & Interviews	
4. Marketing & Promoting 4-H Programs	a. County Fair: i. We have the Chris Clover costume and Ellen will wear it. ii. Volunteer led activities: face painting, etc. No one has stepped forward to do these activities. b. National 4-H Week: October 5-11 i. Window Display Judge: Dean has judged the past few years and will be asked again. c. 4-H Theme Contest: This will be advertised.	
5. Organizational Planning	a. 4-H Charter Renewal Due November 1 st i. 2014-2015 4-H Leaders Council Goals: The Board attained the goals set for last year. This year we will recommend to the Leaders Council: 1) to be able to recruit volunteers to offer a strong calendar of events in the absence of an educator and, 2) to further develop and expand Project Day to include all levels of 4-H membership. ii. 2015 4-H Leaders Council Educational Calendar: Reviewed the educational calendar for 2015. iii. Paperwork: Tami will take the lead for the Charter paperwork. The State has recommended that we hire a CPA to review or do the tax forms.	MOTION 140806: Moved by Amy and seconded by Janet to budget up to \$300 to hire a CPA to review the annual tax form for this year. MOTION 140806 passed.

COMMUNICATIONS	1. Thank you cards were received by Josie, McDaniel, and all the youth who went to the Exchange last year, just found in the pre-judging day supply box.	
COMMITTEE REPORTS	1. 4-H Centennial Celebration: it was a successful day, especially the photo books. 2. 4-H Teen Leaders: The goal is to recruit more members this year and to take a leadership role. They are also working on making T-Shirts. Chelsa updated us on her trip to Norway.	
Educator's Report – 15 min.	1. 4-H Graduation: there were 4 graduates at this year banquet, one was a Key award winner.	
	2. Non-Animal Junior Class Post-Fair meeting – Wed. Sept. 17 @ 6:00 pm: Anything not in the animal class that want things changed should attend.	
	3. 4-H Online Re-Enrollment Process: this year is the first re-enrollment process on line. This will not be announced until after the Fair. All will be encouraged to re-enroll before November 1 st .	
	4. Fall Forum is combined with the State Centennial Celebration, November 14-16 at Chula Vista in the Dells, for youth in 7 th to 13 th and adult leaders. Registration is \$75 for youth, \$100 for adults. A mass email will be sent out. There is \$1,000 in the budget for Fall Forum this year, so decisions will need to be made regarding how to handle this money.	MOTION 140807: Moved by Amy and seconded by Chelsa to supply a \$50 reimbursement scholarship for Fall Forum for the first 20 people who register. MOTION 140807 passed.
	5. 2015 4-H Summer Intern Position Funding: The Ag and Extension Committee has proposed that a fulltime summer intern be added to the office budget for the County. By September we will know if it has made it into the administration budget.	
	6. Go Get'Em 4-H Club disbanding: The main leader wanted to step down. No one else wants to lead the club and most families are not continuing in 4-H. Some families have joined Calumet Cliff-hangers.	
	7. WI 4-H Hall of Fame: The Sattlers will be inducted into the 4-H Hall of Fame.	
	8. Ellen announced that she has accepted another position in Green County, and will be our educator only through September. The process has started in refilling the position, should be posted by mid-October, and someone hired by late winter or early spring.	
Adjourn		MOTION 140808: Moved by Vince and seconded by Amy to adjourn.

Calumet County 4-H Leader's Council Semi-Annual Meeting

September 17, 2014 – 7:00 pm

Room #025

2013-2014 4-H Leaders Council Goals:

1. Successfully launch Project Day, as a way of promoting project meetings.
2. Host one or more county events to celebrate the WI 4-H Centennial.

AGENDA

Those in attendance included: Tami Gasch, Chelsa Schneider, Janet McCord, Stacie Roehrig, Todd Roehrig, Jerry Bures, Brooke Calaway, Debbi Calaway, Caroline Krahn, Mikayla TeBeest, Tracy Stebane, Jody Schwarz, Faye Klessig, Amy Smith, Rachel Hanmann, Dean Gebhart, Lori VandenBoom, Mary Gebhart, Will Brietzke, Marie Brietzke, Ellen Andrews, Sue Quist, and Sue Hansen.

Call to Order/Pledges: Meeting was called to order at 8:04 p.m.

Approval of the Agenda – **Moved by Todd and seconded by Deb to approve the agenda. Motion carries.**

Secretary's Report: attention was brought to the minutes from the meeting on April 16, 2014. No additions or corrections.

Treasurer's Report: The treasurer was unable to attend the meeting tonight. Financial Detail & Checkbook records were reviewed. No questions were asked. Members were asked to deposit checks. **Moved by Stacy and seconded by Janet to approve the Treasurer's Report. Motion carries.**

4-H Leaders Council Board of Directors' Report (5 min.) - Tami

1. Introductions of 2014-2015 4-H Leaders Board Executive Officers & Directors
 - a) President: Tami Gasch, Sunset Lake
 - b) Vice President: Chelsa Schneider, Pine Creek
 - c) Secretary: Janet McCord, Resource Leader
 - d) Treasurer: Brian Lisowe, Working Woodchucks
 - e) Youth Director: Austin Dawson, Chilton Tip Top
 - f) Adult Directors:
 - ✓Debbi Calaway, Working Woodchucks
 - ✓Dean Gebhart, Chilton Tip Top
 - ✓Vince Moehn, Chilton Tip Top
 - ✓Todd Roehrig, New Horizons
 - ✓Jody Schwarz, Sunset Lake
 - ✓Amy Smith, Urban Achievers
2. 2014 Decisions & Activities of the Board
 - a) Offered a 4-H Centennial Ice Cream Social & Mini Project Fair for County Board Members on June 17th
 - b) Sponsored the 4-H Centennial Celebration on July 19th including covering the costs of banners, cake and a DJ, and reserving Frog's Philly's food truck.
 - c) Cancelled the 2015 reservation for Upham Woods for the 7th-8th grade camping program due to low campers and volunteer interest
 - d) Selected the Phillips brand of AED machine for purchase
 - e) Appointed Brian Lisowe to a 1-year term, to fill a vacancy on the Board
 - f) Approved the contribution of a \$400 scholarship, plus the money raised by Chelsa Schneider for the 4-H International Fund, towards Chelsa's 4-H International Exchange experience to Norway (not to exceed the cost of the trip).
 - g) Approved contributing \$100 each of the two chaperones for the 4-H Interstate Exchange group.

- h) Decided not to offer the Festival of Fun in 2015 due to lack of administrative support, but are continuing Project Day.
- i) Approved budgeting up to \$300 to hire a CPA to review the 4-H Leaders Council annual 990 tax form for this year, as recommended by the state.
- j) Approved supplying a \$50 reimbursement scholarship for the first 20 people from Calumet County 4-H that register and attend the WI 4-H Fall Forum, November 14-16 in the Wisconsin Dells.

Educator's Report (10 min.)

1. UW-Extension Programs & Staffing Update: Ellen passed out the UW-Extension Newsletter with an article on dairy programming but especially note the storm water and flooding workshop and tour on September 30.
 - ✓ The position has been posted for Ellen's replacement, and closes on October 7. Please get the word out about this position. The position requires a master's degree. Information is available. If the pool is not adequate then the position will have to be reposted. If all goes well, a January start date is possible unless the position has to be reposted.
 - ✓ Some 4-H and youth development agents are hired who have no 4-H background, although unusual.
 - ✓ Summer intern position has been presented at Ag and Extension Committee meeting. Last year was half time, this year 2/3 funded by Leaders Council. Ag and Extension Committee approved a motion that the County be asked to make up for the grant that can no longer be used. The possibility of the County Board to provide the money to cover .33 of this position looks promising.
2. 4HOnline Enrollment & Re-Enrollment Process – **Requested by November 1st** :
 - ✓ Up and open and ready. Pick up your packet please.
 - ✓ December 31 deadline for finalizing the enrollment for County Fair is still in force.
3. WI 4-H Fall Forum (Nov. 14-16) – Deadline: October 3rd
 - ✓ For all adult and youth leaders 7th grade and up.
 - ✓ Reenrollment must be done before registering for Fall Forum
4. 4-H Annual Charter Renewal - **DEADLINE: November 1st**
 - ✓ Please get financials into the office before Ellen leaves.
5. 4-H Annual Leader Training
 - ✓ Usually in the Fall but will be postponed until the new Educator is on board.
 - ✓ Potential leaders can attend in other counties if they like
 - ✓ Fall Forum will offer Leader Training on Saturday

Business (20 min.)

1. County Level Programs
Nothing to discuss.
2. Raising & Managing 4-H Funds
 - a. 4-H Foodstand Report: it was a challenging year but grossed nearly \$10,000. Thanks to the shift coordinators who helped keep things running smoothly. The grill was repaired for this year. Over the last year the foundation of the stand has shifted so the cooler door does not want to stay shut, but it is also causing issues with the flooring. The floor is no longer stable in some spots. Repairs and maintenance will need to be done. A member of the council suggested that the 4-H Foodstand have "runners" take orders from vendors for food and deliver it across the Fairgrounds. This could be done with hot and cold coolers.

- **Moved by Deb Calaway and seconded by Marie Brietzke to approve material costs for repairing the foodstand, at the discretion of the Executive Board of the Leaders Council. Motion passes.**
- b. 4-H Foods Auction Report: total sales were \$4,595.50, and the Leaders Council nets \$2,939.25.
 - c. 4-H Dance & Silent Auction – Date & Coordinators Needed
 - Several dates are available at Cobblestone, both Fridays and Saturdays. Time is of the essence and we need coordinators for this event.
 - Silent Auction Coordinators are needed. Please contact us. If there are no coordinators soon, it is possible the auction will be extremely limited.
3. **County Level Recognition:** Members are asked to make nominations on the green sheets located on the tables, before leaving this evening. Please do not just write a name. Write why they should be nominated, since the Executive Board will not necessarily know why someone is nominated. October meeting is October 15th.
 - a. County Leader Award Nominations
 - Friend of 4-H
 - Volunteer of the Year
 - Special Leadership Awards
 4. **Marketing & Promoting 4-H programs**
 - a. 4-H Theme Contest – Deadline: October 15th
Submissions are encouraged for this contest.
 5. **Organizational Planning:** The goals identified by the Board were presented for the coming year. There was no discussion.
 - a. 2014-2015 4-H Leaders Council Recommended Goals by the Board:
 - To be able to recruit volunteers to offer a strong calendar of events in the absence of an educator.
 - To further develop and expand Project Day to include all levels of 4-H membership.
 - b. 4-H owned AED machine – Training, maintenance & use of machine: The AED is available for checking out for club and county events. Training is available and will be free, although the numbers are limited.

Committee Reports (5 min.)

1. 4-H Teen Leaders: Teen Leaders was promoted and members were invited to offer this program to their youth. Their goals were presented.
2. 4-H Audit Committee: Amy reported on the audit and what is done. Recommendations have been drafted and will be written up for the Council. Mini-audits will be done on a quarterly or monthly basis so that at year-end there is better assurance that the books are in order.
3. 4-H Club Officers Support & Parliamentary Procedure Training: Attendance at officer training has been poor, so the Executive Board has decided to do things differently. Teen Leaders can be contacted and asked to mentor new officers. Executive Council members can be asked to come and present on officer roles and parliamentary procedure at your club's meeting.
4. 4-H Project Day: Stay tuned for more information to come.

5. 4-H 7th-8th Grade Camp Exploration: Amy and Troy are heading a committee to evaluate camp. More information to come, let Amy know if you want to be involved. First meeting is September 23rd from 7 to 8:30.
6. 4-H International program: Chelsa offered to come to clubs and talk about her Norway experience and to talk about other 4-H International Programs.
7. (See announcements on back page)

Discussion of Space Camp for juniors and seniors. Turnaround time is short, and people have to apply before the Executive Council can discuss it. **Moved by Stacy and seconded by Amy to offer \$200 scholarships to 3 youth to attend Extended Space Camp. Motion passed.**

Adjournment: Moved by Todd and seconded by Jody to adjourn the meeting. Meeting was adjourned at 8:14 p.m.

Next Meetings:

October 4-H Leaders Council Board of Directors Meeting
Wednesday, October 15, 2014, 7:00pm, Room #017

Annual 4-H Leaders Council Board Meeting
Wednesday, April 15, 2015, 7:00pm

Announcements

1. **4-H Teen Leader Kick-off Meeting** – Mon. Sept. 29th, 6:30-8:00pm
2. **National 4-H Week** – October 5-11, 2014
 - 4-H Window Displays – Deadline: Fri. Oct. 3rd
 - Wed. Oct. 8th – County-wide 4-H T-shirt Day
3. **4-H Award & Recognition DEADLINE** – October 1st
 - Secretary Books, Reporter Books, Community Service, Outstanding Members & Recognition Disks
4. **4-H Theme Contest DEADLINE – October 15th**
5. **4-H Annual Charter Renewal DEADLINE** – November 1st
6. **4-H Enrollment Preferred DEADLINE** – November 1st
7. **Fall 4-H Trips Applications** – Citizenship Washington Focus, American Spirit, Space Camp & National 4-H Conf.
 - DEADLINE – November 10th
 - INTERVIEWS – Mon. Nov. 17th, 6:00-7:30pm
8. **4-H Recognition Ceremony** – Sun. Nov. 9th, 1:00 p.m. @ Engler Center, Chilton HS
 - *Host Clubs: Forest Ever Ready & Woodville Stars*
 - Refreshments will be served after the ceremony
9. **New Family Orientation & Pizza Party** – Cancelled for 2014
10. **4-H Re-Enrollment FINAL DEADLINE** – December 31st
11. **4-H Leaders Around the Lake Conference** – Cancelled for 2015
12. **2015 Host Club Assignments**
 - 4-H Dance, TBA – Calumet Cliffhangers, Chilton Tip Top, Irish Road, Urban Achievers
 - April Leaders Social, Wed. April 15th – Pine Creek
 - Semi-Annual Council Meeting, Wed. Sept. 16th – Charlesburg Stars
 - Recognition Ceremony, TBA – Sunset Lake & Sherwood Wide Awake

Calumet County 4-H Leader's Council Board of Directors

October 15, 2014 – 7:00 pm, Room #017

MINUTES

Members present

Debbi Calaway (absent)
 Austin Dawson
 Tami Gasch
 Dean Gebhart
 Brian Lisowe
 Janet McCord
 Vince Moehn
 Todd Roehrig
 Jody Schwarz
 Chelsa Schneider
 Amy Smith

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
Call to Order/Pledges – Tami Approval of the Agenda – Tami	MOTION 141001: Moved by Todd, seconded by Brian to approve the agenda Motion passed
Secretary's Report – Janet (5 min.) After discussion, it was decided not to change the format of the Minutes. Most Board members and especially Connie appreciate the format.	MOTION 140102: Moved by Vince, seconded by Todd to approve the Secretary's report Motion passed
Treasurer's Report – Brian (5 min.) – Financial Detail & Checkbook Brian reviewed the Treasurer's Report. Copies were distributed to all Board members.	MOTION 141003: Moved by Jody and seconded by Janet to approve the Treasurer's Report. Motion passed.
Business (60 min.) <ol style="list-style-type: none"> 1. <u>County Level Programs</u> <ol style="list-style-type: none"> a. Fall Trip Interviews – Mon. Nov. 17th 5:30-7:00pm <ol style="list-style-type: none"> i. <u>Volunteers</u>: Tami, Amy and Vince are doing the interviews. b. Project Day Planning <ol style="list-style-type: none"> i. <u>Initial timeframe & structure planning</u>: Tami updated us on planning. No plans have been made at this time. c. 4-H Dance <ol style="list-style-type: none"> i. <u>Date selection</u>: Some dates were given to us at the Semi-annual meeting. It may make sense to get someone to do the silent auction and determine a date based on their availability. Dean and Sarah are willing to do the Silent Auction. It would be good to have others work with them to learn how to take over this project. Dean explained what they do. As soon as they get a date, at the end of November they send out letters to businesses requesting donations. As responses 	

<p>come in, they drive around and pick things up. The items are put together in baskets. Day of dance they set it up, working most of the day. The attendance of adults at the dance has been going down, so bidding is not high. Gebharts and Loderbauers will discuss dates.</p> <p>ii. <u>Board Liaison from host clubs:</u> Host club duties list needs to be checked for any updates that might be needed. The list is on the website. Amy will look at it to see if there are any changes needed.</p>	
<p>2. <u>Raising & Managing 4-H Funds</u></p> <p>a. Silent Auction Coordinators needed: Sarah and Dean will do the silent auction again.</p> <p>b. Leaders Council Quarterly Audit: Amy volunteered to do this quarterly audit. Michael McCord will work with Amy on this.</p>	
<p>3. <u>County Level Recognition</u></p> <p>a. Leadership Award Selections: Discussion of the leadership awards.</p> <p>i. Friend of 4-H: Randy Pingel. Dean and Amy will work on a presentation.</p> <p>ii. Volunteer of the Year: Debbi Calaway. Tami and Janet will work on a presentation.</p> <p>iii. Special Leadership Awards: These will be awarded to Steve and Lori VandenBoom (if Lori has not received it); Lisa Siegwarth and Sue Stecker. Chelsa will prepare a presentation for Sue and Lori; Dean will get Ryan to help with this. Austin will prepare a presentation for Lisa, and will connect with Connie Leonard and others.</p> <p>b. Secretary & Reporter Books</p> <p>i. Volunteer to review: Jane Schaeffer and Carol Poppy will be asked to review the secretary and reporter books.</p> <p>c. 4-H Recognition Ceremony – Sun. Nov. 9 @ 1pm</p> <p>i. <u>Volunteers needed:</u> There are several needs for volunteers. Because it's at a new location it may be good to have welcome. All Board members are expected to be there, or else they will have to do the Silent Auction. Dean will transport the Wall of Honor. Tami will welcome guests and generally MC of event. Amy and Janet will read outstanding member names. Chelsa and Austin will announce leader awards.</p> <p>d. Review of Centennial Community Service Public Challenge Awards program</p> <p>i. Drawing for Ice Cream Party winner: Discussion on how to give an ice cream party. The drawing will be done at the Awards Event. Tami will work with Connie to get information regarding what the clubs did, and their work will be recognized. \$40 cash will be given to the winning club.</p>	<p>MOTION 141004: Moved by Todd and seconded by Vince to choose Randy Pingel for Friend of 4H.</p> <p>Motion passed.</p> <p>Debbi Calaway was selected by ballot for the Volunteer of the Year Award.</p> <p>MOTION 141005: Moved by Dean and seconded by Amy to give Special Leadership Awards to Steve and Lori VandenBoom; Lisa Siegwarth and Sue Stecker.</p> <p>Motion passed.</p> <p>MOTION 141007: Moved by Austin and seconded by Dean to award \$40 to the winning club of the challenge.</p> <p>Motion passed.</p>
<p>4. <u>Marketing & Promoting 4-H programs</u></p> <p>a. National 4-H Week was Oct 5-11: Dean reviewed the</p>	<p>MOTION 141006: Moved</p>

<p>submissions (there were 4), and a winner was chosen.</p> <p>b. Theme Contest</p> <p>i. Vote on submissions: Discussion suggested that since there was a theme submitted, it should be the winner of the contest.</p>	<p>by Dean and seconded by Austin to approve “Sharpening Our Life Skills Through 4-H” as the theme.</p> <p>Motion passed.</p>
<p>5. <u>Organizational Planning</u></p> <p>a. 2014-2015 4-H Leaders Council Charter Renewal</p> <p>i. <u>Leaders Council Charter paperwork</u> was reviewed, signatures obtained.</p> <p>ii. <u>Accountant</u>: The accountant chosen to review the books has declined, no time. Is there another accountant that could be asked? Brian will contact Reinl Accounting.</p> <p>iii. <u>Council Goal for 2014-2015</u></p> <ol style="list-style-type: none"> 1. To recruit volunteers to offer a strong calendar of events in the absence of an educator 2. To further develop and expand Project Day to include all levels of 4-H membership <p>iv. <u>Educational Calendar for 2015</u></p> <p>v. <u>Educator vacancy update</u>: There were 13 applicants as of the deadline. A committee will review the applications and the first interview will be November 7; final interview on November 20. Tami will go to the final interview. Mary Kohrell is on the committee and some other extension agents.</p>	
<p><u>Communications:</u></p> <p>One letter was received from Go Get ‘Em club. This club is being disbanded. They have sent the money left from their budget and it was given to the Council for camp scholarships.</p>	
<p><u>Committee Reports (5 min.)</u></p> <ol style="list-style-type: none"> 1. Camp for 7th & 8th Graders – Amy: Amy reported on the committee meeting. Cost is a factor in keeping the camp going, and recommends having the Council cover the adults, and then look for ways to reduce transportation or location. Not enough adult volunteers have been available, so a better description in newsletter may help. Might make sense to shorten the camp and have it for a Friday/Saturday/Sunday. Discussion also explored other locations. 2. Teen Leaders – Chelsa: Last meeting was Homecoming week so not many attended. Trying to interest 7th and 8th graders to come. Next event is at end of October at Meuer Farm. They are trying to move the meetings around to get more involved. 3. Officer Training Committee: Austin/Janet/Chelsa: We will be putting together a letter to go out to the clubs (Connie will send) detailing what we are offering, kind of training, time it will take and the Officer Mentor Program where Teen Leader officers will mentor officers in clubs. 4. Food stand repairs: Dean and Mike went to look at the Food Stand. Repairs needed are minor. The cooler is sinking. The floor needs to be jacked up and have new blocks. Boards in the floor will need to be replaced. Minimal costs. 	

Adjournment
Next Meeting: November 19, 7 p.m.

MOTION 141007: Moved
by Todd and seconded by
Vince to adjourn.

Calumet County 4-H Leader's Council Board of Directors

November 19, 2014 – 7:00 pm, Room #017

MINUTES

Members present

Debbi Calaway (absent)
Austin Dawson (absent)
Tami Gasch
Dean Gebhart (absent)

Brian Lisowe
Janet McCord
Vince Moehn
Todd Roehrig

Jody Schwarz
Chelsa Schneider
Amy Smith (absent)

AGENDA ITEMS/DISCUSSION/ACTIONS	MOTIONS
<p>Call to Order/Pledges – Tami Approval of the Agenda – Tami</p>	<p>MOTION 141101: Moved by Vince, seconded by Jody to approve the agenda</p> <p>Motion passed</p>
<p>Secretary's Report – Janet (5 min.)</p> <p>After discussion, it was decided not to change the format of the Minutes. Most Board members and especially Connie appreciate the format.</p>	
<p>Treasurer's Report – Brian (5 min.) – Financial Detail & Checkbook</p> <p>Brian reviewed the Treasurer's Report. The CD has \$16,981.54; the Money Market has \$42,331.33 and the checking account has \$2,056.48. There are no "new" outstanding checks.</p>	<p>MOTION 141102: Moved by Todd and seconded by Vince to approve the Treasurer's Report.</p> <p>Motion passed.</p>
<p>Business (60 min.)</p> <p>1. <u>County Level Programs</u></p> <ul style="list-style-type: none"> a. Fall Trip Interviews: there are four youth who interviewed. Two were approved for Space Camp and two for Spirit trip. In spring will be more opportunities to interview. b. Project Day Planning – March 21 <ul style="list-style-type: none"> i. Initial timeframe & structure planning: a committee meeting was held and the program was created. There is a list of projects that make sense, please let Tami and Jody know if you have ideas. The date has been cleared with Connie. c. 4-H Dance <ul style="list-style-type: none"> i. Jan 30, 2015 ii. Any changes required to duties? (Hosts: CTT, UA, IR, CC): Bob is working on getting a DJ, Bob and Dean are doing the silent auction. 	
<p>2. <u>Raising & Managing 4-H Funds</u></p> <ul style="list-style-type: none"> a. Silent Auction: Any assistance needed? Jobs to parcel off? Dean was not at the meeting so we could not discuss this item on the agenda. 	
<p>3. <u>County Level Recognition</u></p> <ul style="list-style-type: none"> a. 4-H Recognition Ceremony – Review, recommendations for next year: We discussed the county level recognition. Some Woodville Stars thought it was smoother and easier to deal with. Some think it would get more people with a potluck, but some think this is the way to go, to have a one-hour ceremony, it might attract more people in the future. Perhaps advertise that the ceremony will be followed by a reception, and let people know that the 	

<p>event will last only one hour. Some did think it should again be a potluck. The new educator might have new ideas. Consensus was on doing a club survey, since there were clubs that were not present at all. Austin and Chelsa will write up a short article for the newsletter.</p> <p>b. Review of Centennial Community Service: Should this program continue? Most clubs participated in this program, to be recognized for hours of service. It's easy to administer and it increases volunteerism.</p>	<p>MOTION 141103: Moved by Jody and seconded by Brian to continue a Community Service Challenge for next year.</p> <p>Motion passed</p>
<p>4. <u>Marketing & Promoting 4-H programs</u> Nothing on this item for this meeting.</p>	
<p>5. <u>Organizational Planning</u></p> <p>a. Educator vacancy update – interviews Nov 20, goal to have new educator by Jan 1: The final interviews are with two candidates, both with experience. Tami will attend the interviews.</p>	
<p><u>Communications</u></p> <p>One thank you note was received from Collin Steiner, thanking us for his scholarship to Youth Leadership Conference.</p> <p>Brochures on Wisconsin's state and national programs were distributed.</p>	
<p><u>Committee Reports</u> (5 min.)</p> <ol style="list-style-type: none"> 1. Camp for 7th & 8th Graders : no report 2. Teen Leaders – Chelsa: there were only 3 attending for the last event. The leadership is not sure what to do to improve attendance. A Christmas Party will be at the Moehn's house. They have T-Shirt order forms. 	
<p>Adjournment</p> <p>Next Meeting: January 21, 7 p.m.</p>	<p>MOTION 141104: Moved by Chelsa and seconded by Todd to adjourn.</p>